

**City of Credit River
Council Meeting Minutes
Credit River City Hall & Teleconference**

Monday, June 7, 2021 6:00pm

City of Credit River Mayor & City Council Swearing In

Judge Mark C. Vandelist was introduced to administer the Oath of Office to the new Mayor Chris Kostik and City Council Members Brent Lawrence, Alan Novak, Leroy Schommer and Andrew Stevens.

City of Credit River City Council Meeting

Members Present:

Mayor Kostik

Council Members: Brent Lawrence, Leroy Schommer, Al Novak, and Andrew Stevens

Others Present:

Attorney Ruppe, Treasurer Hill and Clerk Donovan

Mayor Kostik opened the City Council Meeting with the Pledge of Allegiance

1. Approve or Amend Agenda

Mayor Kostik asked for any additions to the June 7, 2021 Agenda.

Hearing none a motion to approve the Agenda as presented: Council Member Lawrence

Second: Council Member Novak:

Motion Passed: 5-0

2. Sheriff Report

Deputy Muelken gave a May update with 158 calls in May and added during the summer months calls will tend to increase.

He warned of increasing heat issues with grass fires and residents participating in more active outdoor activities.

- 3. Consent Agenda** Those items on the Council Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Councilmember specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed at the end of General Business.

- 1) Resolution 2021-26 Granting Gambling Permit LSHS Football**
- 2) Resolution 2021-27 Accepting ARPA**
- 3) Letter of Credit Reduction Request – Crescent Curve**
- 4) May 3, 2021 Board Meeting Minutes**

- 5) **May 17, 2021 Board of Canvass Minutes**
- 6) **May 17, 2021 Planning Commission & Board Meeting Minutes**
- 7) **Stonebridge MPCA Schedule of Compliance**
- 8) **Resolution 2021-28 MAKING APPOINTMENTS TO CERTAIN OFFICES AND POSITIONS**
- 9) **Grading Agreement – Tara Farm 3rd Addition**

Motion to approve the Consent Agenda: Council Member Novak

Second: Council Member Schommer

Motion Passed 5-0

4. **Open Forum** The public forum is intended to afford the public an opportunity to address concerns to the Council. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Council may discuss but will not take formal action on public forum presentations.

Mayor Kostik read statement regarding Al Novak’s election qualifications. (Statement posted on the Credit River website).

- **Bill Markert:** Meeting documents posting online requested.
- **Steve Wolf :** Congratulated the new city council members. Commented on the division of city regarding the election. Recommended as a resident that residents voice concerns through the city, and not through social media channels.
- **Commissioner Tom Wolf –** Congratulated the new City Council.
- **Jerry Williamson via remote –** Meeting Question – asked to update the website to state in person resident attendance is allowed.
- **Mary Sadler via remote–** Prefers online meetings and in person

Hearing no further comments Mayor Kostik closed open forum.

5. **Public Hearings**

6. **General Business**

- 1) **2021 Council Responsibility List- Reorganize Council Member Responsibilities. (CK)**

Mayor Kostik proposed the 2021 Council Responsibility List.

Motion to approve the 2021 Council Responsibility List: Council Member Schommer

Second: Council Member Novak

Motion Passed: 5-0

The 2021 Responsibility List will be posted on the website.

- 2) **Credit River Logo Development- Logo Design Development (CK)**

Mayor Kostik introduced Graphic Designer Ben Furuseth. from Crop Factor to present preliminary designs for the Credit River logo. Ben Furuseth explained when designing the Credit River logo, he researched logos for other cities in the area, plus ideas and history that represented Credit River. He presented three preliminary designs and requested feedback from council members.

There was a discussion regarding whether to add wording such as "City of", maintaining a simplicity of design and color plus considering factors for adding logos to different media

Next step will be to have Ben Furuseth present additional designs at the July Council meeting and continued input of the council.

3) IT Support Position (CK)

Mayor Kostik proposed to contract with Paul Howe as IT support staff. Paul Howe previously did IT work as a Board Supervisor. A proposal of \$50 per hour, billed in 15 minutes increments.

Motion to approve

Mayor Kostik and Attorney Ruppe to work on an IT contract with Paul Howe: Council

Member Schommer

Council Member Novak

Motion Passed: 5-0

4) LMCIT

Attorney Ruppe described the League of Minnesota Cities Insurance Trust (LMCIT) requirement for Council Members to sign to waive or maintain municipal tort liability limits as required by state statute MN Stat 466.04. In the past board members have not waived limits. Attorney Ruppe did not recommend waiving.

Motion to not waive the LMCIT municipal liability tort limits: Council Member Novak

Second: Council Member Stephens

Motion Passed

5) Ditch Cleaning Quotes

Quote received from Marks' Bobcat Service to clean ditches and trees on Rolling Oaks for \$7900.

Motion to approve the quote of \$7,900 from Mark's Bobcat for clean ditches and trees on Rolling Oak: Council Member Schommer

Second: Council Member Lawrence

Motion Passed: 5-0

7. Councilmember Liaison Updates/Councilmember Reports

Mayor Kostik gave the following updates:

- Discussed Sheriff contract with Sheriff Luke Hennen. Through May YTD 654 calls compared to 451 in 2020. Deputy Muelken is handling 50% of calls.
- Casey Park is one of the most used parks in Credit River. Residents during a recent food truck night did a survey and requested additional playground equipment for the park.
- Mayor Kostik and Council Member Lawrence will be giving a presentation to SCALE regarding the process of Credit River becoming a city.

Council Member Schommer advised a tree was across Judicial on Sunday and was removed.

8. Approval of Claims Listing

Treasurer Hill requested a transfer of \$260,000 from savings to checking for the payment of claims

Motion to approve the transfer of \$260,000 from savings to checking: Council Member Lawrence
Second: Council Member Novak
Motion Passed: 5-0

Motion to Approve list of claims as listed in the Check Summary. Council Member Lawrence
Second: Council Member Schommer
Motion Passed: 5-0

Check Summary

Check Number	Vendor	Date	Amount	Comments
Paid Chk# 010960	Novak, Alan J	6/8/2021	\$887.91	May Service paid in June
Paid Chk# 010961	BANYON DATA SYSTEMS	6/7/2021	\$990.00	UB System Support
Paid Chk# 010962	BARBARA J STARKEY	6/7/2021	\$150.92	Special Election Judge - Wages
Paid Chk# 010963	BETH AMBARUCH	6/7/2021	\$196.00	Special Election Judge - Wages
Paid Chk# 010964	BLUE NET INC	6/7/2021	\$158.00	365 Business Subscription
Paid Chk# 010965	BOND TRUST SERVICES CORP	6/7/2021	\$236,868.93	Principal Called for Prior Red
Paid Chk# 010966	BRANDON MCKINNEY	6/7/2021	\$215.60	Special Election Judge - Milea
Paid Chk# 010967	CHORES AND MORE BY HEIDI INC	6/7/2021	\$80.00	Town Hall Full Cleans4/27
Paid Chk# 010968	CINTAS	6/7/2021	\$200.70	Township rugs 5/4/21
Paid Chk# 010969	COLLABORATIVE PLANNING LLC	6/7/2021	\$6,291.00	Planner
Paid Chk# 010970	COLLINS TREE CARE, INC	6/7/2021	\$8,900.00	Casey Park: Remove hazardous,
Paid Chk# 010971	COURI & RUPPE, P.L.L.P.	6/7/2021	\$7,225.00	Legal
Paid Chk# 010972	DAVID & CAROLYN TORNTORE	6/7/2021	\$1,456.00	Building Permit Escrow Return
Paid Chk# 010973	ECM PUBLISHERS INC	6/7/2021	\$76.50	Planning comm, Board meeting,
Paid Chk# 010974	GALLAGHERS	6/7/2021	\$3,780.00	2021 Gravel Road Maintenance
Paid Chk# 010975	HAKANSON ANDERSON ASSOC INC	6/7/2021	\$18,086.90	Engineering
Paid Chk# 010976	JOHN SCHULTE	6/7/2021	\$56.00	Election Judge
Paid Chk# 010977	JULIE LOFTUS	6/7/2021	\$112.00	Election Judge
Paid Chk# 010978	KATHY URSETH	6/7/2021	\$169.40	Election Judge
Paid Chk# 010979	KOHL BAILEY	6/7/2021	\$2,348.00	NPDES escrow release 19175 Mar

Paid Chk# 010980	KRAEMER MINING& MATERIALS INC	6/7/2021	\$21,387.60	Purchase Rock
Paid Chk# 010981	LEAGUE OF MINNESOTA CITIES	6/7/2021	\$1,522.00	Membership dues
Paid Chk# 010982	LLOYD ERBAUGH	6/7/2021	\$110.04	Election Judge
Paid Chk# 010983	MARKS BOBCAT SERVICE, INC.	6/7/2021	\$5,570.00	Park Mowing May
Paid Chk# 010984	MATIT	6/7/2021	\$3,703.00	General township Insurance
Paid Chk# 010985	METRO WEST	6/7/2021	\$955.53	Permits finalled April 2021
Paid Chk# 010986	MICHAEL WASMUND	6/7/2021	\$213.92	Election Judge
Paid Chk# 010987	NATURAL SYSTEMS UTILITIES MN	6/7/2021	\$9,797.08	Stonebridge Apr 21 O&M
Paid Chk# 010988	PARI SCHILZ	6/7/2021	\$423.12	Election Judge
Paid Chk# 010989	ROBIN ARNDT	6/7/2021	\$130.06	Election Judge
Paid Chk# 010990	RON SACKETT	6/7/2021	\$51.41	Weed Barrier - Baseball Diamon
Paid Chk# 010991	SAFETY SIGNS	6/7/2021	\$300.00	F&I Sign Post, Mobililization
Paid Chk# 010992	SARAH LEVOIR	6/7/2021	\$503.75	Stonebridge monthly work
Paid Chk# 010993	SCOTT COUNTY TREASURER	6/7/2021	\$51,200.00	2021 Contract Assessment Fee
Paid Chk# 010994	STONE COTTAGE CONSTRUCTION INC	6/7/2021	\$2,365.00	Building Permit New Home Escro
Paid Chk# 010995	SW NEWSMEDIA	6/7/2021	\$1,140.28	Speical Election Notice
Paid Chk# 010996	U.S. BANK EQUIPMENT FINANCE	6/7/2021	\$20.48	Acct#1388554;Lease Payment
Paid Chk# 010997	WH SECURITY	6/7/2021	\$77.10	Monitoring May and June
Paid Chk# 010998	WHITE TRASH INC	6/7/2021	\$75.00	165 and MHT debris removal BL
Paid Chk# 1000079E	EFTPS	6/6/2021	\$2,858.62	FICA 6.2 - Employee Amt
Paid Chk# 1000080E	PERA	6/6/2021	\$1,131.15	PERA - Employee Amt
Paid Chk# 1000081E	MINNESOTA REVENUE MW5	6/6/2021	\$461.55	State WH
Paid Chk# 1000082E	VISA COMMUNITY CARD	6/7/2021	\$158.25	iContact - May, Election Supplies
Paid Chk# 500202E	Monthly Pay ACH	6/8/2021	\$9,263.47	May Service paid in June
			<u>\$401,667.27</u>	

9. Adjourn

There being no further business before the City Council, a motion to adjourn was heard.

Motion to Adjourn the June 7, 2021 City Council Meeting: Council Member Novak
Second: Council Member Schommer

The June 7, 2021 Council Meeting was adjourned at 7:00 pm.

Recorded by:

Karen Donovan
City Clerk-Credit River

Approved by:

Chris Kostik
Mayor- Credit River