

# **Credit River Township Board Meeting**

**Monday, August 3, 2020 6:00 pm**

## **Meeting Minutes**

**Chairman Kostik called the August 3, 2020 Board Meeting to Order at 6:00pm, Pledge of Allegiance**

### **Roll Call**

**Board Members Present: Chairman Kostik, Vice Chairman Novak, Supervisor Schommer**

**Board Members Present via GoToMeeting application: Supervisor Lawrence, Supervisor Howe**

**Others Present: Treasurer Hill, Clerk Donovan**

**Others Present via GoToMeeting Application: Attorney Ruppe, Engineer Nelson**

**Residents in attendance via GoToMeeting video application: 10**

**Residents in attendance at townhall: 3**

### **1. Approve or Amend Agenda**

Chairman Kostik added "Wireless Broad Band" to New Business as Item 1 and "Parking Lot Request" as Item 2. Change made to Item 3 under Old Business to "Territory ROW".

**Motion to approve Agenda as Amended: Vice Chairman Novak**

**Second: Supervisor Schommer**

### **Roll Call**

**Chairman Kostik-Aye**

**Vice Chairman Novak-Aye**

**Supervisor Lawrence-Aye**

**Supervisor Schommer-Aye**

**Supervisor Howe- Aye**

**Motion Passed: 5-0**

### **2. Consent Agenda**

**1) Developer Report**

**2) TR Reports**

**3) July 6, 2020 Board Meeting Minutes**

**4) July 6, 2020 Public Hearing Minutes**

**Motion to approve Consent Agenda: Supervisor Lawrence**

**Second: Supervisor Howe**

### **Roll Call**

**Chairman Kostik-Aye**

**Vice Chairman Novak-Aye**

**Supervisor Lawrence-Aye**

**Supervisor Schommer-Aye  
Supervisor Howe- Aye  
Motion Passed: 5-0**

**3. Open Forum**

- Deputy Lueck – Department has been dealing with increase in speeding and weight restrictions with construction in the area.
- Commissioner Wolf – noted CARES Funds can be used for Broad Band.
- Gary Arntz – Asking if Franciscan Retreat roads patching and pothole repair will be done. Supervisor Schommer said this will be done based on down time with the contractor.

**4. Old Business**

**1) Crescent Curve Developer's Agreement**

Attorney Ruppe advised the Crescent Curve Developer's Agreement was changed to reflect the policy changes and consistent with previous developer's agreements except for the changes.

**Motion to approve the Crescent Curve Developer's Agreement: Vice Chairman Novak  
Second: Supervisor Howe**

**Roll Call  
Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Aye  
Supervisor Schommer-Aye  
Supervisor Howe- Aye  
Motion Passed: 5-0**

Escrow has been received.

**2) Lake Estates LOC Reduction & Road Repair Costs(SN)**

Developer for Lake Estates requested a reduction in the Letter of Credit. Engineer Nelson recommends Letter of Credit reduction.

**Motion to reduce the Lake Estates Letter of Credit to \$330,000: Supervisor Schommer  
Second: Supervisor Howe**

**Roll Call  
Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Aye  
Supervisor Schommer-Aye  
Supervisor Howe- Aye  
Motion Passed: 5-0**

### **3) Territory ROW**

Homeowners in Territory sent noncompliance letters advising boulders on property located within the ROW. An additional notice will be sent. Next step would be to move boulders as they are a hazard. Attorney Ruppe stated a contractor could be hired to move boulders out of ROW. Properties would be assessed.

## **5. New Business**

### **1) Scott County Co-operative Agreement (Turn Lanes)**

Engineer Nelson received the draft of the Scott County Co-operative Agreement for the turn lanes on to 210<sup>th</sup> & Broadview. Board discussed the draft and requested Attorney Ruppe to review.

### **2) Lake Estates – Road Repair Cost (PH)**

Road repair to Broadview Drive was discussed. Engineer Nelson believes the road damage accelerated by the trucks hauling into Lake Estates during construction.

Supervisor Schommer recommended the three smaller damaged areas to be repaired by the township and the larger area to be taken care of by the developer. The developer will work with Engineer Nelson to coordinate repair. Broadview Dr. is scheduled for repaving in 2021.

### **3) Parking Ordinance on TWP properties (PH)**

Supervisor Howe questioned the use of the township parking lot and if an ordinance was needed for extended parking. Board discussed options. A sign will be installed stating “no unauthorized parking”.

**Supervisor Schommer left meeting at 6:30 pm to attend Prior Lake City Council Meeting.**

### **4) Wireless Broad Band**

Perry Mulcrone, Business Relationship Director, from Scott County attended meeting to discuss underserved broad band within Credit River Township and Scott County. CARES funding can be used. Implementation would need to be done by December 1, 2020. A cost sharing agreement would be needed between Scott County and Credit River Township. Perry Mulcrone recommends \$313,000-350,000 contribution from the township based on student needs. A transfer of the CARES fund to the county can be done. Chairman Kostik recommended the board to agree to \$300,000 contribution from the CARES fund to be used of the \$423,000 received. Scott County Board will discuss on 8/4/2020.

### **5) Parking Lot Request**

Chairman Kostik discussed a resident request for an event to use the township parking lot on August 29, 2020. Approximately 30 cars to utilize parking lot and shuttle guests back and forth to resident's home. Chairman Kostik stated an indemnity insurance certificate will be required and \$250 fee for legal time. Chairman Kostik will contact the resident.

**6. Road Report**

**7. Engineer's Report**

**8. Treasurer Report**

Capital Forecast File in Share Point-CIP. Will be discussed at the August 25 Planning Meeting and presented with the Budget in September.

**9. Clerk's Report**

**10. Town Hall**

**11. Review and Pay Bills**

**a. Transfer funds**

Treasurer Hill requested a transfer from savings to checking of \$200,000 for payment of August Claims.

**Motion to approve the transfer of \$200,000 from savings to checking. Supervisor Lawrence  
Second: Supervisor Howe**

**Roll Call  
Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Aye  
Supervisor Howe- Aye**

**Motion Passed: 4-0**

**Motion to approve the Check summary Report to approve the checks for August claims: Vice Chairman Novak  
Second: Supervisor Howe**

**Roll Call  
Chairman Kostik-Aye  
Vice Chairman Novak-Aye  
Supervisor Lawrence-Aye  
Supervisor Howe- Aye**

**Motion Passed: 4-0**

Check Number	Vendor	Date	Amt	Comments
Paid Chk# 010231E	Old National	5/30/2020	\$66.00	Bank Fee
Paid Chk# 010231E	Old National	6/30/2020	\$55.00	Bank Fee
Paid Chk# 010230E	Visa Community card	6/30/2020	\$991.41	Telephone bill iContact
Paid Chk# 010652	ADVANCED COMM AND WIRING	7/13/2020	\$3,425.00	Installation of cable and TV -deposit 50%
Paid Chk# 010653	Void	7/28/2020	\$0.00	Printing issue
Paid Chk# 010654	McWilliams & Associates	7/28/2020	\$2,451.00	Originald check lost reissued
Paid Chk# 010233E	EFTPS	8/2/2020	\$2,833.21	FICA 6.2 - Employee Amt
Paid Chk# 010655	Novak, Alan J	8/4/2020	\$641.51	July Service paid in August
Paid Chk# 010656	ADVANCED COMM AND WIRING	8/3/2020	\$3,425.00	Installation of cable and TV - final
Paid Chk# 010657	ALLIED BLACKTOP COMPANY	8/3/2020	\$24,560.00	2020 Street Sealcoat
Paid Chk# 010658	BLUE NET INC	8/3/2020	\$65.00	365 Business Subscription
Paid Chk# 010659	CASEY ACRES INC	8/3/2020	\$6,854.16	Tile Work Spring 2020 proj 2
Paid Chk# 010660	CASTLE ROCK MATERIALS	8/3/2020	\$148.67	Class 5 Limestone
Paid Chk# 010661	CENTERPOINT ENERGY	8/3/2020	\$17.06	Acct#5179787-6; Town Hall Gas
Paid Chk# 010662	CINTAS	8/3/2020	\$92.98	Townhall rug
Paid Chk# 010663	CITY OF PRIOR LAKE	8/3/2020	\$110,942.50	Second Half 2020 Fire Contract
Paid Chk# 010664	COLLABORATIVE PLANNING LLC	8/3/2020	\$3,045.00	Planner
Paid Chk# 010665	CORI MCDONALD	8/3/2020	\$825.00	Jetting at 7774 Prairie Grass / reim
Paid Chk# 010666	EARL F ANDERSON	8/3/2020	\$34.65	Flat Sign and pole
Paid Chk# 010667	ECM PUBLISHERS INC	8/3/2020	\$272.00	Public notice
Paid Chk# 010668	GOPHER STATE ONE CALL	8/3/2020	\$82.00	Billable Tickets - MHSP
Paid Chk# 010669	HAKANSON ANDERSON ASSOC INC	8/3/2020	\$42,656.44	Engineering fees
Paid Chk# 010670	NUVERA COMMUNICATIONS INC	8/3/2020	\$952.75	Acct#141989 - MHSP Phone balan
Paid Chk# 010671	JOE AND NICOLE BOEGEMAN	8/3/2020	\$1,809.00	NDES escrow return New Home 21
Paid Chk# 010672	MARKS BOBCAT SERVICE, INC.	8/3/2020	\$8,548.25	Townhall Grass Cutting
Paid Chk# 010673	MICHAEL WASMUND	8/3/2020	\$1,435.00	NPDES escrow return Pole shed
Paid Chk# 010674	MIKES SEPTIC SERVICE	8/3/2020	\$575.00	Pumping and Dumping 213399 Whi
Paid Chk# 010675	MVEC	8/3/2020	\$866.23	Acct#777628301-StonebridgeElec
Paid Chk# 010676	NATURAL SYSTEMS UTILITIES MN	8/3/2020	\$8,193.58	MHSP June 2020 O&M
Paid Chk# 010677	SAFETY SIGNS	8/3/2020	\$900.00	3 Piece concrete barrier
Paid Chk# 010678	SW NEWSMEDIA	8/3/2020	\$273.59	Legal Ordinance 2020-03
Paid Chk# 010679	U.S. BANK EQUIPMENT FINANCE	8/3/2020	\$102.36	Acct#1388554; Lease Payment Co
Paid Chk# 010680	XCEL ENERGY	8/3/2020	\$11.04	Acct#51-6509820-6; St. Francis
Paid Chk# 1000001E	PERA	8/2/2020	\$1,169.59	PERA - Employee Amt
Paid Chk# 1000002E	MINNESOTA REVENUE MW5	8/2/2020	\$447.55	State WH
Paid Chk# 500132E	Monthly Pay ACH	8/4/2020	\$9,633.09	July Service paid in August
			\$238,400.62	

## 12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

**Motion to adjourn the August 3, 2020, Credit River Township Meeting: Vice Chairman Novak  
Second: Supervisor Lawrence**

**Roll Call**

**Chairman Kostik: Aye**

**Vice Chairman Novak: Aye**

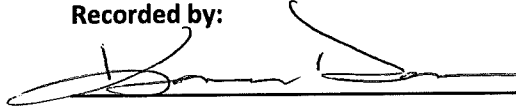
**Supervisor Lawrence: Aye**

**Supervisor Howe: Aye**

**Motion Passed: 4-0**

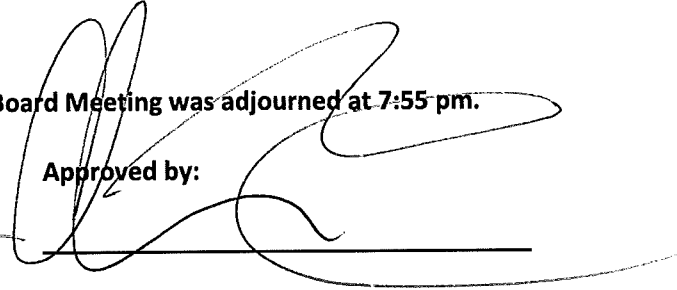
**The August 3 , 2020 Credit River Township Board Meeting was adjourned at 7:55 pm.**

**Recorded by:**



**Karen Donovan  
Clerk - Credit River Township**

**Approved by:**



**Chris Kostik  
Chairman- Credit River Township**