

Credit River Township Board Meeting

Monday, January 6, 2020 6:00 pm

Minutes

Members Present: Chairman Kostik, Vice Chairman Novak, Supervisor Lawrence, Supervisor Schommer, Supervisor Howe

Others Present: Treasurer Hill, Clerk Donovan

Chairman Kostik called the January 6, 2020 Board Meeting to Order at 6:00 pm, Pledge of Allegiance

1. Approve or Amend Agenda

Supervisor Howe requested to remove 6.1 Bridge Report from the Road Report as Engineer Nelson was not in attendance to discuss.

Motion to approve the agenda as amended. Supervisor Lawrence

Second: Supervisor Schommer

Motion Passed: 5-0

2. Consent Agenda

1) December 2, 2019 Board Meeting Minutes

Motion to approve the December 2, 2019 Board Meeting Minutes: Supervisor Lawrence

Second: Vice Chairman Novak

Motion Passed: 5-0

3. Open Forum

- Commissioner Wolf: CR 91 and CR 21 scheduled for an overlay in 2021. Chairman Kostik and Commissioner Wolf will discuss an alternative to the J turn on CR 91 & CR 21.
- Tim Conroy: 17215 Johanna Dr, requesting additional snow plowing after the initial snow plowing is completed. Chairman Kostik will mention additional plowing to the contractor.

4. Old Business

5. New Business

1) Regional Trail Search Corridor - Letter of Support

Chairman Kostik reviewed request for a letter of support from Scott County Parks and Trails for the Minnesota River Greenway to Lake Marion Regional Trail Search Corridor.

**Motion to approve sending a Letter of Support to Scott County Parks and Trails regarding the Minnesota River Greenway to Lake Marion Regional Trail Search Corridor: Vice Chairman Novak
Second: Supervisor Howe
Motion Passed: 5-0**

6. Road Report

7. Engineer's Report

1) Monterey Heights/South Passage Resolution Ordering Improvements

Monterey Heights/South Passage Improvement Hearings held on December 16, 2019 for the overlay project in 2020.

**Motion to approve Resolution 2020-01 Ordering Improvements for Monterey Heights/South Passage: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 5-0**

2) Grey Fox Resolution Ordering Improvements

Grey Fox Improvement Hearings held on December 16, 2019 for the overlay project in 2020.

**Motion to approve Resolution 2020-02 Ordering Improvements for Grey Fox:
Supervisor Schommer
Second: Vice Chairman Novak
Motion Passed: 5-0**

3) Traditions Road Use Agreement Release of Financial Security

Chairman Kostik reviewed a memo received from Engineer Nelson recommending the board approve the release of the remaining Financial Security for a portion of Dakota Avenue which serves as access for the Reverence subdivision in New Market Township. The required improvements were completed in 2017 and accepted by the Town Board on November 6, 2017.

**Motion to approve the release of the remaining Financial Security of \$8,570:
Supervisor Schommer
Second: Vice Chairman Novak
Motion Passed: 5-0**

8. Treasurer Report

1) Staff Salary

Chairman Kostik proposed a staff salary increase for 2020 to \$40,000. Treasurer Hill prepared a history of the increase in hours for both the Treasurer and Clerk and projected increase in hours for 2020

**Motion to approve the Staff salary of \$40,000 for 2020: Supervisor Schommer
Second: Vice Chairman Novak
Motion Passed: 5-0**

2) Transfer

Treasurer Hill requested a transfer of \$525,000 from savings to checking for the payment of claims in the amount of \$556,000, which includes the bond payment.

**Motion to approve the transfer of \$525,000 from savings to checking: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 5-0**

9. Clerk's Report

10. Town Hall

11. Review and Pay Bills

Check	Vendor	Date	Amount	Comments
Paid Chk# 010195E	EFTPS	1/6/2020	\$2,550.07	FICA
Paid Chk# 010196E	MINNESOTA REVENUE MWS	1/6/2020	\$415.34	State WH
Paid Chk# 010197E	PERA	1/6/2020	\$1,093.23	PERA
Paid Chk# 010442	BLUE NET INC	1/6/2020	\$65.00	365 Business Subscription
Paid Chk# 010443	BOND TRUST SERVICES	1/6/2020	\$150,967.50	Bond Payment
Paid Chk# 010444	BOND TRUST SERVICES CORP 18	1/6/2020	\$152,675.00	Bond Payment
Paid Chk# 010445	BOND TRUST SRVS CORPORATION	1/6/2020	\$475.00	Bond Service Fee
Paid Chk# 010446	BOND TRUST SRVS CORPORATION	1/6/2020	\$114,630.00	Bond Payment
Paid Chk# 010447	CAITLIN COAN	1/6/2020	\$36.00	Filling help 3 hours at 12.00
Paid Chk# 010448	CENTERPOINT ENERGY	1/6/2020	\$105.71	Acct#5179787-6; Town Hall Gas
Paid Chk# 010449	CHORES AND MORE BY HEIDI INC	1/6/2020	\$190.00	Town Hall Cleaning
Paid Chk# 010450	CINTAS	1/6/2020	\$46.49	Townhall rug
Paid Chk# 010451	CITY OF LAKEVILLE	1/6/2020	\$455.41	Plowing & Deicing Judicial Road
Paid Chk# 010452	CITY OF PRIOR LAKE	1/6/2020	\$6,163.38	Markley Lake Drawdown - 1/3 co
Paid Chk# 010453	COLLABORATIVE PLANNING LLC	1/6/2020	\$2,549.25	Township Planning
Paid Chk# 010454	COLLINS TREE CARE, INC	1/6/2020	\$1,600.00	Tree Trimming and removal on F
Paid Chk# 010455	COURI & RUPPE, P.L.L.P.	1/6/2020	\$7,040.00	Legal fees
Paid Chk# 010456	DANA COMBS	1/6/2020	\$127.00	CSTS reimbursement for overpayment

Paid Chk# 010457	ECM PUBLISHERS INC	1/6/2020	\$25.50	November 4 Agenda
Paid Chk# 010458	GALLAGHERS	1/6/2020	\$36,862.00	Winter Road Mtc
Paid Chk# 010459	GOPHER STATE ONE CALL	1/6/2020	\$14.85	Territory tickets - Nov
Paid Chk# 010460	HAKANSON ANDERSON ASSOC INC	1/6/2020	\$14,487.54	Harvest Hills Overlay
Paid Chk# 010461	NUVERA COMMUNICATIONS INC	1/6/2020	\$677.77	Phone Bill
Paid Chk# 010462	KRAEMER MINING& MATERIALS INC	1/6/2020	\$485.80	December Winter Road Mtc
Paid Chk# 010463	KRISTY CARSTENSEN	1/6/2020	\$1,456.00	Building Permit Fee/Escrow Ret
Paid Chk# 010464	LECY BROS HOMES	1/6/2020	\$914.00	Escrow NPDES Addition 8951 Leg
Paid Chk# 010465	MARKS BOBCAT SERVICE, INC.	1/6/2020	\$1,885.00	Plowing
Paid Chk# 010466	MELISSA OR JOSEPH FLICEK	1/6/2020	\$1,500.00	Building Permit Escrow Permit
Paid Chk# 010467	MIKES SEPTIC SERVICE	1/6/2020	\$23,100.00	Annual Pumping
Paid Chk# 010468	MSC	1/6/2020	\$11,183.30	CSTS Mowing
Paid Chk# 010469	MVEC	1/6/2020	\$995.14	Electricity
Paid Chk# 010470	NATURAL SYSTEMS UTILITIES MN	1/6/2020	\$9,423.89	CSTS Operator
Paid Chk# 010471	PRIOR LAKE BLACKTOP, INC.	1/6/2020	\$1,017.00	9179 Amber Drive - Mill off 2
Paid Chk# 010472	SCOTT COUNTY ACCOUNTING DEPART	1/6/2020	\$471.70	Tax- tnt postage allocation
Paid Chk# 010473	SW NEWSMEDIA	1/6/2020	\$326.92	Agenda Nov 4
Paid Chk# 010474	U.S. BANK EQUIPMENT FINANCE	1/6/2020	\$102.36	Acct#1388554; Lease Payment Co
Paid Chk# 010475	VISA COMMUNITY CARD	1/6/2020	\$442.29	Stamps, Icontact
Paid Chk# 010476	XCEL ENERGY	1/6/2020	\$10.45	Acct#51-6509820-6; St. Francis
ach	Month Pay ach	1/7/2020	\$8,605.11	December Service paid in January
Paid Chk# 010477	Al Novak	1/6/2020	\$822.54	December Service paid in January
			\$555,993.54	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn the January 6, 2020, Credit River Township Meeting: Supervisor Howe

Second: Vice Chairman Novak

Motion Passed: 5-0

The January 6, 2020 Credit River Township Board Meeting was adjourned at 6:40pm.

Recorded by:

Approved by:

Karen Donovan
Clerk - Credit River Township

Chris Kostik
Chairman- Credit River Township