

Credit River Township Board Meeting

Wednesday January 6, 2021 6:00pm

Minutes- Final

Call January 6, 2021 Board Meeting to Order, Pledge of Allegiance

Credit River Township Board Roll Call:

At Town Hall:

Chairman Kostik-Aye

Vice Chairman Novak-Aye

Supervisor Schommer-Aye

Others Present at Town Hall: Treasurer Hill

Board Members Present via GoToMeeting application:

Supervisor Lawrence-Aye

Supervisor Howe- Aye

Others Present via GoToMeeting Application: Attorney Ruppe, Engineer Nelson, Planner Nash, Clerk Donovan

Residents attending online: 21

Residents attending at town hall: 8

1. Approve or Amend Agenda

Chairman Kostik asked for any additional items from the board for the Agenda. Supervisor Howe requested to add "Security System" to Town Hall as Item 1. Chairman Kostik requested to move the Public Hearing moved to New Business.

Motion to approve the Agenda as amended: Vice Chairman Novak

Second: Supervisor Schommer

Roll Call:

Chairman Kostik-Aye

Vice Chairman Novak-Aye

Supervisor Schommer-Aye

Supervisor Lawrence-Aye

Supervisor Howe- Aye

Motion Passed: 5-0

Deputy Muelken--Flags reported stolen: 7 calls today also happened in other communities. Reviewing Ring videos. Noted that speeding is down on CR 21 with the new light going in.

- 2. Consent Agenda** Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Board member specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the agenda under Old Business.

- 1) November 9, 2020 Board Meeting Minutes**
- 2) December 7, 2020 Board Meeting Minutes**
- 3) December 21, 2020 Board Meeting Minutes**

**Motion to approve the Consent Agenda: Supervisor Lawrence
Second: Supervisor Howe**

Roll Call:

**Chairman Kostik-Aye
Vice Chairman Novak-Aye
Supervisor Schommer-Aye
Supervisor Lawrence-Aye
Supervisor Howe- Aye**

Motion Passed:5-0

- 3. Open Forum** The public forum is intended to afford the public an opportunity to address concerns to the Board. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Board may discuss but will not take formal action on public forum presentations.

- Commissioner Tom Wolf: County Levy increased 1.99%, HOA problems should go to HOA and not Scott County.
- Steve Wolf: Compliments given to the Board on Incorporation and CTY Rd 21/91 Light. Chairman Kostik responded to the following questions:
 - a. Has Planning & Zoning been approved and if ordinances can be amended? Yes & ordinances can be amended.
 - b. Is there a list of current I.U.P & C.U.P's? Yes. This is not posted but can request.
 - c. Will Planning & Zoning have a committee? Yes, however, timing to appoint not made at this time.
Incorporation decision expected in a few weeks, elections will follow possibly in April.
- Ron Sackett-- Scottsview. Nonconforming gravel shoulders – Board advised shouldering will be looked at in spring.

Via video:

- Cory Glab - 19121 Edgewood Ln- Will CUP's be monitored by the Credit River Planning & Zoning. Chairman Kostik advised Yes IUP and CUP's will be under Credit River but cannot be changed unless in violation.
- Jon O'Brien : Gun Club questions regarding the CUP. Chairman Kostik advised the CUP is inherited from the county.

4. Old Business

1) Netwave (BL&CK)

Perry Mulcrone from Scott County gave an update on the rural broadband project. He thanked Credit River which made the most significant contribution to the project.

Implementation of seven towers throughout Scott County complete. Service is now available. Leadtime for service set up is about 4 weeks.

- Interested Residents across Scott County can sign up at NetwaveBroadband.net (Preferred) or call (952) 209-0900.

5. New Business

1) Public Hearing: Fee Ordinance (CN)

Chairman Kostik opened the Public Hearing on the Fee Ordinance.

Planner Nash reviewed the new fee schedule.

Chairman Kostik asked for resident input:

Cory Glab: When does this goes into effect? Planner Nash advised New Fees and permit planning review will begin on Friday, January 15, 2021.

Molly DeGroot: How will the e-permit system be handled in the future. Planner Nash advised all permits will be submitted online. Process will be updated on the Credit River website.

BJ Jungmun- Where is the fee ordinance? Planner Nash advised the ordinance and fees be published and on the website.

Hearing no further comments Chairman Kostik asked for a motion to close the Public Hearing.

Motion to close the Public Hearing on the Credit River Fee Ordinance: Supervisor Schommer

Second: Vice Chairman Novak

Roll Call:

Chairman Kostik-Aye

**Vice Chairman Novak-Aye
Supervisor Schommer-Aye
Supervisor Lawrence-Aye
Supervisor Howe- Aye**

Motion Passed: 5-0

Planner Nash asked for consideration for the board to adopt the Fee Ordinance as submitted in the SharePoint file.

**Motion to adopt Fee Ordinance 2021-01: Supervisor Schommer
Second: Vice Chairman Novak**

**Roll Call:
Chairman Kostik-Aye
Vice Chairman Novak-Aye
Supervisor Schommer-Aye
Supervisor Lawrence-Aye
Supervisor Howe- Aye**

Motion Passed: 5-0

2) Building Inspection Transition – Scott County (CN)

Planner Nash updated the board on the transition with Scott County on building permits and inspection. Any open active permits will be completed by Scott County.

**Motion to approve the agreement to transfer building code enforcement, subject to review by township attorney: Supervisor Howe
Second: Vice Chairman Novak**

**Roll Call:
Chairman Kostik-Aye
Vice Chairman Novak-Aye
Supervisor Schommer-Aye
Supervisor Lawrence-Aye
Supervisor Howe- Aye**

Motion Passed: 5-0

3) Feldman Concept Plan (SN)

Engineer Nelson advised the Feldman Development road connections and park location was discussed with developer. The best park location would not be in this current phase of development. He felt another phase would be larger and flatter. Supervisor Schommer agreed and attended the meeting with developer.

Future trail connection extension would also work with park in a different area.

Engineer Nelson noted road connections will help draw traffic to county roads & avoid cut through traffic.

No action required at this time informational only.

6. Road Report

7. Engineer's Report

8. Treasurer Report

9. Clerk's Report

10. Town Hall

1) Security System

Supervisor Howe updated the Board on the new security system installation timeline.

11. Review and Pay Bills

1) Transfer

Treasurer Hill requested a transfer from savings to checking of \$520,000 for the payment of claims.

Motion to approve the transfer of \$520,000 from savings to checking for the payment of claims: Vice Chairman Novak

Second: Supervisor Schommer

Roll Call:

Chairman Kostik-Aye

Vice Chairman Novak-Aye

Supervisor Schommer-Aye

Supervisor Lawrence-Aye

Supervisor Howe- Aye

Motion Passed: 5-0

Paid Chk# 010842	Novak, Alan J	1/7/2021	\$703.11	December Service Paid in January
Paid Chk# 010843	CASTLE ROCK MATERIALS	1/6/2021	\$154.30	Class 5 Limestone
Paid Chk# 010844	CINTAS	1/6/2021	\$148.39	Township Rugs
Paid Chk# 010845	COLLABORATIVE PLANNING LLC	1/6/2021	\$6,825.00	Planner
Paid Chk# 010846	COURI & RUPPE, P.L.L.P.	1/6/2021	\$24,861.92	Lawyer
Paid Chk# 010847	ECM PUBLISHERS INC	1/6/2021	\$29.75	Publishing
Paid Chk# 010848	GALLAGHERS	1/6/2021	\$23,762.00	Blading and Snowremoval
Paid Chk# 010849	GOPHER STATE ONE CALL	1/6/2021	\$27.00	November Tickets
Paid Chk# 010850	HAKANSON ANDERSON ASSOC INC	1/6/2021	\$21,289.07	Engineer
Paid Chk# 010851	JACQUELINE HEDMAN	1/6/2021	\$50.00	Mailbox damage 20410 Huntingto
Paid Chk# 010852	MARKS BOBCAT SERVICE, INC.	1/6/2021	\$785.00	Stonebridge Plowing
Paid Chk# 010853	MIKES SEPTIC SERVICE	1/6/2021	\$375.00	7810 Bent Tree Circle Pumped C
Paid Chk# 010854	PRIOR LAKE BLACKTOP, INC.	1/6/2021	\$2,927.00	Pothole patching in the retreat
Paid Chk# 010855	SARAH LEVOIR	1/6/2021	\$2,177.51	Clerk Coverage and CSTS
Paid Chk# 010856	SCOTT COUNTY ACCOUNTING DEPART	1/6/2021	\$426.22	Tax TNT. Postage allocation amo
Paid Chk# 010857	SW NEWSMEDIA	1/6/2021	\$417.13	Publishing
Paid Chk# 010858	BOND TRUST SERVICES	1/6/2021	\$150,562.50	Bond Payment
Paid Chk# 010859	BOND TRUST SERVICES CORP	1/6/2021	\$118,330.00	Bond Payment
Paid Chk# 010860	BOND TRUST SERVICES CORP 18	1/6/2021	\$151,200.00	Bond Payment
Paid Chk# 010861	BRENT SORENSON	1/6/2021	\$193.74	Reimburse CSTS payments
Paid Chk# 010862	CITIZEN SERVE	1/6/2021	\$26,000.00	Permitting Software
Paid Chk# 010863	DOMAIN REGISTRY	1/6/2021	\$50.00	CREDITRIVERTOWNSHIP.COM DOMAIN
Paid Chk# 010864	PERSONNEL CONCEPTS	1/6/2021	\$26.85	2021 Minnesota and Federal Labor Laws
Paid Chk# 010865	U.S. BANK EQUIPMENT FINANCE	1/6/2021	\$102.36	Acct#1388554; Lease Payment Co
Paid Chk# 1000033E	EFTPS	1/4/2021	\$2,539.90	FICA 6.2 - Employee Amt
Paid Chk# 1000034E	MINNESOTA REVENUE MW5	1/4/2021	\$390.30	State WH
Paid Chk# 1000035E	PERA	1/4/2021	\$1,068.27	PERA
Paid Chk# 1000036E	VISA COMMUNITY CARD	1/5/2021	\$147.83	iContact - december & postage
Paid Chk# 500167E	Monthly Pay ACH	1/7/2021	\$8,556.15	December Service Paid in January
			\$544,126.30	

12. Adjourn

There being no further business before the Town Board, a motion was heard.

**Motion to adjourn the January 6, 2021 Credit River Township Board Meeting: Supervisor Howe
Second: Supervisor Lawrence**

Roll Call

Chairman Kostik – Aye

Vice Chairman Novak – Aye

Supervisor Lawrence – Aye
Supervisor Schommer – Aye
Supervisor Howe – Aye

Motion Passed: 5-0

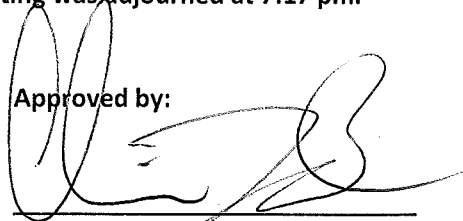
The January 6, 2021 Credit River Township Board Meeting was adjourned at 7:17 pm.

Recorded by:



Karen Donovan
Clerk-Credit River Township

Approved by:



Chris Kostik
Chairman- Credit River Township