

Credit River Township Board Meeting

Monday, June 1, 2020 6pm

Minutes - DRAFT

6:00PM: Chairman Kostik called the June 1, 2020 Board Meeting to Order, Pledge of Allegiance

Board Members Present via GoToMeeting application:

Roll Call:

Chairman Kostik-Aye

Vice Chairman Novak-Aye

Supervisor Lawrence-Aye

Supervisor Schommer-Aye

Supervisor Howe- Aye

Others Present via GoToMeeting Application: Attorney Ruppe, Engineer Nelson, Treasurer Hill, Clerk Donovan

Residents attending online: 6

1. Approve or Amend Agenda

Chairman Kostik requested to remove Item 4 – Ditch Obstruction from New Business & add Item 2 – Lynn Ct Closure to Road Report.

Motion to approve the June 1, 2020 Agenda as amended: Supervisor Lawrence

Second: Supervisor Howe

Roll Call:

Chairman Kostik-Aye

Vice Chairman Novak-Aye

Supervisor Lawrence-Aye

Supervisor Schommer-Aye

Supervisor Howe- Aye

Motion Passed: 5-0

2. Consent Agenda

1) TR Reports

2) May 4, 2020 Board Meeting Minutes

Motion to approve the Consent Agenda: Supervisor Lawrence

Second: Supervisor Novak

Roll Call:

Chairman Kostik-Aye

Vice Chairman Novak-Aye
Supervisor Lawrence-Aye
Supervisor Schommer-Aye
Supervisor Howe- Aye

Motion Passed: 5-0

3. Open Forum

Chairman Kostik opened the Open Forum to residents.

- Tom Wolf, Scott County Commissioner updated the Board on the new Scott County Building projects and county road work in process, both are progressing. There is a hiring freeze currently at the county.

Hearing no other comments, Chairman Kostik closed open forum

4. Old Business

1) Nuisance Ordinance

Chairman Kostik advised the Nuisance Ordinance previously discussed at a Planning Workshop was in the SharePoint for review.

**Motion to approve Nuisance Ordinance 2020-01 and publish in summary format. Vice Chairman Novak
Second: Supervisor Howe**

**Roll Call:
Chairman Kostik-Aye
Vice Chairman Novak-Aye
Supervisor Lawrence-Aye
Supervisor Schommer-Aye
Supervisor Howe- Aye**

Motion Passed: 5-0

2) Special Vehicle Use Ordinance

**Motion to conduct a public hearing for the proposed Special Vehicle Use Ordinance on Monday, July 6 at 6:00pm: Supervisor Schommer
Second: Supervisor Lawrence**

**Roll Call:
Chairman Kostik-Aye
Vice Chairman Novak-Abstaining -due to technical difficulty
Supervisor Lawrence-Aye
Supervisor Schommer-Aye
Supervisor Howe- Aye**

Motion Passed: 4-0

5. New Business

1) Sewer & Water Infrastructure Fund Accounts

Supervisor Howe had questions regarding a future Sewer and Water Infrastructure Fund. Supervisor Howe, Supervisor Schommer and Engineer Nelson will discuss.

2) Communication Plan for St. Francis Area -2023 Infrastructure Improvements

Supervisor Howe receiving calls regarding the communication plan for the 2023 Infrastructure Improvements. Chairman Kostik recommended to discuss this in the future.

3) Nuvera Franchise Extension

Supervisor Lawrence advised the Nuvera Franchise Agreement is expiring this year. Nuvera is requesting a three-year extension. A resolution is in SharePoint for the boards review.

**Motion approving Resolution 2020-11 granting the three-year extension of the Nuvera Franchise Agreement: Supervisor Lawrence
Second: Vice Chairman Novak**

Roll Call:

Chairman Kostik-Aye

Vice Chairman Novak-Aye

Supervisor Lawrence-Aye

Supervisor Schommer-Aye

Supervisor Howe- Aye

Motion Passed: 5-0

4) Public Works

Supervisor Lawrence brought up for discussion whether the board should consider budgeting a Public Works employee for 2021.

Chairman Kostik recommended the Board consider adding a Public Works employee during the next budgeting process when meeting with the Treasurer in the upcoming budget meetings.

5) Scott County SSTS Ordinance No. 4 Update

Scott County emailed SSTS Ordinance No 4 and requested comments from Credit River. Chairman Kostik advised staff has reviewed the SSTS Ordinance No.4.

**Motion approving staff to provide a comment letter to Scott County regarding the updated SSTS Ordinance No. 4. Vice Chairman Novak
Second: Supervisor Schommer**

**Roll Call:
Chairman Kostik-Aye
Vice Chairman Novak-Aye
Supervisor Lawrence-Aye
Supervisor Schommer-Aye
Supervisor Howe- Aye**

Motion Passed: 5-0

6. Road Report

1) Cost to Pave France Circle

Supervisor Howe asked for an estimate to pave France Circle to provide to residents. A preliminary estimate done by Engineer Nelson was \$325,000. The Township contributions is approx. 15-20%. Four properties have direct access.

Supervisor Howe will communicate back to the residents.

2) Lynn Ct Closure

**Motion to approve Resolution 2020-12 Closing Lynn Court: Vice Chairman Novak
Second: Supervisor Lawrence**

**Roll Call:
Chairman Kostik-Aye
Vice Chairman Novak-Aye
Supervisor Lawrence-Aye
Supervisor Schommer-Aye
Supervisor Howe- Aye**

Motion Passed: 5-0

7. Engineer's Report

1) Crack Filling Quotes

Engineer Nelson advised three quotes received for Crack Filling and presented at the May Board meeting. Allied Blacktop at the lowest quote. After approval, Allied Blacktop advised the quote had an error. Engineer Nelson asking the board's consideration to amend the Allied Blacktop quote to \$24,500. The Allied Blacktop quote is still less than the other two quotes received.

**Motion to amend the acceptance of the Allied Blacktop to \$24,500 for crack filling:
Supervisor Howe
Second: Supervisor Schommer**

**Roll Call:
Chairman Kostik-Aye
Vice Chairman Novak-Abstaining due to technical difficulty
Supervisor Lawrence-Aye
Supervisor Schommer-Aye
Supervisor Howe- Aye**

Motion Passed: 4-0

8. Treasurer Report

1) Online Payments

Treasurer Hill discussed her research into using Old National as an option for allowing online payments – which will be cost neutral for the township. There would be a fee to the residents depending on the payment type such as a 3% per transaction for credit cards, E-checks are \$2.50 convenience fee. A link can be added on the website

**Motion to approve the technology platform from Old National to be used for online payments for permits and utility payments: Supervisor Schommer
Second: Supervisor Lawrence**

**Roll Call:
Chairman Kostik-Aye
Vice Chairman Novak-Abstaining due to technical difficulty
Supervisor Lawrence-Aye
Supervisor Schommer-Aye
Supervisor Howe- Aye**

Motion Passed: 4-0

2) 2021 Budget Calendar

Treasurer Hill advised the Budget Calendar is available for the board to schedule 2021 budget discussions.

9. Clerk's Report

10. Town Hall

11. Review and Pay Bills

1) Transfer

Treasurer Hill requested a transfer \$82,000 from Savings to Checking for the payment of June claims.

Motion to approve the transfer of \$82,000 from Savings to Checking: Vice Chairman

Novak

Second: Supervisor Schommer

Roll Call:

Chairman Kostik-Aye

Vice Chairman Novak-Aye

Supervisor Lawrence-Aye

Supervisor Schommer-Aye

Supervisor Howe- Aye

Motion Passed: 5-0

2) Payment of Bills

Motion to approve the June 2020 claims for payments: Supervisor Howe

Second: Supervisor Schommer

Roll Call:

Chairman Kostik-Aye

Vice Chairman Novak-Aye

Supervisor Lawrence-Aye

Supervisor Schommer-Aye

Supervisor Howe- Aye

Motion Passed: 5-0

Check #	Vendor	Date	Amount	Comments
Paid Chk# 010220E	EFTPS	6/1/2020	\$2,896.31	FICA 6.2 - Fed W/H
Paid Chk# 010221E	MINNESOTA REVENUE MW5	6/1/2020	\$466.71	State WH
Paid Chk# 010222E	PERA	6/1/2020	\$1,138.99	PERA - Employee Amt
Paid Chk# 010223E	VISA COMMUNITY CARD	6/1/2020	\$15.00	iContact - May
Paid Chk# 010590	BANYON DATA SYSTEMS	6/1/2020	\$990.00	UB system support Annual fee
Paid Chk# 010591	BLUE NET INC	6/1/2020	\$65.00	365 Business Subscription
Paid Chk# 010592	CASTLE ROCK MATERIALS	6/1/2020	\$278.25	Class 5 Limestone
Paid Chk# 010593	CENTERPOINT ENERGY	6/1/2020	\$49.51	Acct#5179787-6; Town Hall Gas
Paid Chk# 010594	CINTAS	6/1/2020	\$139.47	Townhall rug
Paid Chk# 010595	CITY OF LAKEVILLE	6/1/2020	\$54.13	April 2020 Judicial Road Maint
Paid Chk# 010596	COURI & RUPPE, P.L.L.P.	6/1/2020	\$6,395.00	Legal
Paid Chk# 010597	DALE KUCHINKA	6/1/2020	\$13,625.00	Cutting Brush
Paid Chk# 010598	ECM PUBLISHERS INC	6/1/2020	\$34.00	Agenda - 05/04/2020 Board Meet

Paid Chk# 010599	GOLIATH HYDRO-VAC INC	6/1/2020	\$1,525.00	Jetting Culverts
Paid Chk# 010600	HAKANSON ANDERSON ASSOC INC	6/1/2020	\$38,598.92	Engineering Mar & Apr
Paid Chk# 010601	JASON SMITH	6/1/2020	\$1,435.00	RETURNED NPDES ESCROW - SHED
Paid Chk# 010602	KA WITT CONSTRUCTION	6/1/2020	\$2,535.00	Returned Driveway Escrow-7761
Paid Chk# 010603	KLINGBERG TRUCKING, INC.	6/1/2020	\$5,526.33	May 2020 Gravel Road Maint
Paid Chk# 010604	KRAEMER MINING& MATERIALS INC	6/1/2020	\$11,540.40	Purchase rock 2020
Paid Chk# 010605	MARKS BOBCAT SERVICE, INC.	6/1/2020	\$8,035.00	Townhall Grass Cutting
Paid Chk# 010606	MATIT	6/1/2020	\$3,703.00	Township Insurance
Paid Chk# 010607	METRO SALES , INC.	6/1/2020	\$161.00	contract charge 5/7/20-11/06/2
Paid Chk# 010608	MVEC	6/1/2020	\$924.02	Acct#777628301-MHSP Elec
Paid Chk# 010609	NATURAL SYSTEMS UTILITIES MN	6/1/2020	\$6,381.14	CSTS Operator
Paid Chk# 010610	PERSONNEL CONCEPTS	6/1/2020	\$27.90	Minnesota Labor Poster
Paid Chk# 010611	SAFETY SIGNS	6/1/2020	\$1,650.00	Permanent Sign Installation
Paid Chk# 010612	SCOTT COUNTY TREASURER	6/1/2020	\$14,645.00	2020--1st half salt
Paid Chk# 010613	U.S. BANK EQUIPMENT FINANCE	6/1/2020	\$102.36	Acct#1388554; Lease Payment Co
Paid Chk# 010614	WHITE TRASH INC	6/1/2020	\$95.00	Brush debris removal
Paid Chk# 010615	XCEL ENERGY	6/1/2020	\$12.36	Acct#51-6509820-6; St. Francis
Paid Chk# 010616	Novak, Alan J	6/2/2020	\$703.11	May Service Paid in June
Paid Chk# 500118E	Monthly Pay ACH	6/2/2020	\$11,903.67	May Service Paid in June
			\$135,651.58	

12. Adjourn

There being no further business before the Town Board, a motion was heard.

**Motion to adjourn the June 1, 2020, Credit River Township Meeting: Vice Chairman Novak
Second: Supervisor Howe**

**Chairman Kostik-Aye
Vice Chairman Novak-Aye
Supervisor Lawrence-Aye
Supervisor Howe-Aye
Supervisor Schommer-Aye**

Motion Passed: 5-0

The June 1, 2020 Credit River Township Board Meeting was adjourned at 7:15 pm.

Recorded by:

Approved by:

**Karen Donovan
Clerk-Credit River Township**

**Chris Kostik
Chairman- Credit River Township**