

City of Credit River
Council Meeting Minutes
Credit River Government Center
Monday, August 2, 2021, at 6:00pm

6:00PM: Mayor Kostik Called the August 2, 2021, Credit River Council Meeting to Order, Pledge of Allegiance

Members Present: Mayor Kostik, Council Members Lawrence, Schommer, Novak, Stevens

Others Present: Treasurer Hill, Clerk Donovan

Others Present via remote: Attorney Ruppe, Engineer Nelson

1. Approve or Amend Agenda

Council Member Schommer added "Dust Coating" as Item 6 under General Business.

Motion to Approve the Agenda as Amended: Council Member Novak

Second: Council Member Lawrence

Motion Passed: 5-0

2. Sheriff Report

Deputy Muelken reviewed the July calls. Noted 150 general calls general. 0 Fire calls in July Night to Unite on Aug 3, 2021 and will be going to around six areas in Credit River.

3. Consent Agenda Those items on the Council Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Councilmember specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed at the end of General Business.

- 1) June 7, 2021, Council Meeting Minutes
- 2) June 21, 2021, Planning Commission & Council Meeting Minutes
- 3) July 6, 2021, Council Meeting Minutes
- 4) South Passage Electrical Design Proposal
- 5) Memorandum of Understanding with Scott County for the Use and Maintenance of County GIS Address Database
- 6) Crescent Curve Letter of Credit Reduction

Motion to approve the Consent Agenda: Council Member Novak

Second: Council Member Stevens

Motion Passed: 5-0

4. Open Forum The public forum is intended to afford the public an opportunity to address concerns to the Board. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local

governmental topics rather than private or political agendas. The Council may discuss but will not take formal action on public forum presentations.

- Commission Wolf: CR 27 will be flagged for the next week, Scott County preliminary levy 3.99% .
- Mike Long: Spoke to Council about archery hunting on Credit River Property which he has been hunting for the last 2 years. Landowner near public property has been putting trails on Credit River property. Notifying board about the continued construction.

5. Public Hearings

1) No Public Hearings Scheduled

6. General Business

1) Planning Commission Applications (CK)

Seventeen applications were received for the Planning Commission positions and were reviewed by the Council members. A ranking was done by each Council Member and submitted as followed for the top five applicants.

Steve Wolf
Bill Markert
Amy Olson
Abe Zanto
Mark Siemers

Comments regarding the process:

- **Mayor Kostik** noted that the northern area of Credit River was not represented from the rankings as noted & majority of new development will occur in this area.
- **Council Member Novak-** Although the process was not set strictly by the ranking this can be adjusted and may adjust itself naturally.
- **Council Member Stevens-** Cautioned dividing the area. The Planning Commission would be looking at the best for the city and not their area.
- **Council Member Lawrence–** The seventeen applicants were all very qualified. The top choices would all be very good as Planning Commission members.
- **Council Member Schommer-** All choices are good. Believes the issue with area representation may work itself out through the years.

**Motion to appoint Planning Commission members as stated by the top 5 ranking as Steve Wolf, Bill Markert, Amy Olson, Abe Zanto & Mark Siemers: Council Member Novak
Second: Council Member Lawrence**

Emails for each Planning Commissioner will be assigned by the city. (Paul Howe)
Compensation for the Planning Commission proposed at \$80 per meeting.

**Motion to set compensation at \$80/meeting: Council Member Novak
Second: Council Member Stevens
Motion Passed: 5-0**

Liaison to Planning Commission will be Mayor Kostik and Council Member Schommer

Mayor Kostik asked for the newly appointed members to attend the August 16th Planning Commission Meeting as some of these areas may transfer to future meetings.

Training will be held by Planner Nash date TBD.

2) 2022 CIP (SN)

Engineer Nelson spoke on the proposed Capital Improvement Projects for 2022.

- Broadview Dr & Bernard Ave
- Turn lane Cty Rd 27 & 210th

- Overlays:
 - Natchez area will need to be discussed
 - Longview Ln

Seal Coating was paused due to issues with delamination. A process of micro-surfacing is being proposed (described as an ultra-thin overlay). Cost is 1.5 times the cost of a seal coat. Usually done on high traffic roads and not neighborhood local roads.

Estimates are based on best guess and will be dependent on cost factors such as oil.

Motion to approve the 2022 CIP as proposed. Council Member Schommer

Second: Council Member Novak

Motion Passed: 5-0

3) Schedule Country Court Neighborhood Meeting (SN)

Engineer Nelson requested to set a potential date for a neighborhood meeting to discuss the road conditions, future sewer, and water. Mostly an informational meeting so an Open House is suggested as a formal presentation will not be done.

Planning for at least 3-5 years out.

Open House: Country Court. Wednesday, September 22, 2021, from 6-8pm

Engineer Nelson to provide letter and addresses for property owners to Clerk Donovan for mailing

4) Logo Development Update (CK)

Logo will be done in black & white for the next meeting on August 16, 2021.

5) Staffing (CK)

Moving portion of permit duties from Planner Nash to Clerk Donovan. This is not a levy issue as this is done through the permit costs.

Administrator position to be budgeted for 2022.

Treasurer Hill has been in contact with the League of Minnesota for job descriptions.

6) Dust Coating (LS)

Major areas for dust coating to be done again. An additional 1,000 gallons is projected.

Motion to approve the additional dust coating: Council Member Novak

Second: Council Member Schommer

Motion Passed: 5-0

7. Councilmember Liaison Updates/Councilmember Reports

- Council Member Schommer updated that trees were cut on Natchez & Huntington Way.
- Mayor Kostik will be asking Scott County for an update on the home located on Normandale Road with trash/cars.
- Council Member Schommer updated that the gas utility work on Huntington Way is covered with utility permit. Project work will continue to be monitored for any road damage.
- Mayor Kostik advised radar signs to be added Thursday on 170th. There is an option to get data out of signs such as speed, number of cars. Mayor Kostik will be looking at price for this functionality.

8. Approval of Claims Listing

Treasurer Hill advised there were claims of \$303,376.81 and requested approval to pay claims.

Motion to approve claims as listed on Check Summary in the amount of \$303,376.81: Council Member Novak

Second: Council Member Schommer

Motion Passed: 5-0

Check	Vendor	Date	Amount	Comments
Paid Chk# 011040	Al Novak	8/2/2021	\$764.71	July Service Paid in August
Paid Chk# 011041	ANIMAL DAMAGE CONTROL MN, LLC	8/2/2021	\$600.00	Territory HOA Credit River Tow
Paid Chk# 011042	BLUE NET INC	8/2/2021	\$166.00	365 Business Subscription
Paid Chk# 011043	CINTAS	8/2/2021	\$133.80	Township rugs 7/27/21
Paid Chk# 011044	CITY OF PRIOR LAKE	8/2/2021	\$130,958.00	Fire contract 2nd Payment
Paid Chk# 011045	COLLABORATIVE PLANNING LLC	8/2/2021	\$8,343.00	Misc Escrow, 7757 Prairie Grass
Paid Chk# 011046	COLLINS TREE CARE, INC	8/2/2021	\$3,150.00	St. Francis Lane remove trees
Paid Chk# 011047	COURI & RUPPE, P.L.L.P.	8/2/2021	\$1,395.00	General Township Legal Fees
Paid Chk# 011048	ECM PUBLISHERS INC	8/2/2021	\$72.25	Publications
Paid Chk# 011049	ENVIROTECH SERVICES INC	8/2/2021	\$5,073.98	2021 additional dust coating
Paid Chk# 011050	GALLAGHERS	8/2/2021	\$2,730.00	Blade Gravel Roads
Paid Chk# 011051	GOPHER STATE ONE CALL	8/2/2021	\$79.65	June Utility Locates - Townshi
Paid Chk# 011052	HAKANSON ANDERSON ASSOC INC	8/2/2021	\$17,906.67	Engineer
Paid Chk# 011053	KEVIN CASEY LLC	8/2/2021	\$4,300.00	Clean ditch - remove trees
Paid Chk# 011054	MARKS BOBCAT SERVICE, INC.	8/2/2021	\$5,366.00	Townhall grass
Paid Chk# 011055	MEGAN LEGARE	8/2/2021	\$1,456.00	NPDES Escrow Refund - Pool 205
Paid Chk# 011056	NATURAL SYSTEMS UTILITIES MN	8/2/2021	\$11,242.59	CSTS Operator
Paid Chk# 011057	PAUL HOWE	8/2/2021	\$75.00	IT - website Support
Paid Chk# 011058	SARAH LEVOIR	8/2/2021	\$812.50	Deputy Treasurer
Paid Chk# 011059	SCOTT COUNTY TREASURER	8/2/2021	\$86,517.22	Law Enforcement Services 2021-
Paid Chk# 011060	SD CONSULTING GROUP LLC	8/2/2021	\$5,500.00	Stonebridge and Territory Water assessments
Paid Chk# 011061	SW NEWSMEDIA	8/2/2021	\$110.55	Publications
Paid Chk# 011062	YOUNGFIELD HOMES INC	8/2/2021	\$2,560.00	NPDES Escrow Return - New Home
Paid Chk# 1000108E	VISA COMMUNITY CARD	8/1/2021	\$277.72	iContact, Office supplies, Zoom membership
Paid Chk# 1000109E	PERA	8/1/2021	\$1,137.55	PERA - Employee Amt
Paid Chk# 1000110E	MINNESOTA REVENUE MW5	8/1/2021	\$429.06	State WH
Paid Chk# 1000111E	EFTPS	8/1/2021	\$2,821.79	FICA 6.2 - Employee Amt
electronic	ach Deposit	8/3/2021	\$9,397.77	July Service Paid in August
			\$303,376.81	

9. Adjourn

There being no further business before the City Council, a motion to adjourn was heard.

Motion to Adjourn the August 2, 2021, City Council Meeting: Council Member Novak

Second: Council Member Stevens

Motion Passed: 5-0

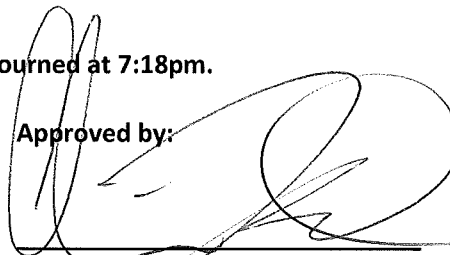
The August 2, 2021, City Council Meeting was adjourned at 7:18pm.

Recorded by:



Karen Donovan
City Clerk-Credit River

Approved by:



Chris Kostik
Mayor- Credit River