

Credit River Township Board Meeting

Monday, February 3, 2020 6pm

Meeting Minutes

Members Present: Chairman Kostik, Vice Chairman Novak, Supervisor Lawrence, Supervisor Schommer, Supervisor Howe

Others Present: Treasurer Hill, Deputy Clerk Donovan

6PM: Call February 3, 2020 Board Meeting to Order, Pledge of Allegiance

1. Approve or Amend Agenda

Chairman Kostik removed Item 1 Kane Lawsuit Update from New Business and added 2040 Comp Plan as Item 1 under Old Business. Supervisor Howe added MS4 Permit Fees to New Business as Item 1. Treasurer Hill added Audit as Item 1 and Funds Transfer as Item 2 under Treasurer Report.

Motion to approve the agenda as amended. Supervisor Lawrence

Second: Supervisor Howe

Motion Passed: 5-0

2. Consent Agenda

1) January 6, 2020 Board Meeting Minutes

Motion to approve the Consent Agenda. Supervisor Lawrence

Second: Vice Chairman Novak

Motion Passed: 5-0

3. Open Forum

Chairman Kostik opened the Open Forum:

- Scott County Commissioner Wolf updated the Board on the County Informational Workshop being held on the Refugees possibly coming into the county.

4. Old Business

1) 2040 Comp Plan

Chairman Kostik advised comments were received from the Met Council on the 2040 Comp Plan. Planner Nash and Engineer Nelson will address the comments and will respond to the Met Council. Timeline for final Met Council approval is possibly April or May.

Chairman Kostik requested a workshop on March 24 at 6pm at the townhall to review ordinances.

2) MS4 Permitting

Email received stating MS4 permitting fees are being proposed to increase from \$400 every 5 years to \$2,000 every year. The Board will direct Engineer Nelson to submit comments during the comment period.

5. New Business

6. Road Report

7. Engineer's Report

8. Treasurer Report

1) Audit

Treasurer Hill advised the annual audit was completed. Auditors will attend the March 2 Board meeting.

2) Fund Transfer

- Treasurer Hill requesting a fund transfer of \$31,810 from 2009 Bond Fund to Capital 401 Bond.

Motion to approve the transfer of \$31,810 from the 2009 Bond Fund to the Capital 401 Fund, contingent on Attorney review of the resolution language:

Vice Chairman Novak

Second: Supervisor Howe

Motion Passed: 5-0

- Treasurer Hill requested a transfer to make a correction for the insurance claim funds received from Creekwood road damage in the amount of \$9,829, which were put in the Park Fund and should be in the Road Fund.

Motion to approve the transfer of \$9,829 from the Park Fund to the Road Fund to correct the entry of the insurance claims funds received for the road damage to Creekwood, contingent on the Attorney review of the resolution language. Supervisor Schommer

Second: Vice Chairman Novak

Motion Passed: 5-0

- Treasurer Hill advised the auditors are requesting forfeited Escrow funds and Access Escrow Funds to be reclassified to the Capital 401 Fund in the amount of \$35,636.

Motion to transfer \$35,636 from the Escrow Fund to the Capital 401 Fund from forfeited escrows, contingent on Attorney review of the resolution language:
Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 5-0

9. Clerk's Report

10. Town Hall

1) Nuvera Internet Upgrade

Supervisor Howe advised a notice was received from Nuvera stating Internet costs are increasing and an upgrade is required. Supervisor Howe will investigate VoIP as an option to a land line which will reduce costs.

11. Review and Pay Bills

1) Transfer Funds

Treasurer Hill requested the transfer \$180,000 from savings to checking for the payment of claims.

Motion to approve the transfer of \$180,000 from Savings to Checking for the payment of claims: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 5-0

Check	Vendor	Date	Amount
Paid Chk# 010200E	VISA COMMUNITY CARD	2/2/2020	\$123.05
Paid Chk# 010201E	EFTPS	2/2/2020	\$2,770.66
Paid Chk# 010202E	MINNESOTA REVENUE MW5	2/2/2020	\$443.65
Paid Chk# 010203E	PERA	2/2/2020	\$1,191.15
Paid Chk# 010477	METRO SALES , INC.	1/21/2020	\$162.61
Paid Chk# 010480	ABDO EICK & MEYERS LLP	2/3/2020	\$5,000.00
Paid Chk# 010481	BANYON DATA SYSTEMS	2/3/2020	\$990.00
Paid Chk# 010482	BLUE NET INC	2/3/2020	\$65.00
Paid Chk# 010483	BRYAN ROCK PRODUCTS INC	2/3/2020	\$1,359.17
Paid Chk# 010484	CENTERPOINT ENERGY	2/3/2020	\$131.13
Paid Chk# 010485	CHARLIE ROSE	2/3/2020	\$1,437.00
Paid Chk# 010486	CHORES AND MORE BY HEIDI INC	2/3/2020	\$110.00
Paid Chk# 010487	CINTAS	2/3/2020	\$185.96
Paid Chk# 010488	CITY OF LAKEVILLE	2/3/2020	\$678.42
Paid Chk# 010489	CITY OF PRIOR LAKE	2/3/2020	\$110,942.50
Paid Chk# 010490	COLLABORATIVE PLANNING LLC	2/3/2020	\$412.00

Paid Chk# 010491	COURI & RUPPE, P.L.L.P.	2/3/2020	\$6,375.00
Paid Chk# 010492	ECM PUBLISHERS INC	2/3/2020	\$46.75
Paid Chk# 010493	GALLAGHERS	2/3/2020	\$24,336.75
Paid Chk# 010494	GOPHER STATE ONE CALL	2/3/2020	\$50.00
Paid Chk# 010495	HAKANSON ANDERSON ASSOC INC	2/3/2020	\$12,367.60
Paid Chk# 010496	NUVERA COMMUNICATIONS INC	2/3/2020	\$693.71
Paid Chk# 010497	MARKS BOBCAT SERVICE, INC.	2/3/2020	\$1,735.00
Paid Chk# 010498	MATIT	2/3/2020	\$1,000.00
Paid Chk# 010499	MIKES SEPTIC SERVICE	2/3/2020	\$550.00
Paid Chk# 010500	MVEC	2/3/2020	\$1,024.20
Paid Chk# 010501	NATURAL SYSTEMS UTILITIES MN	2/3/2020	\$10,014.21
Paid Chk# 010502	ROADKILL ANIMAL CONTROL	2/3/2020	\$93.00
Paid Chk# 010503	SCOTT COUNTY ASSOCIATION TWPS	2/3/2020	\$2,208.40
Paid Chk# 010504	SCOTT COUNTY TREASURER	2/3/2020	\$190.00
Paid Chk# 010505	SCOTT SOIL & WATER CONSV DIST	2/3/2020	\$1,548.00
Paid Chk# 010506	SW NEWSMEDIA	2/3/2020	\$310.58
Paid Chk# 010507	TRANS-ALARM INC.	2/3/2020	\$95.85
Paid Chk# 010508	U.S. BANK EQUIPMENT FINANCE	2/3/2020	\$102.36
Paid Chk# 010509	XCEL ENERGY	2/3/2020	\$12.54
Direct Deposit ach	Old National	2/4/2020	\$8,886.07
Paid Chk# 010479	Alan J Novak	2/4/2020	\$703.11
Total			\$198,345.43

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

**Motion to adjourn the February 3, 2020, Credit River Township Meeting: Supervisor Lawrence
Second: Vice Chairman Novak
Motion Passed: 5-0**

The February 3, 2020 Credit River Township Board Meeting was adjourned at 6:55pm.

Recorded by:

Approved by:

**Karen Donovan
Clerk - Credit River Township**

**Chris Kostik
Chairman- Credit River Township**