

# **Credit River Township Board Meeting**

**Monday, April 5, 2021 6:00pm**

## **Minutes – Final**

**6:00PM: Call April 5, 2021 Board Meeting to Order, Pledge of Allegiance**

Board Members Credit River Townhall:

Chairman Kostik

Supervisor Schommer

Vice Chairman Novak

Board Members Present via remote:

Supervisor Lawrence

Supervisor Howe

Others Present via remote:

Engineer Nelson, Attorney Ruppe, Planner Nash

Others Present at Townhall

Treasurer Hill

Deputy Treasurer LeVoir

Residents attending online:

Residents attending at town hall:

### **Roll Call**

**Chairman Kostik – Aye**

**Vice Chairman Novak – Aye**

**Supervisor Lawrence – Aye**

**Supervisor Schommer – Aye**

**Supervisor Howe - Aye**

### **1. Approve or Amend Agenda**

Chairman Kostik asked for any additions to the Agenda or a motion to approve as written

Supervisor Schommer added Hauling Rock as Item 7.1 & Patching as Item 7.2 under Road Report.

**Motion to approve Agenda as amended: Supervisor Lawrence**

**Second: Vice Chairman Novak**

**Motion Passed: 5-0**

### **Roll Call**

**Chairman Kostik – Aye**

**Vice Chairman Novak – Aye**

**Supervisor Lawrence – Aye**  
**Supervisor Schommer – Aye**  
**Supervisor Howe - Aye**

**2. Sheriff Report**

**Deputy Muelken from the Scott County Sheriff Department advised March had 129 calls – Requested residents watch for fires during dry period and windy days.**

- 3. Consent Agenda** Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Board member specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the agenda under Old Business.

- 1) February 16, 2021 Meeting Minutes**
- 2) March 1, 2021 Meeting Minutes**

**Motion to approve the Consent Agenda: Supervisor Lawrence**  
**Second: Supervisor Howe**

**Roll Call**

**Chairman Kostik – Aye**  
**Vice Chairman Novak – Aye**  
**Supervisor Lawrence – Aye**  
**Supervisor Schommer – Aye**  
**Supervisor Howe - Aye**

**Motion Passed: 5-0**

- 4. Open Forum** The public forum is intended to afford the public an opportunity to address concerns to the Board. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five ( 5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Board may discuss but will not take formal action on public forum presentations.

**Commissioner Wolf:**

- ½ cent will expire and will be going thru the renewal process.
- Political Signs were removed if in ROW by Scott County
- Vaccine process going well – Canterbury is a location and information can be found online
- Reminded residents that HOA's are not handled by the county.
  
- Tom Briandt – Email on American Rescue Plan sent to board and stated Credit River will \$640K. Mr. Briandt was requesting information how the board will use these funds. Chairman Kostik advised the Federal fund information has not been received yet and with the last COVID fund amount there were guidelines as to how the funds could be spent.

- **Bill Markert** – Cress View – Read letter regarding Housing availability and decision making to state level. (SF915 Bill)

Request Board to write letter to representative (Pratt and Albright)

**Steve Wolf** Towering Oaks Tr- Is there a way to find out how many meetings the candidates have attended. Can a candidate forum be held to meet the candidates?

**Ron Sac**- Scottview Estates

- Can the residents see candidate profiles? Chairman Kostik advised this is something that should be separate from the township business online. There has been interest from local papers to publish information about the candidates.
- Reminded board about the gravel on Scottview Estates shoulders & Ponds – Board advised this is on the list and will be reviewed later in Spring.

**Paul Burke** – Candidates should be promoting and reaching out to residents.

**Richard Rogozinski**- Would prefer information on the candidates.

**Matt Prettyman** – Cty 27 rebuild – What can be expected this summer for the expansion  
Chairman Kostik advised that this is a county project – expansion to a four lane. Will start later in summer. Plan is available on the Scott Cty website.

Hearing no additional comments, the Open Forum was closed.

## 5. Old Business

### 1) NetWave Update (BL)

Perry Mulcrone not in attendance. Presentation received and reviewed  
Continue to refine the testing sites. Sign up on website to get into que. Recommend that residents review the FAQ prepared by Supervisor Howe which is on the Credit River website.  
Board should pass on information of any residents who contacts then regarding issues.  
Leadtime is now approx. three weeks. Credit will be given if service in not able to be received.

FAQ available on the Credit River website.

### 2) Credit River Logo

Contract written Crop Factor for design of the Credit River Logo not to exceed \$5,000.

**Motion to approve the Crop Factor Contract for design of the Credit River Logo: Vice Chairman Novak**  
**Second: Supervisor Howe**

**Roll Call**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Lawrence – Aye  
Supervisor Schommer – Aye  
Supervisor Howe - Aye**

**Motion Passed: 5-0**

**6. New Business**

**1) Mark's Bobcat Mowing Quote (BL)**

Supervisor Lawrence advised the Mark's Bobcat quote received for mowing of the parks and townhall and foreclosed home. Supervisor Lawrence recommended the approval of the contract for 2021.

**Motion to approve the contract from Mark's Bobcat for 2021 Mowing of Parks, townhall and foreclosed homes: Supervisor Schommer  
Second: Vice Chairman Novak**

**Roll Call  
Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Lawrence – Aye  
Supervisor Schommer – Aye  
Supervisor Howe - Aye**

**Motion Passed: 5-0**

**2) Website Redesign (PH)**

Supervisor Howe advised the website needs an update. Redesign is recommended and is recommending a study. Requesting board recommendation to do continued research for redesign and cost studies.

Request for RFP to be given to Attorney Ruppe. Supervisor Howe will work with Attorney Ruppe.

**3) Casey Park (BL)**

Supervisor Lawrence & Supervisor Schommer were looking at Casey Park and concerns with the overgrowth of trees. Recommend getting getting quotes to see how many dead trees would need to be cut down. Supervisor Lawrence will work with contractor. No developed trails but have been made. Residents use park and there are no additional plans for park currently. Look at meeting with residents of area to get input about the park future.

**7. Road Report**

**1) Rock Hauling**

Supervisor Schommer advised Klingberg will haul in rock, dust coating will be done after. Dust coating should be done the last week of May per Supervisor Lawrence.

**2) Patching**

Supervisor Schommer advised blacktop plants expected open next week. Franciscan area will be done.

**8. Engineer's Report**

**1) SD Consulting Proposal for Wastewater Treatment Assessment**

Engineer Nelson reviewed Stonebridge wastewater facility requirement. Recommend approval of the SD Consulting proposal for the Stonebridge Wastewater Assessment of \$6,720.

**Motion to approve the SD Consulting proposal for the Stonebridge wastewater assessment. Vice Chairman Novak**

**Second: Supervisor Howe**

**Roll Call**

**Chairman Kostik – Aye**

**Vice Chairman Novak – Aye**

**Supervisor Lawrence – Aye**

**Supervisor Schommer – Aye**

**Supervisor Howe - Aye**

**Motion passed: 5-0**

**2) MS4 Permit Application Submittal**

Engineer Nelson Reviewed the requirement of MPCA. New permit material has been received. New educational training requirements are required. Memo done by EN with the changes and requirements. Ordinance will be needed for Pet Waste.

Engineer Nelson is asking for the board to approve him submitting the permit application to MPCA.

**Motion to approve Engineer Nelson to submit required MS4 permit application to MPCA:**

**Supervisor Schommer**

**Second: Vice Chairman Novak**

**Roll Call**

**Chairman Kostik – Aye**

**Vice Chairman Novak – Aye**

**Supervisor Lawrence – Aye**

Supervisor Schommer – Aye  
Supervisor Howe - Aye

Motion passed: 5-0

9. Treasurer Report

10. Clerk's Report

1) Resolution Appointing Election Judges

Clerk Donovan requested the board approve Resolution 2021-17 appointing election judges for 2021.

Motion to approve Resolution 2021-17 Appointing election judges for 2021.

Supervisor Lawrence

Supervisor Novak

Roll Call

Chairman Kostik – Aye

Vice Chairman Novak – Aye

Supervisor Lawrence – Aye

Supervisor Schommer – Aye

Supervisor Howe - Aye

Motion Passed: 5-0

11. Town Hall

12. Review and Pay Bills

1) Transfer

Check Number	Vendor	Date	Amount	Comments
Paid Chk# 010910	Novak, Alan J	4/6/2021	\$703.11	March Service Paid in April
Paid Chk# 010911	95 PRINTING	4/5/2021	\$124.00	Township Receipt booklets
Paid Chk# 010912	ABDO EICK & MEYERS LLP	4/5/2021	\$4,400.00	FYE 2020 Audit - Final Payment
Paid Chk# 010913	ANIMAL DAMAGE CONTROL MN, LLC	4/5/2021	\$1,800.00	Territory Drainage Ponds - Bea
Paid Chk# 010914	BLUE NET INC	4/5/2021	\$315.86	365 Business Subscription
Paid Chk# 010915	BRYAN ROCK PRODUCTS INC	4/5/2021	\$345.10	Winter Road Maintenance Februa
Paid Chk# 010916	CINTAS	4/5/2021	\$66.90	Township Rugs - 3/9/2021
Paid Chk# 010917	COLLABORATIVE PLANNING LLC	4/5/2021	\$5,130.00	Planner
Paid Chk# 010918	ECM PUBLISHERS INC	4/5/2021	\$280.50	Publishing
Paid Chk# 010919	MPCA	4/5/2021	\$1,515.00	Annual Water Permits
Paid Chk# 010920	NATURAL SYSTEMS UTILITIES MN	4/5/2021	\$10,513.37	CSTS Operator
Paid Chk# 010921	ROVE PEST CONTROL	4/5/2021	\$75.00	Quarterly Pest Control Service
Paid Chk# 010922	SARAH LEVOIR	4/5/2021	\$2,665.00	Contract work, csts
Paid Chk# 010923	SCOTT COUNTY TREASURER	4/5/2021	\$1,275.00	Annual Fee SCALE 2021

Paid Chk# 010924	SW NEWSMEDIA	4/5/2021	\$456.01	Ordinance 2021-03
Paid Chk# 010925	U.S. BANK EQUIPMENT FINANCE	4/5/2021	\$102.36	Acct#1388554; Lease Payment Co
Paid Chk# 010926	WH SECURITY	4/5/2021	\$38.55	Monitoring Service thru 03/31/
Paid Chk# 1000065E	EFTPS	4/5/2021	\$2,670.09	FICA 6.2 - Employee Amt
Paid Chk# 1000066E	MINNESOTA REVENUE MW5	4/5/2021	\$412.12	State WH
Paid Chk# 1000067E	PERA	4/5/2021	\$1,098.67	PERA - Employee Amt
Paid Chk# 1000068E	VISA COMMUNITY CARD	4/5/2021	\$415.50	iContact - Mar, postage
Paid Chk# 500188E	Monthly Pay ACH	4/6/2021	\$9,034.02	March Service Paid in April
			\$43,436.16	

**Motion to approve the claims and payments as stated: Vice Chairman Novak  
Second: Supervisor Schommer**

**Roll Call**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Lawrence – Aye  
Supervisor Schommer – Aye  
Supervisor Howe - Aye**

**Motion Passed: 5-0**

**13. Adjourn**

**There being no further business before the Town Board, a motion to adjourn was heard.**

**Motion to Adjourn the April 5, 2021 Planning Commission and Board Meeting: Supervisor Lawrence  
Second: Supervisor Howe**

**Roll Call**

**Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Lawrence – Aye  
Supervisor Schommer – Aye  
Supervisor Howe – Aye  
Motion Passed: 5-0**

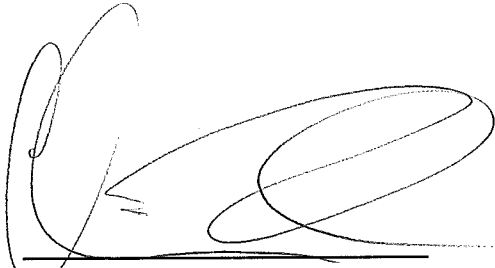
**The April 5, 2021 Credit River Planning Commission and Township Board Meeting was adjourned at 7:25 pm.**

**Recorded by:**

**Approved by:**



**Karen Donovan**  
**Clerk-Credit River Township**



**Chris Kostik**  
**Chairman- Credit River Township**