

Credit River Township Board Meeting Notes

April 27, 2011, 6pm

1 Approve or Amend Agenda

Chairman Lawrence asked if any Board member would like to add or remove anything to the Agenda. There were no changes.

2 Old Business

1) Road Assessment Guidelines

Engineer Nelson was directed to program the costs used in the 30 Year Life Cycle Cost Analysis for a 7 Ton Plus road into the 5-Year Capital Improvement Program (2011-2015) spreadsheet. Engineer Nelson shall also update the summary showing the total Township costs at varying funding levels for the 5 year analysis period.

It was discussed that the preferred assessment amount would be no higher than the \$12,000 to \$15,000 range for a reconstruction project and the \$3,000 to \$5,000 range for an overlay project. After updating the spreadsheets, Engineer Nelson shall make a preliminary determination of the number of benefitting properties for each of the capital improvement projects in the 5 year plan and determine a Township funding level that would be necessary to reduce the assessments to these ranges.

Engineer Nelson shall also meet with Supervisor Nilsen and Supervisor Kraft to further review and update the proposed capital improvement projects in the 5 year plan. Projects that are unlikely to proceed should be considered for removal from the current 5 year plan. It was discussed that the reconstruction of Lynn, Monterey and 207th shall be moved to the year 2012 and an overlay for Boone and Highpoint shall be moved to the year 2011. An overlay for 170th Street should also be considered within the next 1 to 2 years. After updating the projects in the 5 year plan, Engineer Nelson and Supervisor's Kraft and Nilsen shall evaluate the funding levels that could be supported with the current Road and Bridge budget.

Engineer Nelson is also directed to prepare Engineer's Estimates for constructing a bituminous overlay on 195th Street East and Boone Ave/ Highpoint Trail. Further, Engineer Nelson shall make a preliminary determination of the benefitting properties and calculate the estimated assessment for each property at varying Township funding levels.

2) Treasurer Position

Chairman Lawrence provided a status update. Supervisor Novak will verify the insurance coverage questions and provide a report to the Chair.

The Board reviewed the Personnel Policy created by Township Attorney Bob Ruppe and Supervisor Novak. Vice Chairman Nilsen made a motion to adopt the Employee Personnel Policy dated April 27, 2011. Supervisor Kraft offered a second, motion passed 5 – 0

3 Review and Pay Bills

There were no bills for review.

4 Adjourn

There being no further business before the Town Board, Vice Chairman Nilsen made a motion to adjourn the meeting. Supervisor Novak offered a second. Motion passed 5 – 0. The meeting was adjourned at 8:59pm.

Submitted By: (s/) Cathy Haugh
Township Clerk
Credit River Township

Approved By: (s/) Brent Lawrence
Chairman Board of Supervisors
Credit River Township