

City Council Meeting

Monday, October 4, 2021, 6:00pm

Meeting Minutes

Council Members Present:

Mayor Kostik

Council Members: Novak, Lawrence, Schommer

Members Absent: Council Member Stevens

Others Present: Attorney Ruppe, Engineer Nelson, Planner Nash, Treasurer Hill, Clerk Donovan

Broadcast via Credit River YouTube Channel

Mayor Kostik called the October 4, 2021, Credit River City Council Meeting to Order at 6:00pm, Pledge of Allegiance

1. Approve or Amend Agenda

Mayor Kostik asked for any Amendments to the Agenda- hearing none a motion was requested to approve the Agenda.

Motion to approve the Agenda as presented: Council Member Lawrence

Second: Council Member Novak

Motion Passed: 4-0

2. Sheriff Update

Introduction of the new Sheriff Deputy Jeff Strack dedicated to Credit River.

Deputy Strack reviewed September Sheriff Report and mentioned no major issues. Cleary Lake Park has had car break ins and cautioned about leaving valuables in cars.

3. Consent Agenda

Those items on the City Council Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Council Member specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the agenda under Old Business.

- 1) August 2, 2021, Meeting Minutes
- 2) September 8, 2021, Meeting Minutes
- 3) September 20, 2021, Meeting Minutes
- 4) Adopt Resolution 2021-42 Adopting Assessment Roll for Towering Oaks Curve and Towering Oaks Trail
- 5) Adopt Resolution 2021-43 Adopting Assessment Roll for 2021 Overlay Project
- 6) TR Reports

Motion to approve the Consent Agenda: Council Member Lawrence

Second: Council Member Schommer

Motion Passed: 4-0

4. **Open Forum** The public forum is intended to afford the public an opportunity to address concerns to the City Council. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The City Council may discuss but will not take formal action on public forum presentations.

Mayor Kostik read the Open Forum requirements and asked for anyone interested in speaking to approach the podium and sign in. Hearing none, Mayor Kostik closed Open Forum.

5. **Public Hearings**

No Public Hearings scheduled.

6. **General Business**

- 1) **Scott County Solid Waste Advisory Committee (SWAC) (CK)**

Scott County contacted City to see if a representative from Credit River would like to be added to the SWAC. Council discussed and at this time a representative will not be designated to attend. Mayor Kostik will respond.

- 2) **Parks (CK)**

Mayor Kostik discussed receiving multiple requests for park improvements from residents such as Scottview and Casey Park areas. He recommended a need for long term plan for parks rather than just repairing adding when calls are received. He asked Planner Nash to discuss what other cities do for park planning.

Planner Nash discussed cities generally do a Park Dedication Fee Study. This will determine goals and what funds would be required. Also, similar to what Engineer Nelson does for road projects, a Capital Improvement Plan for Parks should be created

Council Member Lawrence advised the lifespan for park equipment can be 15 years. The League of Cities can do park evaluations. He will research what other communities offer for parks.

As agreed by the council, Mayor Kostik asked Planner Nash to prepare a Park Dedication Study and review the current fees. Fees are updated yearly.

- 3) **Resolution 2021-41: Approving a Preliminary Plat for The Ranch at Credit River**

Planner Nash introduced Resolution 2021-41 Approving a Preliminary Plat for The Ranch of Credit River. The developer, Bill Feldman, was in attendance if the Council had any questions. The next step is the Final Plat which is in process. Currently grading is in process which is under the Grading Agreement.

Planning Commission recommended approval at the August 16th Planning Commission meeting.

Motion to approve Resolution 2021-41 Approving a Preliminary Plat for a Development known as The Ranch of Credit River: Council Member Novak
Second: Council Member Schommer
Motion Passed: 4-0

4) Resolution 2021-40: Transferring 2012A Bond Funds

Treasurer Hill explained that the Board had approved the payoff of 2012A Bond. Funds in the 2012A Bond Fund will need to be closed as recommended by the CPA firm and transferred to the 401 Fund and any future payments received will be transferred to the 401 Fund. Resolution 2021-40 approves the transfer of the remaining 2012A Bond Funds to the 401 Fund. Transfer \$23,521.43 from the 2012 Bond Fund (Fund 320) the Capital Improvement Fund (Fund 401) and close out the 2012 GO Fund.

Motion to approve Resolution 2021-40 Transferring 2012A Bond Funds to the 401 Fund.
Council Member Schommer
Second: Council Member Novak
Motion Passed: 4-0

7. Council Member Liaison Updates/Council Member Reports

- Prior Lake Fire Department Presentation- Mayor Kostik received an email from Prior Lake regarding a Fire Department Update presentation by the Fire Chief and City Manager. A date is requested as both cities have council meetings on the same date. Mayor Kostik will respond with alternate date availability

8. Approval of Claims Listing

Treasurer Hill advised there are claims to be paid in the amount of \$102,164.71. Request approval to pay claims as listed in the Claims Check Summary.

(Council Member Stevens arrived at meeting at 6:30)

Motion to approve the payment of claims as listed in the Claims Check Summary in the amount of \$102,164.71: Council Member Novak
Second: Council Member Lawrence
Motion Passed: 5-0

Check Summary Oct 4, 2021				
Check Number	Vendor	Date	Amt	Comments
11102	Novak, Alan J	05-Oct-21	\$704.47	September Service paid in October
11103	BLUE NET INC	04-Oct-21	\$225.35	365 Business Subscription
11104	CAROLINE TORNTORE	04-Oct-21	\$1,456.00	Escrow Return: NPDES Pool 7321 165th St E B21
11105	CHORES AND MORE BY HEIDI INC	04-Oct-21	\$80.00	Town Hall Cleaning
11106	CINTAS	04-Oct-21	\$152.91	Townhall rugs
11107	CITIZEN SERVE	04-Oct-21	\$7,000.00	Permit Software API - development
11108	CITY OF LAKEVILLE	04-Oct-21	\$1,378.00	Judicial shared Boulevard mowing
11109	COLLINS TREE CARE, INC	04-Oct-21	\$4,671.00	Remove storm damaged tress from Murphy Park, W
11110	COURI & RUPPE, P.L.L.P.	04-Oct-21	\$8,845.00	Legal
11111	GALLAGHERS	04-Oct-21	\$2,394.00	Blade Gravel Roads - Murphy, Sunset, 167th, 175th
11112	GOPHER STATE ONE CALL	04-Oct-21	\$49.95	Billable Tickets - Township - July 21
11113	HAKANSON ANDERSON ASSOC INC	04-Oct-21	\$29,523.56	Engineering
11114	MONICA HENNESSAY, MCFOA	04-Oct-21	\$90.00	Dues and Subscription MCFOA membership Clerk e
11115	MSC	04-Oct-21	\$12,859.87	Mound mowing
11116	NATURAL SYSTEMS UTILITIES MN	04-Oct-21	\$13,128.42	CSTS Operator
11117	PAUL HOWE	04-Oct-21	\$75.00	It and Website Suport
11118	SCOTT SOIL & WATER CONSV DIST	04-Oct-21	\$3,291.00	Permit Inspections from April 1 - June 30 2021
500233e	Monthly Pay ACH	05-Oct-21	\$10,999.51	September Service paid in October
1000123e	MINNESOTA REVENUE MW5	03-Oct-21	\$524.96	State WH
1000124e	EFTPS	03-Oct-21	\$3,230.20	FICA 6.2 - Employee Amt
1000125e	PERA	03-Oct-21	\$1,470.51	PERA - Employee Amt
1000126e	VISA COMMUNITY CARD	03-Oct-21	\$15.00	iContact monthly charge
			\$102,164.71	

9. Adjourn

There being no further business before the City Council, a motion to adjourn was heard.

Motion to Adjourn the October 4, 2021, City Council Meeting: Council Member Novak

Second: Council Member Stevens

Motion Passed: 5-0

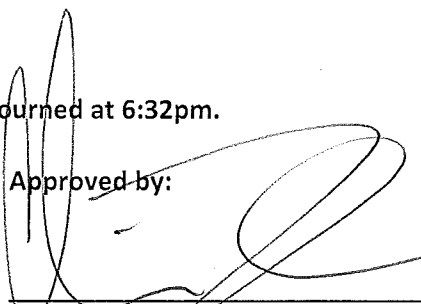
The October 4, 2021, City Council Meeting was adjourned at 6:32pm.

Recorded by:



Karen Donovan
City Clerk-Credit River

Approved by:



Chris Kostik
Mayor- Credit River