

**City of Credit River
Council Meeting Minutes**

Monday, August 1, 2022, 6:00pm

Members Present: Mayor Kostik, Council Members: Lawrence, Schommer, Stevens
Others Present: City Administrator McNeill, Treasurer Hill, Clerk Donovan

Broadcast via Credit River YouTube Channel

Mayor Kostik called the August 1, 2022, Credit River City Council Meeting to Order at 6:00pm, Pledge of Allegiance

1) Approve or Amend Agenda

Council Member Schommer added 16141 Creekwood Road as Item 2 under General Business

Motion to approve the Agenda as amended. Council Member Stevens
Second: Council Member Lawrence
Motion Passed: 5-0

2) Sheriff Update

Sgt Emerson gave the Sheriff Update –
Upcoming events Night to Unite
Safety camp at Cleary Lake

3) Consent Agenda Those items on the Council Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Councilmember specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed at the end of General Business.

1. MN Dept of Administration State Procurement JPA
 - a. Letter
 - b. JPA Agreement to be signed
2. Parking Lot Use Agreement- Mark and Julie Pearson
3. Approve Ordinance 2022-03 Establishing a Moratorium regarding the Sale of THC products in Credit River

Motion to approve Consent Agenda as presented : Council Member Novak
Second: Council Member Stevens
Motion Passed: 5-0

4) **Open Forum** The public forum is intended to afford the public an opportunity to address concerns to the Council. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Council may discuss but will not take formal action on public forum presentations.

- Tom Wolf – Gave update on area county road construction. County Levy estimate is 7% increase due primarily to mandates not being covered by state.

5) **Public Hearings**

- 1) None scheduled

6) **General Business**

1) **CenterPoint Energy Gas Pipeline Update**

TJ Haider, Engineer, CenterPoint Energy gave an update to the gas pipeline which started in 2021. At this time the city has not approved the easement. CenterPoint sent a Letter to residents with a 14-day window to comment.

- Paul Burke 196th St. asked about a contact for information. Tj Haider recommended questions directed to the representative noted on the letter sent to residents.

No action required at this time; this was informational only.

2) **16141 Creekwood Rd**

Council Member Schommer- application for 16141 Creekwood Rd had been denied, work needs to be completed. Escrow will not be returned until work completed.

7) **Councilmember Liaison Updates/Councilmember Reports**

- Park roads sprayed for buckthorns

8) **Approval of Claims Listing**

Motion to approve the Check Summary for August 1, 2022, as listed for \$354,868.64: Council Member Schommer

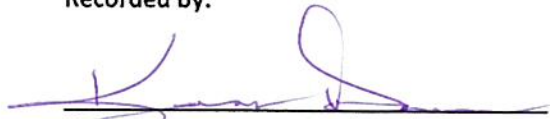
Second: Council Member Novak

Motion Passed: 5-0

August 1, 2022 Check Summary

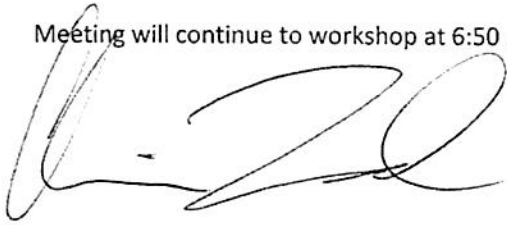
Ref	Vendor	Date	Amt
11400	Novak, Alan J	02-Aug-22	\$554.58
11401	BLUE NET INC	01-Aug-22	\$27.87
11402	BUCKINGHAM	01-Aug-22	\$81.22
11403	CHORES AND MORE BY HEIDI INC	01-Aug-22	\$80.00
11404	CINTAS	01-Aug-22	\$179.50
11405	CITY OF PRIOR LAKE	01-Aug-22	\$206,819.00
11406	COLLABORATIVE PLANNING LLC	01-Aug-22	\$7,803.00
11407	COLLINS TREE CARE, INC	01-Aug-22	\$8,800.00
11408	COURI & RUPPE, P.L.L.P.	01-Aug-22	\$4,702.26
11409	DAKOTA ELECTRIC ASSOCIATION	01-Aug-22	\$74.32
11410	ECM PUBLISHERS INC	01-Aug-22	\$70.40
11411	HAKANSON ANDERSON ASSOC INC	01-Aug-22	\$17,524.69
11412	HOMES BY TRADITION, LLC	01-Aug-22	\$2,451.00
11413	JENNIFER OR NICHOLAS GAUWITZ	01-Aug-22	\$956.00
11414	KENNEDY & GRAVEN, CHARTERED	01-Aug-22	\$110.00
11415	LEAGUE OF MINNESOTA CITIES	01-Aug-22	\$13,580.00
11416	Mark McNeil	01-Aug-22	\$6,122.25
11417	METRO WEST	01-Aug-22	\$13,890.56
11418	MIKES SEPTIC SERVICE	01-Aug-22	\$8,300.00
11419	MSC	01-Aug-22	\$14,327.17
11420	NATURAL SYSTEMS UTILITIES MN	01-Aug-22	\$11,861.82
11421	SCOTT COUNTY TREASURER	01-Aug-22	\$11,615.00
11422	U.S. BANK EQUIPMENT FINANCE	01-Aug-22	\$112.60
500378e	Monthly Pay ACH	02-Aug-22	\$12,470.92
1000207e	EFTPS	01-Aug-22	\$3,391.21
1000208e	MINNESOTA REVENUE MW5	01-Aug-22	\$533.96
1000209e	PERA	01-Aug-22	\$1,354.11
1000210e	VISA COMMUNITY CARD	01-Aug-22	\$1,317.93
auto	Old National	30-Jun-22	\$45.00
auto	Old National	30-May-22	\$45.00
auto	Old National	30-Apr-22	\$77.00
auto	CENTERPOINT ENERGY	30-Apr-22	\$190.05
auto	MVEC	30-Apr-22	\$885.61
auto	XCEL ENERGY	30-Apr-22	\$14.82
auto	NUVERA	30-Apr-22	\$685.10
auto	CENTERPOINT ENERGY	30-May-22	\$137.30
auto	MVEC	30-May-22	\$1,026.94
auto	XCEL ENERGY	30-May-22	\$29.37
auto	NUVERA	30-May-22	\$771.76
auto	CENTERPOINT ENERGY	30-Jun-22	\$119.88
auto	MVEC	30-Jun-22	\$1,029.05
auto	XCEL ENERGY	30-Jun-22	\$15.17
auto	NUVERA	30-Jun-22	\$685.22
			<u>\$354,868.64</u>

Recorded by:



Karen Donovan City Clerk-Credit River

Meeting will continue to workshop at 6:50 pm.



**City of Credit River Council Workshop
August 1, 2022, Minutes**

Members Present: Mayor Kostik, Council Members: Lawrence, Schommer, Stevens, Novak
Council Members Absent: None
Others Present: Interim City Administrator McNeill, Facilitator Mark Nagel

Mayor Kostik reconvened the meeting at 6:50 PM.

Interim City Administrator McNeill introduced Mark Nagel, who had previously agreed to facilitate this goal setting meeting for the City Council. McNeill noted that Nagel had previously served as a city manager, and in administrative positions in Scott County. He has also taught at the college level.

Nagel had asked the Mayor and Council to identify goals which the City should pursue prior to December 31, 2023. Those goals were discussed and summarized; each member of the Council was then asked to identify their top five priorities.

The following were identified as “High Priorities”, based on each receiving a majority of the Councilors’ individual rankings

- Identify new City Hall site, and acquire land
- Create a plan for providing municipal utilities to identified areas
- Study Future Public Works Needs—equipment and operations
- Study City Staffing needs and compensation amounts, including elected officials’ compensation
- Study future land use issues in the 2040 Comp Plan; including lot sizes north of CR21
- Do Park Master Planning, including necessary improvements and funding

The following were also identified as priorities for the City to pursue:

- Perform a Five-year City Financial Plan
- Review Contract Services for City Attorney, Planner, and Engineer
- Work on a smooth transition of urban and rural issues
- Improve IT security and infrastructure

While it did not receive votes, there was also discussion of the need to improve the City’s communications with residents.

McNeill said that he would summarize the discussion, and bring it back to the Council. The next steps would be to identify tasks needed to accomplish the priorities; who would do them; and establish target goals.

Motion to adjourn the August 1, 2022 City Council meeting and Work Session: Council member Stevens

Second: Council Member Novak

Motion Passed 5-0

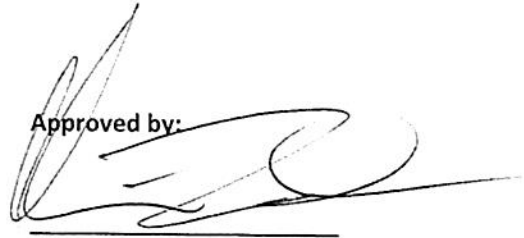
The August 1, 2022 City Council meeting and Work Session were adjourned at 7:55 PM.

Recorded by:

Mark McNeill
Interim City Administrator

*Karen Dorian
Clerk
[Signature]*

Approved by:



Chris Kostik
Mayor-Credit River