

City of Credit River
Council Meeting Minutes

Monday, September 19, 2022, at 6:00pm

Members Present: Mayor Kostik, Council Members: Lawrence, Schommer, and Novak.
Others Present: City Administrator McNeill, Planner Nash, Treasurer Hill, Clerk Donovan

Broadcast via Credit River YouTube Channel

Mayor Kostik called the September 19, 2022, Credit River City Council Meeting to Order at 6:00pm,
Pledge of Allegiance

1. Approve or Amend Agenda

Council Member Novak added to General Business Item 3 – Clerk Discussion

Motion to approve Agenda as amended: Council Member Schommer

Second: Council Member Novak

Motion Passed: 5-0

- 2. Consent Agenda** Those items on the Council Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Councilmember specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed at the end of General Business.

- 1) Robin View Reduction of LOC
- 2) Approve Pay Estimate for 2022 Overlay Project
- 3) September 7, 2022, Council Meeting & Workshop Minutes

Motion to approve the Consent Agenda as presented: Council Member Novak

Second: Council Member Lawrence

Motion Passed: 5-0

- 3. Open Forum** The public forum is intended to afford the public an opportunity to address concerns to the Council. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Council may discuss but will not take formal action on public forum presentations.

- Peter Theberath-7400 165th St E : Concerned with proposed Summergate infrastructure plan from the Concept Plan.

4. Public Hearings

None scheduled.

5. General Business

1) FY23 Preliminary Budget and Levy (MM, DH)

Treasurer Hill gave a presentation on the 2023 Preliminary Budget and Levy. Levy is preliminary and cannot go up but can go down. Next key date is December 5, 2022, which is the Truth in Taxation presentation to residents. Final levy resolution is adopted by council on December 19, 2022. The final levy is due to Scott County on December 29, 2022.

Treasurer Hill noted

- The presentation is on the website
- Largest increase to expenses is public safety, which includes fire and police . At this time the SAFER Grant has not been received for fire.
- Credit River has the lowest tax capacity rate by city in Scott County and 7 county metro area.

Treasurer Hill requested approval of Resolution 2022-28 to levy proposed property tax for 2022 to be collected in 2023 with supporting expense budget.

- Preliminary Levy: \$2,683,356.
- Preliminary expense budget: \$4,116,194

Motion to approve Resolution 2022-28 to set Preliminary Levy of \$2,683,356 and Preliminary Expense budget of \$4,116,194 . Council Member Lawrence

Second: Council Member Novak

Motion Passed: 5-0

2) Ranch of Credit River – Negative Declaration on Need for EIS (CN)

Planner Nash reviewed the staff findings that the Environmental Impact Statement not needed for the Ranch of Credit River.

Motion to adopt resolution 2022-29, proposed Ranch of Credit River rural residential development does not have the potential for significant environmental effects: Council Member Schommer

Second: Council Member Novak

Motion Passed: 5-0

3) Clerk Discussion (AN)

Council Member Novak discussed the need to have a discussion on the Clerk position model. Budget included a part time position to help both the Treasurer and Clerk position.

6. Councilmember Liaison Updates/Councilmember Reports

Council Member Stevens received a call on a pothole on Vernon Ave which is a county road. Scott County will need to review

7. Approval of Claims Listing

Treasurer Hill requested a transfer from savings to checking in the amount of \$250,000.

Motion to approve the transfer of \$250,000 from Savings to Checking: Council Member Lawrence

Second: Council Member Schommer

Motion Passed: 5-0

Motion to approve of claims as listed in the Check Summary: Council Member Schommer

Second: Council Member Novak:

Motion Passed: 5-0

Check Summary September 9.19.2022

Old National	Check's	Vendor	Date	Amt	Comments
	11477	CINTAS	19-Sep-22	\$89.75	Townhall rug
	11478	COLLABORATIVE PLANNING LLC	19-Sep-22	\$8,829.00	Planner
	11479	COLLINS TREE CARE, INC	19-Sep-22	\$1,500.00	Storm Damage - Tree Removal
	11480	Mark McNeil	19-Sep-22	\$6,571.00	Interim Administrator
	11481	MARKS BOBCAT SERVICE, INC.	19-Sep-22	\$2,875.00	Townhall and Park Grass
	11482	MCNAMARA CONSTRUCTION	19-Sep-22	\$517,412.80	Pay App 2022 Overlay Project
	11483	MESENBRINK CONSTRUCTION	19-Sep-22	\$5,082.75	Misc Escrow Return
	11484	SW NEWSMEDIA	19-Sep-22	\$166.98	Publisher
	11485	U.S. BANK EQUIPMENT FINANCE	19-Sep-22	\$112.60	Acct#1388554; Lease Payment Copier
	11486	WH SECURITY	19-Sep-22	\$38.55	Security Monitoring
				<u>\$542,678.43</u>	

8. Adjourn

Motion to adjourn the September 19, 2022, City Council meeting: Council Member Stevens

Second: Council Member Lawrence

Motion Passed 5-0

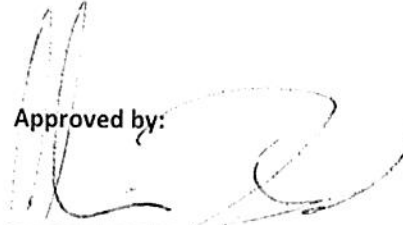
The September 19, 2022, City Council meeting was adjourned at 6:39 PM.

Recorded by:



Karen Donovan
Clerk – Credit River

Approved by:



Chris Kostik
Mayor-Credit River