

Credit River Township Meeting Minutes February 7, 2011

Call to Order:

Chairman Leroy Schommer called the meeting to order at 6:05 pm.

Members Present:

Chairman Leroy Schommer, Vice Chairman Brent Lawrence, Supervisor Al Aspengren, Supervisor Bruce Nilsen, Supervisor Tom Kraft

Others Present:

Township Clerk Cathy Haugh, Township Treasurer Holly Batton, Township Engineer Shane Nelson

Supervisor Nilsen made a motion to continue the regular meeting. Vice Chairman Lawrence offered a second, motion passed 5 – 0

Supervisor Kraft made a motion to open the public hearing regarding the Krieger - Resolution Certifying Delinquent Service Fees. Vice Chairman Lawrence offered a second, motion passed 5 – 0

Chairman Schommer asked if anyone wanted to be heard on this matter. There were no public comments. Clerk Haugh explained a letter has been received from Mr. Krieger's counsel dated February 4, 2011 and would like it added as part of the official record.

Vice Chairman Lawrence made a motion to close the public hearing regarding the Krieger - Resolution Certifying Delinquent Service Fees. Supervisor Nilsen offered a second, motion passed 5 – 0

Vice Chairman Lawrence made a motion to reconvene the regular meeting. Supervisor Kraft offered a second, motion passed 5 – 0

1 Approve or Amend Agenda

Chairman Schommer asked if any Board member would like to add or remove anything to the Agenda.

1. Supervisor Kraft added discussion regarding Oak Grove – Krieger Certifying Delinquent Service Fees
2. Supervisor Aspengren added SCWEP Billing
3. Treasurer Batton added Under the Treasurer Report to discuss bank money market interest rates

Oak Grove – Krieger Certifying Delinquent Service Fees

Clerk Haugh will add Oak Grove – Krieger Certifying Delinquent Service Fees to the March 7, 2011 meeting Agenda for further discussion and Supervisor Kraft would like clarification from Township Attorney Ruppe regarding final billing.

2 Consent Agenda

- 1) Approve January 3, 2011 board meeting notes
- 2) Approve December 2010 Treasurer Report
- 3) Approve January 2011 Developer's Escrow Report

Chairman Schommer asked if any Board member or resident wanted any items removed from the Consent Agenda. There were none.

Supervisor Nilsen made a motion to approve the Consent Agenda. Vice Chairman Lawrence offered a second, motion passed 5 – 0

3 Resident Open Forum

There were no resident comments.

4 Old Business

1) Prior Lake Fire Contract Update

Supervisor Nilsen and Vice Chairman Lawrence provided an update on the status of their meetings regarding budget and contract amendment discussions with the City of Prior Lake and the Prior Lake Fire Department. They will be meeting again in February and will provide an update again at the March 7, 2011 Board meeting.

2) Tree Removal Ordinance

A brief discussion took place regarding the Tree Removal Ordinance recently adopted by Spring Lake Township and the Board decided not to adopt a Tree Removal Ordinance at this time.

3) Territory Update

Supervisor Aspengren updated the Board regarding remaining warranty work in Territory. Rob Wacholz with SA Group will report back to the Board at the March board meeting with a Draft Resolution. Engineer Nelson suggested the Township contact the Town Attorney to make sure the agreement with SA group is legal regarding contractor work.

4) Scott View Signage

A discussion took place regarding traffic control on Overland Avenue at Heitel Way. It was decided to leave the stop sign on Heitel Way and remove the 2 on Overland Avenue. Engineer Nelson agreed. Supervisor Nilsen was opposed to having the signs removed. Engineer Nelson recommended that the Board begin working on putting together a sign policy and this will be discussed further at the March Board meeting.

5) Appointment Discussion

Supervisor Nilsen provided the Board with a handout he put together regarding the process for appointment and potential timelines. The Board will continue to put together a short term and long term plan for both appointment being passed or a write in candidate getting elected at the March 8, 2011 election.

The Board will hold a workshop on February 16th after the Board of Audit meeting. Clerk Haugh will post this workshop. Treasurer Batton will invite Brad with Abdo, Eick & Meyers to this workshop to discuss the possibilities regarding their assistance during the appointment transition.

Clerk Haugh will contact the Prior Lake American and The Lakeville Times regarding Board input for an Appointment Press Release.

6) Fee Ordinance Amendment

Clerk Haugh asked the Board to review the Draft Fee Ordinance and the Draft Utility Permit provided to them in their Board Meeting packets and also sent to them via email for Consent Agenda approval at the March 7, 2011 Board meeting.

7) Scott Co. Subdivision Ordinance – length of permanent cul-de-sacs

Supervisors Aspengren provided the Board with an update he received at the Scott County DAP meeting regarding this Ordinance.

8) SCALE Report

Supervisor Aspengren provided a brief report on his SCALE meeting attendance.

9) SCWEP Billing

Supervisor Aspengren briefly explained this program and will provide a detailed budget report to the Board and resident Jay Saterbak.

5 Engineer's Report

1) JPA Sewer Feasibility Study

Engineer Nelson provided a status update and will continue to work with City of Savage Engineer John Powell to identify costs and start to work on cost reporting.

6 Road Report

1) Repair updates

Supervisor Kraft provided a repair status update and the Board will review the information handed out regarding the 195th Street overlay project. This item should be revisited at the March 2011 board meeting. Clerk Haugh will add this to the Agenda.

2) Assessment Guidelines

Supervisor Nilsen explained the handout he provided the Board at this meeting with regard to road assessment guidelines. The Board will continue to review additional considerations and guideline options. Supervisors Kraft and Nilsen will meet with Engineer Nelson to put together additional information and report back at the March 2011 Board meeting

Supervisor Nilsen made a motion to rescind his motion at the January 3, 2011 meeting regarding reconstruction of roads guidelines that the petition is set by majority, waiver at 90%, town will pay 40% based on engineer's estimates, 9 ton roads, township would take care of any cost coverages, 10,000 for 10 years and over 10,000 residents, as a group, would have an option to be assessed over fifteen years. Supervisor Aspengren offered a second, motion passed 5 – 0

7 Treasurer's Report

1) Transfer funds

Treasurer Batton requested Board approval to transfer \$55,000 from the savings account to checking account. Supervisor Kraft made a motion to transfer \$55,000 from savings to checking. Supervisor Nilsen offered a second, motion passed 5 – 0

2) Discuss bank money market interest rates

Treasurer Batton explained that the current bank interest rates are decreasing frequently. Supervisor Aspengren and Vice Chairman Lawrence will research financial institutions for rate comparisons and report back at the March 2011 Board meeting.

8 Clerk's Report

1) March 2011 election

The Board briefly discussed the upcoming election and directed Clerk Haugh to determine the timeline for conducting the Board of Canvas meeting.

2) Annual Meeting

Vice Chairman Lawrence and Clerk Haugh will finalize the Agenda. Clerk Haugh will talk with Brad with Abdo, Eick and Meyers about presenting at the Annual Meeting.

3) Deputy Clerk

Clerk Haugh explained that she is ready to appoint a Deputy Clerk and will have that process completed by the March 2011 Board meeting and will introduce the Deputy at the March meeting.

9 Review and Pay Bills

	Name	Check Date	Check Amt	
Paid Chk# 006014	4 PAW ANIMAL CONTROL	2/7/2011	\$75.00	2010 Road Kill Pickup
Paid Chk# 006015	CITY OF LAKEVILLE	2/7/2011	\$692.38	Dec 2010 Judicial Rd Mtc
Paid Chk# 006016	COURI MACARTHUR & RUPPE	2/7/2011	\$813.75	Dec Legal Svc
Paid Chk# 006017	ECM PUBLISHERS INC	2/7/2011	\$77.00	Agenda Publishing
Paid Chk# 006018	ECOCHECK	2/7/2011	\$12,482.23	Dec 2010 CSTS O&M
Paid Chk# 006019	FAHRENKAMP & CAMERON	2/7/2011	\$260.00	2010 Payroll & Tax Reporting
Paid Chk# 006020	HAKANSON ANDERSON ASSOC	2/7/2011	\$7,230.00	December Engineering
VOID Chk# 006021				
Paid Chk# 006022	METRO SALES , INC.	2/7/2011	\$190.25	To 12/28/10 Service
Paid Chk# 006023	SCOTT COUNTY TREASURER	2/7/2011	\$15,945.96	2010 Last Half Salt
Paid Chk# 006024	SCOTT SOIL & WATER CONSV	2/7/2011	\$553.00	NPDES Insp
Paid Chk# 006025	SOUTHWEST SUBURBAN	2/7/2011	\$226.63	Legal Publishing
Paid Chk# 006026	XCEL ENERGY	2/7/2011	\$13.08	St Francis St Light Electricit
Paid Chk# 006027	AL ASPENGREN	2/7/2011	\$827.92	Payroll
Paid Chk# 006028	BRENT LAWRENCE	2/7/2011	\$768.95	Payroll
Paid Chk# 006029	BRUCE NILSEN	2/7/2011	\$849.15	Payroll
Paid Chk# 006030	CATHY HAUGH	2/7/2011	\$1,703.41	Payroll
Paid Chk# 006031	HOLLY BATTON	2/7/2011	\$2,287.05	Payroll
Paid Chk# 006032	LEROY SCHOMMER	2/7/2011	\$636.86	Payroll
Paid Chk# 006033	TOM KRAFT	2/7/2011	\$619.39	Payroll
Paid Chk# 006034	ABDO EICK & MEYERS LLP	2/7/2011	\$10,000.00	2010 Audit Progress Payment
Paid Chk# 006035	AL ASPENGREN	2/7/2011	\$31.62	Exp Reimbursement
Paid Chk# 006036	ART JOHNSON TRUCKING INC	2/7/2011	\$6,443.38	January Winter Rd Mtc
Paid Chk# 006037	BRENT LAWRENCE	2/7/2011	\$58.88	Exp Reimbursement
Paid Chk# 006038	BRUCE NILSEN	2/7/2011	\$53.28	Exp Reimbursement
Paid Chk# 006039	CATHY HAUGH	2/7/2011	\$156.77	Exp Reimbursement
Paid Chk# 006040	CENTERPOINT ENERGY	2/7/2011	\$142.15	Acct 5179787-6
Paid Chk# 006041	CERTIFIED RECYCLING	2/7/2011	\$215.00	Refuse Disposal
Paid Chk# 006042	CHARLES ADAM	2/7/2011	\$50.00	Mailbox Reimbursement
Paid Chk# 006043	DB SERVICES	2/7/2011	\$675.00	January Plowing
Paid Chk# 006044	DOUGLAS BRANDT ELECTRIC	2/7/2011	\$160.00	Town Hall Light Fixture Repair
Paid Chk# 006045	ECM PUBLISHERS INC	2/7/2011	\$119.00	Legal Publishing CSTS Ord
Paid Chk# 006046	ECOCHECK	2/7/2011	\$6,765.16	January CSTS O&M
Paid Chk# 006047	GALLAGHERS	2/7/2011	\$10,360.50	January Winter Rd Mtc
Paid Chk# 006048	GE CAPITAL	2/7/2011	\$149.64	Billing ID 90133958320
Paid Chk# 006049	HOLLY BATTON	2/7/2011	\$81.32	Jan Exp Reimbursement
Paid Chk# 006050	INTEGRA TELECOM	2/7/2011	\$511.50	Telephone Service
Paid Chk# 006051	JAN LECLAIR	2/7/2011	\$50.00	Mailbox Reimbursement
Paid Chk# 006052	JERRY LINDHOLM	2/7/2011	\$50.00	Mailbox Reimbursement
Paid Chk# 006053	JOSH ELY	2/7/2011	\$50.00	Mailbox Reimbursement
Paid Chk# 006054	KRAEMER MINING& MATERIALS	2/7/2011	\$1,392.40	Lime Chips
Paid Chk# 006055	LEROY SCHOMMER	2/7/2011	\$350.00	Gift cards for snowplow operat
Paid Chk# 006056	MVEC	2/7/2011	\$690.14	Electricity
Paid Chk# 006057	PRIVATE UNDERGROUND	2/7/2011	\$71.50	January CSTS Utility Locates
Paid Chk# 006058	SOUTHWEST SUBURBAN	2/7/2011	\$210.10	Legal Publishing
Paid Chk# 006059	ST PAUL STAMP WORKS	2/7/2011	\$35.03	Notary Stamp
Paid Chk# 006060	STEVE FRENCH	2/7/2011	\$100.00	Mailbox Reimbursement x2

Paid Chk# 006061	TOM MALONEY	2/7/2011	\$50.00	Mailbox Reimbursement
Paid Chk# 006062	JENNY SCHEER	2/7/2011	\$77.40	Overpayment of Jan CSTS
Paid Chk# 006063	MN Revenue	2/7/2011	\$179.51	State WH
Paid Chk# None	EFTPS	2/7/2011	\$1411.93	941 Taxes
Paid Chk# None	PERA	2/7/2011	\$457.80	PERA
Paid Chk# None	Anchor	2/7/2011	12.56	ACH Fees
Total Checks			\$88,378.36	

10 Adjourn

There being no further business before the Town Board, Supervisor Kraft made a motion to adjourn the meeting. Vice Chairman Lawrence offered a second. Motion passed 5 – 0. The meeting was adjourned at 9:15pm.

 Submitted By: (s/) Cathy Haugh
 Township Clerk
 Credit River Township

 Approved By: (s/) Leroy Schommer
 Chairman Board of Supervisors
 Credit River Township