

**Credit River Township Board Meeting**

**Monday, February 1, 2021 6:00pm**

**Minutes**

**6:00PM: Call February 1, 2021 Board Meeting to Order, Pledge of Allegiance**

**Chairman Kostik opened the February 1, 2021 Board Meeting with the Pledge of Allegiance.**

**Roll Call:**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye  
Supervisor Schommer – Absent**

**Credit River Township Attendance:**

**At Town Hall: Chairman Kostik, Vice Chairman Novak, Supervisor Howe  
Board Members Present via GoToMeeting application: Supervisor Lawrence**

**Others Present via GoToMeeting Application: Attorney Ruppe, Planner Nash  
Other Present at Town Hall: Treasurer Hill, Clerk Donovan**

**Residents attending online: 5  
Residents attending at town hall: 5**

**1. Approve or Amend Agenda**

Chairman Kostik asked for Approval of Agenda or Amendments  
Hearing no changes, a motion was requested to approve Agenda.

**Motion to approve agenda as stated: Supervisor Howe  
Second: Vice Chairman Novak**

**Roll Call:**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye**

**2. Consent Agenda** Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Board member specifically

requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the agenda under Old Business.

- 1) **Ordinance #2021-02 -- Floodplain Ordinance (CN)**
- 2) **January 6, 2021 Meeting Minutes (KD)**
- 3) **Burnsville Comprehensive Plan Amendment (CN)**
- 4) **TR Reports (DH)**

**Motion to approve Consent Agenda: Vice Chairman Novak**  
**Second: Supervisor Lawrence**

**Roll Call:**

**Chairman Kostik – Aye**  
**Vice Chairman Novak – Aye**  
**Supervisor Howe – Aye**  
**Supervisor Lawrence – Aye**  
**Motion Passed: 4-0**

3. **Open Forum** The public forum is intended to afford the public an opportunity to address concerns to the Board. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five ( 5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Board may discuss but will not take formal action on public forum presentations.

Chairman Kostik requested to add "Sheriff's Report" to agenda going forward after the "Approve or Amend Agenda".

**At town hall:**

Commissioner Wolf: Scott County building Construction update. Scott County Board will be remote for several months during the upcoming move. Road Projects – 13 & 8 round about planned. COVID-19 vaccinations are going out as soon as they get them. Vaccination information available on the Scott County website.

**Remote:**  
**NA**

#### 4. **Old Business**

##### 1) **Netwave online update (BL)**

Supervisor Lawrence introduced Perry Mulcone from Scott County to give an update on the Netwave Broadband. Perry Mulcone advised operation issues being addressed. Services being installed at about 50 per week. 500 currently installed, 570 waiting to install. Perry Mulcone will be contacting Netwave to address concerns with the amount of time in contacting interested residents in installation and response time with Netwave.

Interested residents across Scott County can sign up at [www.NetwaveBroadband.net](http://www.NetwaveBroadband.net)  
(Preferred)

**2) 2021-2026 Markley Lake Drawdown Cost Share Agreement. Consider approval (CK)**

Chairman Kostik advised water level will continue to be issue with Markley Lake. Recommends extending cost sharing agreement for drawing down the water level with Scott County and Prior Lake.

**Motion to approve cost sharing agreement extension with a 5-year agreement for Markley Lake between Credit River, Prior Lake and Scott County. Vice Chairman Novak  
Second: Supervisor Howe**

**Roll Call:**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye  
Motion Passed: 4-0**

**3) Incorporation Update (CK)**

Chairman Kostik advised Credit River received the order granting the incorporation of Credit River on January 29, 2021.

The Election of a Mayor and four council seats will be held on May 11, 2021 and Credit River will officially become a city at that point.

**5. New Business**

**1) Agreement to Move Home – 6127 170<sup>th</sup> St E (CN)**

Planner Nash advised an existing home at 6127 170<sup>th</sup> St E will be removed per the proposed Home Removal Agreement and a home from Lakeville property will be moved to property. Supervisor Lawrence asked Planner Nash if all ordinances were met, Planner Nash confirmed all ordinances were met and is recommending approval of Home Removal Agreement.

**Motion to approve the Home Removal Agreement for 6127 170<sup>th</sup> St. E.: Supervisor Howe  
Second: Vice Chairman Novak**

**Roll Call:**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye  
Motion Passed: 4-0**

- 2) Ordinance # 2021-03 – Amendment to Fee Ordinance (CN). Consider amendment related to pass-through fee for address markers.**

Planner Nash advised the fee for address markers for new homes was not included in the Fee Ordinance. Address Markers were handled by Scott County in the past and will continue to manage this for the county. This fee will be collected with the building permits and will go through Scott County and will invoice Credit River .

**Motion to approve Ordinance # 2021-03 Amendment to the Fee Ordinance to add the fee for the address markers: Vice Chairman Novak  
Second: Supervisor Howe**

**Roll Call:**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye  
Motion Passed: 4-0**

- 3) Credit River Logo Development (CK)**

Chairman Kostik will do some research on ideas for a new Credit River Logo for a city.

**6. Road Report**

- 1) Road Weight Limits (ph)**

Supervisor Howe asked Engineer Andrew Vistad to make a map of the weight limits of the roads within Credit River. The map has been posted on website. There will be a correction to 170<sup>th</sup> as 5 ton.

**7. Engineer’s Report**

**8. Treasurer Report**

- 1) Auditors will present in March.**

Treasurer Hill advised the auditor from Abdo will present the audit results at the March 1, 2021 Board Meeting.

**9. Clerk’s Report**

- 1)**

**10. Town Hall**

- 1)**

**11. Review and Pay Bills**

**1) Transfer**

Treasurer Hill requested a transfer of \$90,000 from savings to checking in the amount of \$90,000 for the payment of claims.

**Motion to approve the transfer of \$90,000 from savings to checking. Vice Chairman Novak  
Second: Supervisor Howe**

**Roll Call:**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye  
Motion Passed: 4-0**

**Motion to Approve Claims as listed in the Check summary for February 1, 2021: Vice  
Chairman Novak  
Supervisor Lawrence**

**Roll Call:**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye  
Motion Passed: 4-0**

<b>Check Number</b>	<b>Vendor</b>	<b>Date</b>	<b>Amount</b>	<b>Comments</b>
Paid Chk# 010868	Novak, Alan J	2/2/2021	\$703.11	January Service paid in Feb
Paid Chk# 010869	ABDO EICK & MEYERS LLP	2/1/2021	\$14,000.00	FYE 2 020 Audit - Progress Pay
Paid Chk# 010870	BANYON DATA SYSTEMS	2/1/2021	\$990.00	Payroll and Direct Deposit Support
Paid Chk# 010871	BLUE NET INC	2/1/2021	\$72.58	365 Business Subscription
Paid Chk# 010872	BRYAN ROCK PRODUCTS INC	2/1/2021	\$343.82	Winter Road Maintenance Dec
Paid Chk# 010873	CHORES AND MORE BY HEIDI INC	2/1/2021	\$170.00	Town Hall Cleaning
Paid Chk# 010874	CINTAS	2/1/2021	\$133.80	Township Rugs
Paid Chk# 010875	CITY OF LAKEVILLE	2/1/2021	\$2,303.27	Judicial Road Shared Expenses
Paid Chk# 010876	COURI & RUPPE, P.L.L.P.	2/1/2021	\$9,612.50	Attorney fees
Paid Chk# 010877	ECM PUBLISHERS INC	2/1/2021	\$310.25	Publishing
Paid Chk# 010878	GALLAGHERS	2/1/2021	\$17,546.25	Snow Removal
Paid Chk# 010879	GOPHER STATE ONE CALL	2/1/2021	\$67.55	Tickets
Paid Chk# 010880	HAKANSON ANDERSON ASSOC INC	2/1/2021	\$24,484.71	Engineer
Paid Chk# 010881	MARKS BOBCAT SERVICE, INC.	2/1/2021	\$13,757.19	Snow Removal and Project work
Paid Chk# 010882	MIKES SEPTIC SERVICE	2/1/2021	\$375.00	Territory CSTS Sites Pumping
Paid Chk# 010883	NATURAL SYSTEMS UTILITIES MN	2/1/2021	\$11,850.00	Operator
Paid Chk# 010884	NORTHWEST ASPHALT, INC	2/1/2021	\$29,619.00	Hampshire Avenue Bituminous P

Paid Chk# 010885	SARAH LEVOIR	2/1/2021	\$2,470.00	CSTS, Audit
Paid Chk# 010886	SCOTT COUNTY ACCOUNTING DEPART	2/1/2021	\$2,272.00	Special Assessment and audit Reports
Paid Chk# 010887	SCOTT SOIL & WATER CONSV DIST	2/1/2021	\$1,177.00	Erosion Control Inspections
Paid Chk# 010888	SW NEWSMEDIA	2/1/2021	\$112.25	Publishing
Paid Chk# 010889	U.S. BANK EQUIPMENT FINANCE	2/1/2021	\$92.12	Copier monthly fees
Paid Chk# 1000048E	EFTPS	2/1/2021	\$2,700.71	Fica
Paid Chk# 1000049E	MINNESOTA REVENUE MW5	2/1/2021	\$421.70	State WH
Paid Chk# 1000050E	PERA	2/1/2021	\$1,081.27	PERA
Paid Chk# 1000051E	VISA COMMUNITY CARD	2/1/2021	\$323.21	iContact January and Stamps
Paid Chk# 500174E	Monthly Pay ACH	2/2/2021	\$9,042.97	January Service paid in Feb
			\$146,032.26	

**12. Adjourn**

**There being no further business before the Town Board, a motion to adjourn was heard.**

**Motion to adjourn the February 1, 2021, Credit River Township Meeting: Supervisor Howe  
Second: Vice Chairman Novak**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye  
Motion Passed: 4-0**

**The February 1, 2021 Credit River Township Board Meeting was adjourned at 6:50 pm.**

**Recorded by:**



**Karen Donovan  
Clerk-Credit River Township**

**Approved by:**



**Chris Kostik  
Chairman- Credit River Township**