Credit River Township Board Meeting Notes
June 6, 2011, 6pm

Call to Order:
Chairman Lawrence called the meeting to order at 6:00 pm.

Members Present:
Chairman Brent Lawrence, Vice Chairman Bruce Nilsen, Supervisor Leroy Schommer, Supervisor Tom Kraft

Others Present:
Township Clerk Cathy Haugh, Township Treasurer Sarah LeVoir, Township Engineer Shane Nelson

1 Approve or Amend Agenda
Chairman Lawrence asked if any Board member would like to add or remove anything on the Agenda. Clerk Haugh requested to remove the May 2, 2011 and May 17, 2011 Board Meeting Notes from the Consent Agenda. Supervisor Schommer added Al Maas Driveway Inspection under New Business and Supervisor Kraft added Woodridge Update. Vice Chairman Nilsen added Dustcoat Update under Road Report and Tree Worms under New Business.

2 Consent Agenda
1) May 2, 2011 and May 17, 2011 Board Meeting Notes
2) April 2011 Treasurer Report
3) May 2011 Developer’s Escrow Report

Supervisor Kraft made a motion to approve item numbers 2 and 3 on the Consent Agenda. Vice Chairman Nilsen offered a second, motion passed 4 – 0

3 Open Forum
Greg Halling spoke on behalf of Tim Krieger and explained that he has been hired to work on the project which involves cutting down willow trees in the Township Right of Way. Check on recording for Board reasons for not approving the work to be done in the Township Right of Way.

Chairman Lawrence directed Mr. Halling to bring back a plan with all of the willows that need to be removed indicated on the plans.

Bruce Wise, 165th Street, made a request for Board approval to blacktop a small cart path on Township Right of Way from his driveway to 169th Street at his expense and that he will maintain it. Vice Chairman Nilsen will work with Engineer Nelson and they will look in to this further and it will be placed on the Wednesday, July 6, 2011 Agenda.

4 Old Business
1) Territory Wetland Mitigation & Proposal
Supervisor Schommer made a motion to approve the Purchase Agreement for Wetland Banking Credits. Vice Chairman Nilsen offered a second, motion passed 4 – 0

5 Road Report
Supervisor Kraft provided an update on the repair projects to date. List attached.
1) Consider Crack Filling Quotes
Supervisor Kraft made a motion to approve the quote from Gopher State Sealcoating for crackfilling for a total of $31,367.50 with $4,657.50 to be taken from the Stonebridge Estate escrow for that development. Supervisor Schommer offered a second, motion passed 4 – 0

2) 2011 Seal Coat Project
Engineer Nelson will request bids and this item will be added to the July 6, 2011 Board Meeting Agenda for approval.

Vice Chairman Nilsen made a motion to direct Engineer Nelson to advertise for bid for sealcoating. Supervisor Schommer offered a second, motion passed 4 – 0

3) Stop Signs
Supervisor Kraft made a motion to remove 2 stop signs at the crossing of Wagon Wheel Trail and Canter Lane and one stop sign will remain on Canter Lane. Vice Chairman Lawrence offered a second, motion passed 4 – 0.

Supervisor Kraft made a motion to remove the stop sign on 219th Street. Vice Chairman Nilsen offered a second, motion passed 4 – 0

The Board made the decision to not replace the two missing signs at intersections of Creekwood Road South and Creekwood Lane, and John Deere Drive South at Cleary Place in front of the park.

4) Dustcoating Update
Vice Chairman Nilsen provided an update on dustcoating.

6 Engineer’s Report

1) 195th Street E. Overlay Project
Engineer Nelson provided an overview of the Feasibility Study he handed out.

Vice Chairman Nilsen made a motion to approve the 195th Street Feasibility Study and schedule and publicize a Public Improvement Public Hearing for Monday, July 11, 2011 at 7pm. Supervisor Kraft offered a second, motion passed 4 – 0

2) Boone and Highpoint Overlay Project
Engineer Nelson provided an overview of the Feasibility Study he handed out. Engineer Nelson will research the County Recording of any Right of Way easements in this area.

Supervisor Schommer made a motion to approve the Boone Avenue and Highpoint Trail Feasibility Study and schedule and publicize a Public Improvement Public Hearing for Monday, July 11, 2011 at 8:15pm. Supervisor Kraft offered a second, motion passed 4 – 0

3) Lower 167th Street Drainage
Engineer Nelson provided an update and presented two options for review. The Board discussed assessment options for this project. Engineer Nelson was directed to obtain 2 quotes for both options and Engineer Nelson will report back at the July 6, 2011 Board Meeting.

7 Treasurer’s Report

1) Transfer Funds
Supervisor Kraft made a motion to transfer $135,000 from the savings account to the checking account. Supervisor Schommer offered a second, motion passed 4 – 0

2) Franz Permit Update
Treasurer LeVoir provided an update and informed the Board that she has reduced the driveway escrow account from $900 to $750 for this project.

3) Budget Update

Treasurer LeVoir requested that the Board begin reviewing the budget.

8 New Business

1) EcoCheck Update

Ryan Brandt from EcoCheck provided a system status update for the 3 CSTS developments, Monterey Heights/South Passage, Stonebridge and Territory.

Supervisor Kraft made a motion to authorize EcoCheck to complete the recommended repairs for Monterey Heights/South Passage not to exceed $2,100 and the funds will come out of the Maintenance Fund. Vice Chairman Nilsen offered a second, motion passed 4 – 0

Supervisor Kraft made a motion to authorize EcoCheck to complete the recommended repair for Stonebridge not to exceed $600 and the funds will come out of the Maintenance Fund. Vice Chairman Nilsen offered a second, motion passed 4 – 0

Vice Chairman Nilsen made a motion to authorize EcoCheck to complete the recommended repairs for Territory not to exceed $9,600 with the cost of the struts to come out of the Capital Fund. Supervisor Kraft offered a second, motion passed 4 – 0

Supervisor Schommer explained that improvements need to be made to the signage around the mounds. Supervisor Schommer will count driveways and come up with some numbers to report back to the Board.

Charly with the MPCA has requested that the landscape plan be reviewed to ensure that approved improvements have been completed to plan.

Ryan will begin to present an update to the Board at the Board’s request.

2) Proposed Zoning Ordinance Change for Open Space Design (OSD) Developments

Chairman Lawrence updated the Board on the County’s request for input. The Board determined that the side yard setbacks need to be reviewed further. Commissioner Tom Wolf will update Marty Schmitz with Scott County regarding the comments the Board made.

3) Casey Park Improvement-Removal of Water Fountain

Supervisor Kraft made a motion to authorize DB Services to remove the water fountain in Casey Park for a cost not to exceed $350. Supervisor Schommer offered a second, motion passed 4 – 0

4) CSTS Update

Supervisor Schommer provided a brief CSTS operations update.

5) Markley Lake Update

Chairman Lawrence provided an update on the meeting he and Supervisor Schommer had with the City of Prior Lake Water Resources Engineer regarding the future of this lakeshore as development continues around it and explained that it was decided that Credit River Township does not need to be involved in this at this time. He further requested Prior Lake staff to report back to the Town Board on options for sewer and water from Prior Lake to that area of Credit River Township without annexation.

6) Knutson Lot Combination
Chairman Lawrence made a motion to approve the County’s authorization to combine the 2 lots, Lots 1 and 2, Block 2, Territory First Addition, into one PID and also approve the Township Lot Combination Agreement in regards to the CSTS fees signed by the property owners and the Township. Supervisor Kraft offered a second, motion passed 4 – 0.

7) Al Maas Driveway Inspection
Supervisor Schommer updated the Board on the driveway at 7641 Prairie Grass Pass.

8) Woodridge Update
Supervisor Kraft will further discuss this with the property owner and report back to the Board.

9) Tree Worms
Vice Chairman Nilsen explained he received a call and requested Board input on how to handle it.

9 Review and Pay Bills

<table>
<thead>
<tr>
<th>Checks</th>
<th>Paid to</th>
<th>Amount</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>006182</td>
<td>AL NOVAK</td>
<td>803.94</td>
<td>May Payroll Paid in June</td>
</tr>
<tr>
<td>006183</td>
<td>BRENTE LAWRENCE</td>
<td>1,023.70</td>
<td>May Payroll Paid in June</td>
</tr>
<tr>
<td>006184</td>
<td>BRUCE NILSEN</td>
<td>759.52</td>
<td>May Payroll Paid in June</td>
</tr>
<tr>
<td>006185</td>
<td>CATHY HAUGH</td>
<td>1,703.41</td>
<td>May Payroll Paid in June</td>
</tr>
<tr>
<td>006186</td>
<td>HOLLY BATTON</td>
<td>1,163.17</td>
<td>May Payroll Paid in June</td>
</tr>
<tr>
<td>006187</td>
<td>LEROY SCHOMMER</td>
<td>1,278.44</td>
<td>May Payroll Paid in June</td>
</tr>
<tr>
<td>006188</td>
<td>SARAH LEVOIR</td>
<td>1,332.51</td>
<td>May Payroll Paid in June</td>
</tr>
<tr>
<td>006189</td>
<td>TOM KRAFT</td>
<td>709.05</td>
<td>May Payroll Paid in June</td>
</tr>
<tr>
<td>006190</td>
<td>AL NOVAK</td>
<td>125.76</td>
<td>May Exp Reimbursement</td>
</tr>
<tr>
<td>006191</td>
<td>ART JOHNSON TRUCKING INC</td>
<td>25,759.32</td>
<td>Frost Boil Repair</td>
</tr>
<tr>
<td>006192</td>
<td>BANYON DATA SYSTEMS</td>
<td>780.60</td>
<td>Utility Billing Support</td>
</tr>
<tr>
<td>006193</td>
<td>BRANDEE MCGRAIN</td>
<td>64.00</td>
<td>Refund May ACH for CSTS/should</td>
</tr>
<tr>
<td>006194</td>
<td>BRENTE LAWRENCE</td>
<td>177.02</td>
<td>May Exp Reimbursement</td>
</tr>
<tr>
<td>006195</td>
<td>BRUCE NILSEN</td>
<td>35.70</td>
<td>May Exp Reimbursement</td>
</tr>
<tr>
<td>006196</td>
<td>CATHY HAUGH</td>
<td>25.37</td>
<td>TH Supplies</td>
</tr>
<tr>
<td>006197</td>
<td>CENTERPOINT ENERGY</td>
<td>32.50</td>
<td>Townhall Gas</td>
</tr>
<tr>
<td>006198</td>
<td>COURI MACARTHUR &amp; RUPPE</td>
<td>3,330.00</td>
<td>Krieger Pond Issue</td>
</tr>
<tr>
<td>006199</td>
<td>DB SERVICES</td>
<td>120.00</td>
<td>plow damage/sod repair</td>
</tr>
<tr>
<td>006200</td>
<td>DENNIS KAROW</td>
<td>2,099.60</td>
<td>TH mowing and spray</td>
</tr>
<tr>
<td>006201</td>
<td>ECM PUBLISHERS INC</td>
<td>35.00</td>
<td>Legal Agenda 5/17/11</td>
</tr>
<tr>
<td>006202</td>
<td>ECOCHECK</td>
<td>8,195.05</td>
<td>May CSTS O&amp;M</td>
</tr>
<tr>
<td>006203</td>
<td>GALLAGHERS</td>
<td>1,860.00</td>
<td>Street Sweeping</td>
</tr>
<tr>
<td>006204</td>
<td>GE CAPITAL</td>
<td>149.64</td>
<td>Copier Expense</td>
</tr>
<tr>
<td>006205</td>
<td>HAKANSN ANDERSON ASSOC INC</td>
<td>9,005.00</td>
<td>Sewer Study</td>
</tr>
<tr>
<td>006206</td>
<td>KA WITT CONSTRUCTION</td>
<td>500.00</td>
<td>Stonebridge manhole repair</td>
</tr>
</tbody>
</table>
Paid Chk# 006207  KRAEMER MINING & MATERIALS INC  35,854.49  Gravel for Roads
Paid Chk# 006208  LEROY SCHOMMER  19.38  May Exp Reimbursement
Paid Chk# 006209  MINNESOTA REVENUE MWS  108.36  State WH
Paid Chk# 006210  MVEC  655.03  TH Electricity
Paid Chk# 006211  PRIVATE UNDERGROUND  401.00  May CSTS Utility Locates
Paid Chk# 006212  SARAH LEVOIR  59.29  May Exp Reimbursement
Paid Chk# 006213  SCOTT COUNTY TREASURER  31,100.00  2011 Assessing JPA
Paid Chk# 006214  SCOTT SOIL & WATER CONSV DIST  564.00  NPDES April 2011 Building Insp
Paid Chk# 006215  PUBLISHING  1,144.00  Election publishings
Paid Chk# 006216  TOM KRAFT  210.50  May Exp Reimbursement
Paid Chk# 006217  WEBCETERA DESIGNS LLC  212.50  website serv Jan 2011-May 2011
Paid Chk# 006218  XCEL ENERGY  12.93  St. Francis Light
Paid Chk# 006219  BOARD OF WATER AND SOIL RESOURCES  761.42  Transaction Fee for wetland credits purchase
Paid Chk# 006220  WESTSTAR PROPERTIES  11,714.16  Purchase of Wetlands Credit
No check  Anchor Bank  13.28  ACH Fees for April
No check  EFTPS  1,438.70  FICA/Medicare/Fed WH
No check  PERA  286.69  PERA

Total  145,624.03

10 Adjourn

There being no further business before the Town Board, Vice Chairman Nilsen made a motion to adjourn the meeting. Supervisor Schommer offered a second. Motion passed 5 – 0. The meeting was adjourned at 9:50pm.

__________________________  __________________________
Submitted By: (s/) Cathy Haugh  Approved By: (s/) Brent Lawrence
Township Clerk  Chairman Board of Supervisors
Credit River Township  Credit River Township