

# **Credit River Township Board Meeting**

**Monday, May 4, 2020 6pm**

## **Meeting Minutes**

Chairman Kostik called the May 4, 2020 Board Meeting to Order, Pledge of Allegiance.

Meeting held via GoToMeeting video application.

Residence in attendance via GoToMeeting: 20

### **Roll Call for Board Members.**

#### **Present:**

**Chairman Kostik**

**Vice Chairman Novak**

**Supervisor Lawrence**

**Supervisor Howe**

**Supervisor Schommer**

**Other present: Attorney Ruppe, Engineer Nelson, Treasurer Hill, Clerk Donovan**

### **1. Approve or Amend Agenda**

**Motion to Approve Agenda: Supervisor Lawrence**

**Second: Supervisor Schommer**

**Chairman Kostik-Aye**

**Vice Chairman Novak-Aye**

**Supervisor Lawrence-Aye**

**Supervisor Howe-Aye**

**Supervisor Schommer-Aye**

**Motion Passed: 5-0**

### **2. Consent Agenda**

**1) April 6, 2020 Board Meeting Minutes**

**2) Developers Escrow**

**Motion to Approve Consent Agenda: Supervisor Howe**

**Second: Supervisor Schommer**

**Chairman Kostik-Aye**

**Vice Chairman Novak-Aye**

**Supervisor Lawrence-Aye**

**Supervisor Howe-Aye**

## **Supervisor Schommer-Aye**

**Motion Passed: 5-0**

### **3. Sheriff Report**

Deputy Edwinson from the Scott County Sheriff Dept attended meeting.

#### **1) Speed and Weight**

Speed is an issue on Eagle Creek/ CR21. Chairman Kostik asked about several trucks in area that are over the weight limit such as 170<sup>th</sup> St. and Judicial are at 5 tons and asked for assistance when available.

#### **2) Golf Carts/ATV**

Monterey Heights and Territory areas have had complaints and concerns raised with ATV's. Deputy Edwinson advised ATV's are highly regulated and enforced.

Golf carts are not as regulated and cannot legally stop unless reckless operation. Cities are adopting ordinances. Chairman Kostik provided a copy of the recent ordinance passed by Elko/New Market.

Supervisor Lawrence said that ATV's are regulated by the DNR.

The Elko/New Market ordinance will be reviewed at the next workshop.

#### **3) Law Enforcement Agreement**

Attorney Ruppe and Chairman Kostik met with Sheriff Department regarding the budgeting of a 40/week deputy for Credit River in 2021. Board agreed with the discussion with the Sheriff.

### **4. Open Forum**

**Chairman Kostik opened Open Forum to residents:**

- Brian Bartz: 9600 Towering Oaks Curve: Discussed with Supervisor Schommer the condition of Towering Oaks Curve. New people have moved into the neighborhood and area is now open to a road improvement project. Engineer Nelson advised this is on the 2021 Capital Improvement Project List.
- Tom Wolf, Scott County Commissioner – A stop Light will be installed on CR21 & CR91 by September. Property Taxes will be extended to July 15 if prove an extension is needed.
- Paul Doelz- 7673 175<sup>th</sup> St: Can the grading be done after it rains gravel road conditions for Murphy & 175<sup>th</sup>. Supervisor Schommer will make the request.

**5. Old Business**

**1) Cedar Lane Drainage - 9181 195th Street**

Supervisor Lawrence advised of ongoing drainage issue in road ditch. Engineer Nelson will need to review area and will have the elevation surveyed.

**2) Casey Addition pothole repair**

Supervisor Howe received calls regarding potholes, and it looks like delamination. Engineer Nelson also reviewed area which should be done this year, which was quoted at approximately \$23,000.

**Motion to authorize Engineer Nelson to work with Prior Lake Blacktop to repair Casey Addition up to \$25,000: Supervisor Schommer  
Second: Vice Chairman Novak.**

**Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Aye  
Supervisor Howe-Aye  
Supervisor Schommer-Aye**

**Motion Passed: 5-0**

**6. New Business**

**1) Extension Request for Territory**

Territory 5<sup>th</sup> Addition requesting extension on their preliminary plat which expires on June 30<sup>th</sup>. Engineer Nelson and Planner Nash reviewed and did not see an issue with approving the extension.

**Motion to approve the extension to Excelsior Group for Territory 5<sup>th</sup> Addition: Supervisor Schommer  
Second: Vice Chairman Novak**

**Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Aye  
Supervisor Howe-Aye  
Supervisor Schommer-Aye**

**Motion Passed: 5-0**

**2) Prior Lake Park System Plan**

Prior Lake requesting comments regarding their Master Park Plan. Chairman Kostik noticed trails on the request are in Credit River. Planner Nash to review and draft letter recommending removing the trails from the maps.

**Motion to authorize Planner Nash to review and draft letter with comments: Supervisor Schommer**

**Second: Supervisor Howe**

**Chairman Kostik-Aye**

**Vice Chairman Novak-Aye**

**Supervisor Lawrence-Aye**

**Supervisor Howe-Aye**

**Supervisor Schommer-Aye**

**Motion Passed: 5-0**

**3) Updated Junk Car Ordinance**

Chairman Kostik advised the board of the updated Nuisance Ordinance in the SharePoint folder which includes the Junk Car Ordinance. Will be added to the June Board Meeting

**4) Nuisance Ordinance**

See Item 3- Updated Junk Car Ordinance

**5) Lynn Drive Dumping**

Supervisor Lawrence received complaint regarding dumping on Lynn Drive. White Trash, Inc. was hired to remove trash for \$660. Discussion on what can be done to prevent dumping in the future. Supervisor Schommer recommends "No Dumping" signs and will coordinate with Safety Signs.

**7. Road Report**

**1) Crack Filling Quotes**

Engineer Nelson received quotes for Crack Filling. Lowest quote from Allied Black Top for \$24,120, which was the lowest of three quotes.

**Motion to accept the Allied Black Top quote of \$24,120 for the 2020 Crack Filling project: Vice Chairman Novak**

**Second: Supervisor Howe**

**Chairman Kostik-Aye**

**Vice Chairman Novak-Aye**

**Supervisor Lawrence-Aye**

**Supervisor Howe-Aye**

**Supervisor Schommer-Aye**

**Motion passed: 5-0**

- Supervisor Schommer requested a 5-ton weight limit on Oak Grove Ave and “No Construction Traffic”:

**Motion to approve the posting of Oak Grove Ave to 5 ton weight limit: Supervisor Lawrence  
Second: Vice Chairman Novak**

**Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Aye  
Supervisor Howe-Aye  
Supervisor Schommer-Aye**

**Motion passed: 5-0**

## **8. Engineer’s Report**

### **1) Grey Fox Phase 1 Overlay Project**

Engineer Nelson advised bids were received for the Grey Fox overlay project, next step is to accept the bid and award contract. Bids were significantly lower than the original Engineer estimates. The lowest bid came from McNamara Contracting at \$296,001.50.

Supervisor Lawrence expressed concern with the township’s ability to pay contractors with Scott County allowing residents to delay tax payments with hardship notification. Attorney Ruppe advised the township does have the option to take out a loan for the funds and 2021 is a bonding year for the township.

**Motion to approve the Grey Fox Overlay Improvement Project and Resolution 2020-09 to Accept Bid and Award Contract to McNamara Contracting for \$296,001.50: Supervisor Howe  
Second: Supervisor Schommer**

**Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Nay  
Supervisor Howe-Aye  
Supervisor Schommer-Aye**

**Motion Passed: 4-1**

### **2) Monterey Heights/South Passage Overlay Project**

Engineer Nelson advised the HOA property with wetland would not receive an assessment.

The lowest bid for the Monterey Heights-South Passage Overlay Project was from McNamara Contracting at \$204,957.40.

**Motion to approve the Monterey Heights/South Passage Overlay Improvement Project and Resolution 2020-10 to Accept Bid and Award Contract to McNamara Contracting, Inc for \$204,957.40: Vice Chairman Novak  
Second: Supervisor Schommer**

**Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Nay  
Supervisor Howe-Aye  
Supervisor Schommer-Aye**

**Motion Passed: 4-1**

Chairman Kostik recommended the township pay 50% participation of the cost of the drainage and bump issues.

**Motion to approve the drainage and bump project in Monterey Heights/South Passage with 50% township participation in the cost of the project. Supervisor Schommer  
Second: Vice Chairman Novak**

**Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Nay  
Supervisor Howe-Aye  
Supervisor Schommer-Aye**

**Motion Passed: 4-1**

**3) 2020 Seal Coat Program**

Engineer Nelson recommends a pause in the seal coat program until additional information is known on the delamination cause. The board agreed to pause the Seal Coat Program.

**9. Treasurer Report**

**1) Check Scanner**

Treasurer Hill advised the current check scanner is broken. A new check scanner was purchased at a cost of \$612.

**10. Clerk's Report**

**11. Town Hall**

**12. Review and Pay Bills**

**1) Transfer Funds**

Treasurer Hill requested a transfer of \$96,000 from savings to checking for the payment of claims.

**Motion to approve the transfer of \$96,000 from savings to checking for the payment of claims:  
 Supervisor Schommer  
 Second: Vice Chairman Novak**

**Chairman Kostik-Aye  
 Vice Chairman Novak-Aye  
 Supervisor Lawrence-Aye  
 Supervisor Howe-Aye  
 Supervisor Schommer-Aye**

**Motion Passed: 5-0**

**2) Payment of Claims**

Chairman Kostik explained the payment of the May 2020 Claims will be done with a motion and posted with the claims.

**Motion to approve payment of the May 2020 claims as written: Supervisor Lawrence  
 Second: Supervisor Schommer**

**Chairman Kostik-Aye  
 Vice Chairman Novak-Aye  
 Supervisor Lawrence-Aye  
 Supervisor Howe-Aye  
 Supervisor Schommer-Aye  
 Motion Passed: 5-0**

Check Number	Vendor	Date	Amount	Comments
Paid Chk# 010214E	VISA COMMUNITY CARD	5/3/2020	\$125.00	iContact - April, postage
Paid Chk# 010215E	EFTPS	5/3/2020	\$3,121.03	FICA 6.2 - Employee Amt
Paid Chk# 010216E	MINNESOTA REVENUE MW5	5/3/2020	\$509.73	State WH
Paid Chk# 010217E	PERA	5/3/2020	\$1,126.51	PERA - Employee Amt
Paid Chk# 010218E	ANCHOR BANK	5/3/2020	\$55.00	MHSP Mar 2020 Bank Fee
Paid Chk# 010219E	ANCHOR BANK	5/3/2020	\$667.00	MHSP Apr 2020 Bank Fee, Scanner
Paid Chk# 010567	Novak, Alan J	5/5/2020	\$764.71	Service April 2020 paid in May 2020
Paid Chk# 010568	BANYON DATA SYSTEMS	5/4/2020	\$200.00	Banyon Training - Budget and P
Paid Chk# 010569	BLUE NET INC	5/4/2020	\$65.00	365 Business Subscription
Paid Chk# 010570	CASTLE ROCK MATERIALS	5/4/2020	\$220.14	Purchase limestone
Paid Chk# 010571	CENTERPOINT ENERGY	5/4/2020	\$85.32	Acct#5179787-6; Town Hall Gas
Paid Chk# 010572	CINTAS	5/4/2020	\$92.98	Townhall rug
Paid Chk# 010573	CITY OF LAKEVILLE	5/4/2020	\$293.02	Plowing & Deicing Judicial Roa
Paid Chk# 010574	COLLABORATIVE PLANNING LLC	5/4/2020	\$4,725.00	Town Planner
Paid Chk# 010575	COLLINS TREE CARE, INC	5/4/2020	\$3,200.00	Normandale & 195th trees
Paid Chk# 010576	EARL F ANDERSON	5/4/2020	\$439.05	Signs and Signage equipment

Paid Chk# 010577	ECM PUBLISHERS INC	5/4/2020	\$250.75	April 6 Board Notice
Paid Chk# 010578	GALLAGHERS	5/4/2020	\$7,342.50	Street Sweeping, grading, and snow plow
Paid Chk# 010579	NUVERA COMMUNICATIONS INC	5/4/2020	\$658.16	Acct #15170421-Stonebridge Pho
Paid Chk# 010580	KRAEMER MINING& MATERIALS INC	5/4/2020	\$367.56	Purchase Rock 2020
Paid Chk# 010581	MARKS BOBCAT SERVICE, INC.	5/4/2020	\$10,983.10	Snow Plowing - Feb and Murphy Project
Paid Chk# 010582	MVEC	5/4/2020	\$983.88	Acct#777628301-Town Hall Elec
Paid Chk# 010583	NATURAL SYSTEMS UTILITIES MN	5/4/2020	\$8,031.76	CSTS Operator
Paid Chk# 010584	SCOTT COUNTY TREASURER	5/4/2020	\$49,700.00	2020 Assessment billing per co
Paid Chk# 010585	SECURITAS ELECTONIC SECURITY,	5/4/2020	\$102.92	Town Hall Alarm Montitor Svc
Paid Chk# 010586	SW NEWSMEDIA	5/4/2020	\$406.88	MHSP
Paid Chk# 010587	U.S. BANK EQUIPMENT FINANCE	5/4/2020	\$102.36	Acct#1388554;Lease Payment
Paid Chk# 010588	WHITE TRASH INC	5/4/2020	\$660.00	Lynn Crt debris/ brush removal
Paid Chk# 010589	XCEL ENERGY	5/4/2020	\$12.43	Acct#51-6509820-6; St. Francis
Paid Chk# 500111E	Monthly Pay ACH	5/5/2020	\$10,774.14	Service April 2020 paid in May 2020

\$106,065.93

### 13. Adjourn

**There being no further business before the Town Board, a motion was heard.**

**Motion to adjourn the May 4, 2020, Credit River Township Meeting: Supervisor Howe  
Second: Vice Chairman Novak**

**Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Aye  
Supervisor Howe-Aye  
Supervisor Schommer-Aye**

**Motion Passed: 5-0**

**The May 4, 2020 Credit River Township Board Meeting was adjourned at 8:00pm.**

**Recorded by:**

**Approved by:**

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**Karen Donovan  
Clerk-Credit River Township**

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**Chris Kostik  
Chairman- Credit River Township**