

**City of Credit River  
Council Meeting Minutes  
Credit River City Hall**

**Monday, November 1, 2021, 6:00pm**

**Council Members Present:**

**Mayor Kostik**

**Council Members: Novak, Lawrence, Schommer, Stevens**

**Others Present: Attorney Ruppe, Engineer Nelson, Treasurer Hill, Clerk Donovan**

Broadcast via Credit River YouTube Channel

Mayor Kostik called the November 1, 2021, Credit River City Council Meeting to Order at 6:00pm with the Pledge of Allegiance

**1. Approve or Amend Agenda**

Mayor Kostik asked for any amendments to the Agenda. Hearing none, a motion to approve the agenda was heard.

**Motion to approve the November 1, 2021, as presented. Council Member Novak**

**Second: Council Member Schommer**

**Motion Passed: 5-0**

- 2. Consent Agenda** Those items on the Council Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Council member specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed at the end of General Business.

**1) Mark's Bobcat Snowplowing Contract 2021-22 – Government Center**

**2) Snowplowing Contract for Tara Farm**

**3) October 4, 2021, Council Meeting Minutes**

**Motion to approve the Consent Agenda: Council Member Lawrence**

**Second: Council Member Novak**

**Motion passed: 5-0**

**Sheriff Report: Deputy Jeff Strack spoke about the calls for October.**

- Speeding issues are being addressed with extra morning patrol during bus pick up times.
- Garbage being dumped on 167<sup>th</sup> – Sheriff will watch out for any issues.

3. **Open Forum** The public forum is intended to afford the public an opportunity to address concerns to the Board. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Council may discuss but will not take formal action on public forum presentations.

- Lana Blumhoefer – 16180 Creekwood Cr.: Concerned with the construction on CR 27 making a left hand turn into Creekwood development – light pole removed during construction of CR 27. Requesting some type of marking or lighting going into development. Mayor Kostik & Council Member Lawrence will contact Jake Balk at Scott County.

#### 4. **Public Hearings**

##### 1) **Resolution 2022-47 for Vacation of Perpetual Emergency Access Easement-Tara Farms**

Engineer Nelson explained this hearing is required as the Developer and previous owner have identified an alternative Emergency Access Easement from the original Emergency Access Easement for Tara Farms, which requires a Vacation of current Perpetual Emergency Access Easement.

**Mayor Kostik asked the council if there were any questions.**

- Council Member Stevens- Asked how the notification of the change in emergency access is noted to Public Safety & Fire. Attorney Ruppe stated in the future Public Safety and Fire should be notified if changes should be made. Currently only Tara Farms and Lake Estates have emergency access easements.

**Public Hearing opened for comment on Vacation of Perpetual Emergency Access Easement-Tara Farms.**

- Carolyn Schulte :. Question on Lake Estate Emergency Access Easement and where it is located and when will it be put it. Mayor Kostik stated this will be confirmed.

Hearing no further comments for the Public Hearing on the Vacation of Perpetual Emergency Access Easement -Tara Farms, the Public Hearing was closed.

**Motion to close the Public Hearing on the Vacation of Perpetual Emergency Access Easement-Tara Farms: Council Member Schommer**

**Second: Council Member Novak**

**Motion Passed: 5-0**

**Motion to approve Resolution 2021-47 Vacation of Perpetual Emergency Access Easement- Tara Farms: Council Member Schommer**

**Second: Council Member Novak**

**Motion Passed: 5-0**

Engineer Nelson clarified on the public comment on Lake Estates Developer Agreement– if the second phase not developed, the emergency access would be needed, if developed the Emergency Access would not be required. The time frame is approximately 8-10 years from date of plat for the second addition.

**5. General Business**

**1) Resolution 2021-48 Designating Municipal State Aid Routes**

Certification of current road mileage required, establishing Municipal State Aid Streets (MSA). Engineer Nelson identified existing and future roads for MSA routes which are limited to 20% of the certified mileage. To receive MSA funds, the resolution in packet will need to be sent by 11/15/21 for funding in 2022. Engineer Nelson explained that it works to city's advantage to identify routes for MSA funding.

Traffic counts reviewed by Engineer Nelson- Summary in meeting packets.

**Motion approving Resolution 2021-48 Establishing Municipal State Aid Streets. Council Member Stevens**

**Second: Council Member Schommer**

**Motion Passed: 5-0**

**2) 2022 Council & Planning Commission Calendar (KD)**

Clerk Donovan proposed the 2022 Council & Planning Commission Calendar.

**Motion to approve the 2022 City Council & Planning Commission Meeting Calendar with recommended changes: Council Member Stevens**

**Second: Council Member Lawrence**

**Motion passed: 5-0**

**6. Council member Liaison Updates/Council member Reports**

- Council Member Schommer advised tires and refrigerator removed from Murphy Blvd. Grading is being done.

**7. Approval of Claims Listing**

Treasurer Hill advised there are claims to be paid in the amount of \$ \$99,793.61. Request approval to pay claims as listed in the Claims Check Summary.

**Motion to approve the payment of claims as listed in the Claims Check Summary in the amount of \$99,793.61: Council Member Novak**

**Second: Council Member Schommer**

**Motion Passed: 5-0**

**Check Summary November 1, 2021**

Check #	Vendor	Date	Amount	Comments
11122	BLUE NET INC	01-Nov-21	\$206.00	365 Business Subscription
11123	CINTAS	01-Nov-21	\$172.02	Township rugs 10/19/21
11124	COLLABORATIVE PLANNING LLC	01-Nov-21	\$11,772.00	Permitting

11125	COURI & RUPPE, P.L.L.P.	01-Nov-21	\$8,760.00	General Township Legal Fees
11126	ECM PUBLISHERS INC	01-Nov-21	\$153.00	Ordinance No 2021-06
11127	HAKANSON ANDERSON ASSOC INC	01-Nov-21	\$16,188.16	General Engineering
11128	MARKS BOBCAT SERVICE, INC.	01-Nov-21	\$3,125.00	Townhall grass
11129	METRO WEST	01-Nov-21	\$5,707.15	Finalized permits September 2021
11130	MIKES SEPTIC SERVICE	01-Nov-21	\$862.50	Septic Pumping 21016 France Blvd
11131	NATURAL SYSTEMS UTILITIES MN	01-Nov-21	\$28,645.44	MHSP Sept 2021
11132	SAFETY SIGNS	01-Nov-21	\$1,150.00	Sign Installation
11133	SW NEWSMEDIA	01-Nov-21	\$92.96	Misc. Escrow - Easement Joseph Cotter
11134	AI Novak	02-Nov-21	\$704.47	Oct Service paid in November
1000114e	CENTERPOINT ENERGY	07-Sep-21	\$15.00	Townhall gas
1000116e	NUVERA COMMUNICATIONS INC	08-Sep-21	\$755.31	Acct #170421-Stonebridge Phone
1000119e	XCEL ENERGY	26-Sep-21	\$12.83	Acct#51-6509820-6 St. Francis
1000128e	MVEC	26-Oct-21	\$977.00	Acct#777628301-MHSP Elec
1000129e	MVEC	26-Oct-21	\$911.68	Acct#777628301-MHSP Elec
1000130e	XCEL ENERGY	26-Oct-21	\$13.00	Acct#51-6509820-6 St. Francis
1000131e	CENTERPOINT ENERGY	26-Oct-21	\$16.01	Townhall Gas
1000132e	NUVERA COMMUNICATIONS INC	26-Oct-21	\$753.96	Acct #170421-Stonebridge Phone
1000133e	VISA COMMUNITY CARD	31-Oct-21	\$476.90	iContact
1000134e	MINNESOTA REVENUE MW5	01-Nov-21	\$659.06	State WH
1000135e	EFTPS	01-Nov-21	\$3,772.97	FICA 6.2 - Employee Amt
1000136e	PERA	01-Nov-21	\$1,856.95	PERA - Employee Amt
500233e	Monthly Pay ACH	05-Oct-21	\$12,034.24	Oct Service paid in November
			\$99,793.61	

## 8. Adjourn

There being no further business before the City Council, a motion to adjourn was heard.

**Motion to Adjourn the November 1, 2021, City Council Meeting: Council Member Stevens**

**Second: Council Member Schommer**

**Motion Passed: 5-0**

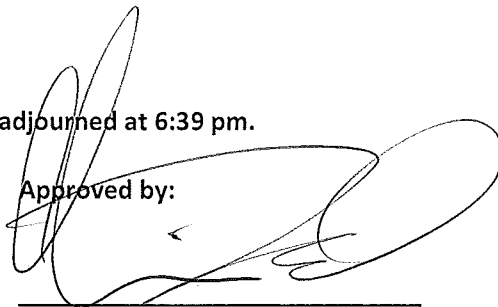
The November 1, 2021, City Council Meeting was adjourned at 6:39 pm.

Recorded by:



**Karen Donovan**  
City Clerk-Credit River

Approved by:



**Chris Kostik**  
Mayor- Credit River