

City of Credit River
Council Meeting Minutes

Wednesday, July 6, 2022 at 6:00pm

Members Present: Mayor Kostik, Council Members: Lawrence, Schommer
Council Members Absent: Novak, Stevens
Others Present: Treasurer Hill, Clerk Donovan

Broadcast via Credit River YouTube Channel

Mayor Kostik called the July 6, 2022, Credit River City Council Meeting to Order at 6:00pm, Pledge of Allegiance

Mayor Kostik introduced the new interim City Administrator, Mark McNeill

1. Approve or Amend Agenda

Motion to approve the Agenda: Council Member Lawrence
Second: Council Member Schommer
Motion Passed: 3-0

2. Sheriff Report

Deputy Strack unable to attend meeting.

3. Consent Agenda Those items on the Council Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Councilmember specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed at the end of General Business.

- 1) Property & Casualty Insurance**
- 2) Resolution 2022-25 Appointing Election Judges for 2022**

Motion to approve the Consent Agenda: Council Member Lawrence
Second: Council Member Schommer
Motion Passed: 3-0

4. Open Forum The public forum is intended to afford the public an opportunity to address concerns to the Council. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Council may discuss but will not take formal action on public forum presentations.

- Tom Wolf, Scott County Commissioner, CR27 to CR21 will open on July 13th

5. Public Hearings

No public hearing held.

6. General Business

1) CR Goal Setting Session

Mark McNeill – Reviewed that he met in May with council and discussed setting goals for the City. He is recommended Mark Nagel to facilitate the goal meeting session with the council. Mr. Nagel will facilitate at no cost. The working session should last approximately 4 hours.

**Motion to authorize Mark McNeill to set up a goal setting workshop session with Mark Nagel after the council meeting on August 1 : Council Member Lawrence
Second: Council Member Schommer
Motion Passed: 3-0**

2) FY23 Budget Process & Schedule V1

Mark McNeill suggested that the council consider appointing a budget committee and proposed a streamlined process.

**Motion to adopt the proposed process and schedule for consideration of the FY23 budget for the City of Credit River. Council Member Schommer
Second: Council Member Lawrence
Motion Passed: 3-0**

7. Councilmember Liaison Updates/Councilmember Reports

The following updates were made by Council Members:

- Council Member Lawrence – Absentee voting process has begun for the primary election. He thanked Amy Olson, Election Administrator and Bill Markert for their work.

8. Approval of Claims Listing

**Motion to approve claims for \$116,519.04, as listed in the check summary for July. Council Member Lawrence
Second: Council Member Schommer
Motion Passed: 3-0**

Check Summary 7.6.2022

Check #	Vendor	Date	Amt	Comments
11377	Novak, Alan J	06-Jul-22	\$646.98	June Service paid in July
11378	Access	06-Jul-22	\$226.05	Quarterly Shredding Service
11379	BOND TRUST SERVICES	06-Jul-22	\$42,432.50	GO Bonds Interest
11380	CINTAS	06-Jul-22	\$89.75	Township rugs - 6/28/22
11381	COURI & RUPPE, P.L.L.P.	06-Jul-22	\$4,212.38	Legal
11382	DAKOTA ELECTRIC ASSOCIATION	06-Jul-22	\$71.33	Intersection Lighting - Act 2000010080625
11383	Engage	06-Jul-22	\$165.00	Business cards
11384	GALLAGHERS	06-Jul-22	\$790.00	Street Sweeping
11385	GOPHER STATE ONE CALL	06-Jul-22	\$28.35	21 Billable Tickets
11386	HAKANSON ANDERSON ASSOC INC	06-Jul-22	\$21,300.88	Engineering
11387	JLS Lawn & Snow	06-Jul-22	\$2,500.00	Fertilizer and Weed Control Program - Town Hall
11388	LAUREN RILEY	06-Jul-22	\$1,412.00	NPDES Escrow Return Permit B21100369 19074 Brookwood Road PID 049210090
11389	Mark McNeil	06-Jul-22	\$1,400.00	Interim administrator
11390	MARKS BOBCAT SERVICE, INC.	06-Jul-22	\$2,625.00	Park and City hall grass
11391	MICHAEL OR MARCIA LAUBE	06-Jul-22	\$1,414.00	Building Permit Escrow Return - Post Frame Building - 20301 Boone Ave S
11392	MIKES SEPTIC SERVICE	06-Jul-22	\$625.00	Septic Pumping 21475 Bitterbush Path
11393	NATURAL SYSTEMS UTILITIES MN	06-Jul-22	\$15,064.99	CSTS Operator
11394	PAUL HOWE	06-Jul-22	\$225.00	Website Support Services
11395	RITWAY BUSINESS FORMS	06-Jul-22	\$179.01	#10 Regular Envelopes
11396	ROVE PEST CONTROL	06-Jul-22	\$78.00	Quarterly Pest Control
11397	SAFETY SIGNS	06-Jul-22	\$650.00	Sign Installation - Chris Kostik
11398	SARAH LEVOIR	06-Jul-22	\$325.00	Deputy Clerk hours
11399	SW NEWSMEDIA	06-Jul-22	\$212.43	2022 Overlay
500365e	Monthly Pay ACH	06-Jul-22	\$13,627.05	June Service paid in July
1000203e	EFTPS	05-Jul-22	\$3,744.25	FICA 6.2 - Employee Amt
1000204e	MINNESOTA REVENUE MW5	05-Jul-22	\$616.57	State WH
1000205e	PERA	05-Jul-22	\$1,410.61	PERA - Employee Amt
1000208e	VISA COMMUNITY CARD	05-Jul-22	\$446.91	Contact, election supplies
			<u>\$116,519.04</u>	

9. Adjourn

There being no further business before the City Council, a motion to adjourn was heard.

Motion to adjourn the July 6, 2022, City Council Meeting: Council Member Schommer

Second: Council Member Lawrence

Motion Passed: 3-0

The July 6, 2022, City Council Meeting was adjourned at 6:14 pm.

Recorded by:

Karen Donovan
City Clerk-Credit River

Approved by:

Chris Kostik
Mayor- Credit River