

**City of Credit River**  
**City Council Meeting Minutes**  
**Credit River Government Center**

**Wednesday, September 8, 2021, at 6:00pm**

**Mayor Kostik called the September 8, 2021, Council Meeting to order with the Pledge of Allegiance.**

**6:00PM: Mayor Kostik called the September 8, 2021, Credit River Council Meeting to Order, Pledge of Allegiance.**

**Members Present: Mayor Kostik, Council Members Lawrence, Schommer, Novak, Stevens**

**Others Present: Treasurer Hill, Clerk Donovan, Planner Nash**

**Others Present via remote: Attorney Ruppe, Engineer Nelson,**

**1. Approve or Amend Agenda**

Mayor Kostik asked for amendments to the agenda.  
Hearing none a motion to approve agenda requested.

**Motion to approve the September 8, 2021, Agenda as stated: Council Member Lawrence**

**Second: Council Member Novak**

**Motion Passed: 5-0**

**2. Sheriff Report**

Deputy Muelken – August calls per month were at 122 (10 were animal calls which was higher than usual). Trainee Deputy has been on call with Deputy Muelken.

- 3. Consent Agenda** Those items on the Council Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Councilmember specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed at the end of General Business.

- 1) Territory 5<sup>th</sup> Addition – Grading Agreement – Resolution #2021-36 (CN)**
- 2) Pay Estimate 1 for 2021 Overlay Project**
- 3) Pay Estimate 1 for Towering Oaks Project**
- 4) Crack Filling Invoice**
- 5) Xpress Pay Citizen Service Integration**
- 6) Permit Payroll Process**

**Motion to Approve the Consent Agenda : Council Member Lawrence**

**Second: Council Member Novak**

**Motion Passed: 5-0**

4. **Open Forum** The public forum is intended to afford the public an opportunity to address concerns to the Board. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Council may discuss but will not take formal action on public forum presentations.

- **Commissioner Wolf: 3.99% Levy approved by County.**

5. **Public Hearings**

1) **Vacation of Easement – 7757 and 7747 Prairie Grass Pass (CN)**

Planner Nash: Reviewed petition from property owner Joseph Cotter to the City to combine lots and vacate easement at 7757 and 7747 Prairie Grass Pass. CSTS will continue to collect fees for both lots. Property Owner was not available to attend.

Public hearing opened for the Vacation of Easement for 7757 & 7747 Prairie Grass Pass.

Hearing no comments, a motion to close the Public Hearing was requested.

**Motion to close public hearing for the Vacation of Easement and Lot combination for 7757 and 7747 Prairie Grass Pass: Council Member Schommer**

**Second: Council Member Novak**

**Motion Passed: 5-0**

6. **General Business**

1) **Lot Combination Agreement and 2021-37 Resolution Vacating of Easement– 7757 and 7747 Prairie Grass Pass (CN)**

Planner Nash advised staff recommends approval of Lot Combination and Vacation of Easement for 7757 and 7747 Prairie Grass Pass.

**Motion to Approve Lot Combination Agreement for 7757 & 7747 Prairie Grass Pass:**

**Council Member Novak**

**Second: Council Member Stevens**

**Motion Passed: 5-0**

**Motion approving Resolution 2021-37 Vacating of Easement for 7757 & 7747 Prairie Grass Pass: Council Member Lawrence**

**Second: Council Member Schommer**

**Motion Passed: 5-0**

2) **Streetlight Request- Meadowview & CR68 (CK)**

Mayor Kostik reviewed the request for a streetlight at the intersection of CR68 and Meadow View Blvd. A Scott County Intersection Street Light Policy Document reviewed for requirements and County does not see that a streetlight is warranted for this intersection.

Resident Bryant spoke regarding the benefit of a brighter streetlight for the intersection as currently only a decorative light is in place.

Mayor Kostik estimated cost for a new light from MVEC would be approx. \$2,000 plus maintenance.

- Council member comments included:
- Need for obtaining a formal estimate.
- Need to be aware of the other properties nearby and lighting
- Would granting this request also increase other neighborhoods also request lighting.
  
- Are there other options such as reflective signs, using the existing pole?

Engineer Nelson will do a quick review and mentioned an option to consider striping road with reflectivity on Meadow View Blvd.

Council questioned who currently pays for the corner light and if they may be willing to pay the monthly fee.

### **3) Credit River Entrance Signs (CK, LS)**

Mayor Kostik advised quotes received from Safety Signs for new Credit River signs. Currently county roads do not have Credit River Road Signs County Roads 27, 21, 8, 44 possibly 68. – 8 Credit River signs at \$6,600. \$15,000 in budget currently. Several other signs in need of repairs which were also quoted. Permission from the County would be needed prior to sign installation.

### **4) SJPA (CK, BL)**

Scott County Joint Prosecution Agreement (SJPA) discussed by Council Member Lawrence. City asked to join and Cost Share.

**Motion to approve joining the Scott County Joint Prosecution Agreement (SJPA): Council Member Schommer**

**Second: Council Member Stevens**

**Motion Passed: 5-0**

### **5) Resolution Ordering Feasibility Report for 2022 Overlay Project 2021- 38(SN)**

Engineer Nelson discussed the 2022 Overlay Project which will be done in a single project similar to the way the 2021 Overlay Project was done.

**Motion to approve Resolution 2021-38 Ordering the Feasibility Report for the 2022 Overlay Project: Council Member Novak**

**Second: Council Member Lawrence**

**Motion Passed: 5-0**

### **6) Municipal State Aid Update (SN,DH)**

Engineer Nelson confirmed the Mileage Report will be verified. 20% will be state aid streets. Due Early December.

Will be setting up traffic counters to measure traffic. Should be done prior to Sept 21.

**7. Council Member Liaison Updates/Council Member Reports**

- Council Member Schommer updated Council on the trees removed on Lucerne. Spoke to the gas line company people about sweeping roads.
- Council Member Stevens- Resolved a weed issue and a commercial vehicle issue.

**8. Approval of Claims Listing**

Treasurer Hill advised Council claims to be paid at \$1,066,485.00. Requested approval of checks listed on the Check Summary.

**Motion to approve Check Summary of Claims to be paid for September: Council Member Schommer**  
**Second: Council Member Novak**  
**Motion Passed: 5-0**

Check ID	Vendor	Date	Amount	Comments
Paid Chk# 011071	Novak, Alan J	9/9/2021	\$703.11	August Service paid in September
Paid Chk# 011072	ATLANTIS POOLS INC	9/8/2021	\$1,456.00	Escrow Return
Paid Chk# 011073	BLUE NET INC	9/8/2021	\$166.00	365 Business Subscription
Paid Chk# 011074	CHORES AND MORE BY HEIDI INC	9/8/2021	\$335.00	Town Hall Cleaning
Paid Chk# 011075	CINTAS	9/8/2021	\$133.80	Townhall rug cleaning
Paid Chk# 011076	COLLABORATIVE PLANNING LLC	9/8/2021	\$10,557.00	Planner
Paid Chk# 011077	COLLINS TREE CARE, INC	9/8/2021	\$1,300.00	Remove trees
Paid Chk# 011078	COURI & RUPPE, P.L.L.P.	9/8/2021	\$8,655.00	Legal
Paid Chk# 011079	DAVID & JUDITH STEPKA	9/8/2021	\$4,037.00	Escrow Return
Paid Chk# 011080	ECM PUBLISHERS INC	9/8/2021	\$59.50	Publications
Paid Chk# 011081	ENVIROTECH SERVICES INC	9/8/2021	\$1,567.70	Additional Dust coating 2021
Paid Chk# 011082	HAKANSON ANDERSON ASSOC INC	9/8/2021	\$30,818.24	Engineer
Paid Chk# 011083	MARKS BOBCAT SERVICE, INC.	9/8/2021	\$1,375.00	Park Grass Cutting
Paid Chk# 011084	MCNAMARA CONTRACTING INC	9/8/2021	\$916,898.75	Road Projects 2021
Paid Chk# 011085	MIKES SEPTIC SERVICE	9/8/2021	\$950.00	Pumping Septic
Paid Chk# 011086	NATURAL SYSTEMS UTILITIES MN	9/8/2021	\$12,941.29	CSTS Operator
Paid Chk# 011087	PAUL HOWE	9/8/2021	\$87.50	IT support
Paid Chk# 011088/electronic	PERA	9/8/2021	\$2,417.87	PERA
Paid Chk# 011089	PRIOR LAKE BLACKTOP, INC.	9/8/2021	\$529.00	Patch 3 spots on Broadview
Paid Chk# 011090	ROVE PEST CONTROL	9/8/2021	\$77.00	Quarterly Pest Control August
Paid Chk# 011091	SAFETY SIGNS	9/8/2021	\$11,100.00	Driver Feedback sign and mobil
Paid Chk# 011092	SARAH LEVOIR	9/8/2021	\$520.00	Deputy Treasurer
Paid Chk# 011093	SEAL TECH	9/8/2021	\$34,301.50	Poly Fex Patch depressed Crack
Paid Chk# 011094	STEVE LYNES	9/8/2021	\$1,456.00	Escrow return
Paid Chk# 011095	SW NEWSMEDIA	9/8/2021	\$228.47	Legal Notices
Paid Chk# 011096	U.S. BANK EQUIPMENT FINANCE	9/8/2021	\$204.72	Acct#1388554; Lease Payment Co
Paid Chk# 011097	WH SECURITY	9/8/2021	\$38.55	Security Monitoring
Paid Chk# 1000112E	Visa Communty Cared	9/8/2021	\$372.97	Postage, paper supplies
Paid Chk# 1000112A	EFTPS	9/8/2021	\$5,487.36	FICA 6.2 - Employee Amt

Paid Chk# 1000107E	Centerpoint Energy	8/30/2021	\$15.00	Gas Utilities
Paid Chk# 1000113E	MINNESOTA REVENUE MW5	9/8/2021	\$979.74	State WH
Paid Chk# 1000115E	XCEL ENERGY	9/8/2021	\$12.94	Acct#51-6509820-6 St. Francis
Paid Chk# 1000116E	NUVERA COMMUNICATIONS INC	9/8/2021	\$755.31	Telephone
Paid Chk# 1000117E	MVEC	9/8/2021	\$866.87	Electricity
Paid Chk# 500223E	Monthly Pay ACH	9/9/2021	\$15,080.81	August Service paid in September
			\$1,066,485.00	

**9. Adjourn**

There being no further business before the City Council, a motion to adjourn was heard.

**Motion to Adjourn the September 8, 2021, City Council Meeting: Council Member Novak**

**Second: Council Member Stevens**

**Motion Passed: 5-0**

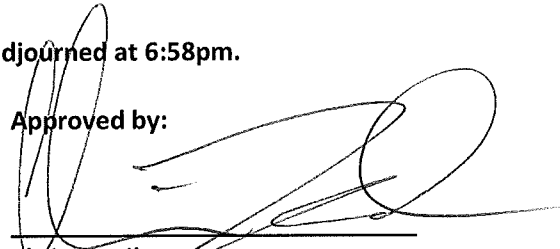
**The September 8, 2021 City Council Meeting was adjourned at 6:58pm.**

**Recorded by:**



**Karen Donovan  
City Clerk-Credit River**

**Approved by:**



**Chris Kostik  
Mayor- Credit River**