

**Credit River Township Board Meeting
Monday, January 4, 2016, 6 p.m.
Meeting Minutes**

The January 4, 2016 Credit River Township Meeting was called to order with the Pledge of Allegiance at 6 p.m., by Chairman Kostik.

Members Present:

Chairman Kostik, Vice Chairman Novak, Supervisor Schommer, Supervisor Lawrence, Supervisor Nilsen

Others Present:

Attorney Ruppe, Engineer Nelson, Treasurer LeVoir, Clerk Donovan

1. Approve or Amend Agenda

Chairman Kostik requested to add item # 3 Flag Trail and #4 Cress View Lighting Updates to Old Business.

Motion to approve Agenda with the additional changes: Supervisor Lawrence

Second: Supervisor Nilsen

Motion Passed: 5-0

2. Consent Agenda

- 1) **November 2015 Treasurer's Report**
- 2) **December 2015 Developer's Escrow Statement**
- 3) **December 7, 2015 Board Meeting Minutes**
- 4) **December 14, 2015 Territory CSTS Rate Hearing Meeting Minutes**

Supervisor Nilsen requested a correction to the wording on the December 7, 2015 Board Meeting Minutes for item #4 under New Business to "suggested the Board to consider".

Motion to Approve Consent Agenda with Changes to the December 7, 2015 Board Meeting Minutes: Supervisor Schommer

Second: Supervisor Novak

Motion Passed: 5-0

3. Open Forum

No Comments

4. Old Business

- 1) **Mediacom Franchise Renewal Fees**

Treasurer LeVoir emailed an invoice to Mediacom for the legal fees from the franchise agreement. Mediacom responded that they believed the legal fees were to come out of the franchise fees and advised that they will not agree to pay the attorney fees. The board feels Mediacom should pay

the attorney fees as it has been the past practice. Attorney Ruppe advised the board that attorney fees were not in the franchise agreement as it was the intent to include the attorney fees. Attorney Ruppe will send a letter to Mediacom to explain the township's position.

2) Safety Sign Invoice

Treasurer LeVoir updated the board that Scott County has denied the township's request for sharing the cost of the additional signage for the CH 8 road project. The township had requested Scott County share in the cost of the additional signage required for the CH 8 road project asking for a 50% cost share with the township since the board felt that the county signage was inadequate.

3) Flag Tr Assessment Appeal Update

Attorney Ruppe updated the board on the Flag Tr. appeal and advised the board that the appeal documents were filed late according to state statute provisions. Attorney Ruppe will order a copy of the documents from Scott County courts to verify the dates the appeal was received by the court versus filed in court. Ms. Lake has advised they will not voluntarily withdraw the appeal.

4) Cress View Street Light Update

Chairman Kostik advised he had heard from the Cress View residents that MVEC has allowed the residents to adopt the street lights so no further action is required from the township at this time.

5. New Business

1) CH 27/ CH 68 Roundabout Project

Scott County will hold an open house at the town hall on January 14, 2016 to present the CH27/CH 68 Roundabout project.

2) LG220 Gambling Exempt Permit-Lakeville South Clay Target Team

Board acknowledged the LG220 Application for the Lakeville South Clay Target Team.

3) 175th St E & Natchez-Sign Replacement and Road Painting

Chairman Kostik reviewed an email received from a resident regarding 175th E & Natchez asking for information on the replacement of a sign that was missing due to an accident and the completion of the road stripe painting. Engineer Nelson advised that the road painting was approved, however, was not completed. The painting will be done in the spring. Chairman Kostik will respond to the resident regarding the sign removal project and paint schedule.

6. Road Report

Supervisor Lawrence reviewed comments received from residents regarding snow plowing and will forward concerns to Gallagher's.

7. Engineer's Report

1) Final Payment for 2015 Overlay Project

Engineer Nelson requested final payment of \$19,455.61 to Prior Lake Blacktop.

**Motion to approve the final payment of \$19,455.61 to Prior Lake Blacktop: Vice Chairman Novak
Second: Supervisor Lawrence
Motion Passed: 5-0**

8. Treasurer Report

1) Transfer Funds

Treasurer LeVoir requested a transfer of \$295,000 from the township savings to the township checking.

**Motion to Transfer \$295,000 from the Township Savings to the Township Checking Accounts: Supervisor Schommer
Second: Vice Chairman Novak
Motion Passed: 5-0**

2) Audit Update

Treasurer LeVoir advised that the auditors were at the town hall at the end of December for a preliminary audit and no items were noted. The auditors will be at the town hall January 18 and 19 for the year-end audit.

3) Escrow Update

21690 Harvest Hills escrow still has a negative balance. Treasurer LeVoir has sent a statement with no response. One more statement will be sent.

Tradition and Territory 3rd Addition escrows are under \$200 but there has not been activity so at this time no addition escrow will be requested.

9. Clerk's Report

1) Voting Equipment Invoice Discrepancy

Scott County made an error on the original invoice which only included one memory card and 2 memory cards were required. An invoice for the additional memory card has been received.

10. Town Hall

Water heater was repaired by Chairman Kostik.

11. Review and Pay Bills

Checks:	Paid To:	Amount:	Comments:
Paid Chk# 000356E	ANCHOR BANK	40.00	ACH/Check Scanner Fees
Paid Chk# 000357E	VISA COMMUNITY CARD	162.15	iContact Fee/Stamps
Paid Chk# 000358E	EFTPS	1,517.56	FICA/Medicare/Fed WH
Paid Chk# 000359E	PERA	769.98	PERA
Paid Chk# 000360E	MINNESOTA REVENUE MW5	61.10	State WH
Paid Chk# 008579	AL NOVAK	711.09	December 2015 Srv Paid in January 2016
Paid Chk# 008580	BRENT LAWRENCE	803.44	December 2015 Srv Paid in January 2016
Paid Chk# 008581	BRUCE NILSEN	748.03	December 2015 Srv Paid in January 2016
Paid Chk# 008582	CHRIS KOSTIK	717.44	December 2015 Srv Paid in January 2016
Paid Chk# 008583	KAREN DONOVAN	XXXX	December 2015 Srv Paid in January 2016
Paid Chk# 008584	LEROY SCHOMMER	748.03	December 2015 Srv Paid in January 2016
Paid Chk# 008585	SARAH LEVOIR	XXXX	December 2015 Srv Paid in January 2016
Paid Chk# 008586	BOND TRUST SERVICES	14,671.04	Interest Payment - 2015 GO Bond
Paid Chk# 008587	BOND TRUST SERVICES CORP	111,201.25	Principal & Interest Payment - 2012 GO Bond
Paid Chk# 008588	BOND TRUST SRVS CORPORATION	450.00	Paying Agent Fee - 2015 GO Bond
Paid Chk# 008589	BRYAN ROCK PRODUCTS INC	201.08	December 2015 Winter Road Mtc
Paid Chk# 008590	CENTERPOINT ENERGY	80.54	Town Hall Gas
Paid Chk# 008591	CHORES AND MORE BY HEIDI INC	105.00	Town Hall Full Clean - 12/01/2015
Paid Chk# 008592	CHRIS KOSTIK	93.93	December 2015 Expense Reimbursement
Paid Chk# 008593	CITY OF LAKEVILLE	194.75	Plowing & De-icing Judicial Rd - Nov. 2015
Paid Chk# 008594	COLLINS TREE CARE, INC	6,450.00	Tree Trimming - Various Township Roads
Paid Chk# 008595	COURI & RUPPE, P.L.L.P.	4,418.75	Legal Fees
Paid Chk# 008596	ECM PUBLISHERS INC	127.04	Legal Publishings
Paid Chk# 008597	G&K SERVICES	81.20	Town Hall Rug Service - December 2015
Paid Chk# 008598	GALLAGHERS	15,080.50	December 2015 Gravel & Winter Road Mtc
Paid Chk# 008599	GOPHER STATE ONE CALL	44.95	November 2015 Utility Locates
Paid Chk# 008600	HAKANSON ANDERSON ASSOC INC	13,381.50	Engineering
Paid Chk# 008601	HARTMANN WELL COMPANY	660.00	Town Hall - Well/Waterline Repair
Paid Chk# 008602	INTEGRA TELECOM	627.13	Phone
Paid Chk# 008603	KAREN DONOVAN	99.45	December 2015 Expense Reimbursement
Paid Chk# 008604	KRAEMER MINING& MATERIALS INC	552.00	December 2015 Winter Road Mtc
Paid Chk# 008605	KRIEGER CONSTRUCTION LLC	1,153.25	NPDES Escrow Refund - 21580 Bitterbush
Paid Chk# 008606	LEROY SCHOMMER	273.91	December 2015 Expense Reimbursement
Paid Chk# 008607	MVEC	742.89	Electricity
Paid Chk# 008608	NATURAL SYSTEMS UTILITIES MN	5,423.17	CSTS Monitoring
Paid Chk# 008609	NORTHERN TECHNOLOGIES, INC	8,173.79	2015 Rd Proj & Overlays Testing Services
Paid Chk# 008610	PRIOR LAKE BLACKTOP, INC.	19,455.61	Final Payment - 2015 Overlays
Paid Chk# 008611	ROBERT CASEY	900.00	Access Escrow Refund - 7622 180th St E
Paid Chk# 008612	SARAH LEVOIR	50.00	December 2015 Expense Reimbursement
Paid Chk# 008613	SCOTT COUNTY TREASURER	275.00	Election Equipment
Paid Chk# 008614	SCOTT SEVCIK	270.00	Refund Monthly Fees Paid in Error
Paid Chk# 008615	STEPHEN JOHN WENSMANN	856.00	NPDES Escrow Refund - 6221 Sue Ann Ln
Paid Chk# 008616	SW NEWSMEDIA	37.77	Legal Publishings
Paid Chk# 008617	U.S. BANK EQUIPMENT FINANCE	143.25	Lease Payment - Copier; January 2016
Paid Chk# 008618	WELLS FARGO CORPORATE TRUST	95,245.00	Principal & Interest Payment - 2009 GO Bond
Paid Chk# 008619	XCEL ENERGY	12.74	St. Francis Light

Total 311,841.70

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

**Motion to Adjourn January 4, 2016 Credit River Township Meeting: Vice
Chairman Novak
Second: Supervisor Lawrence
Motion passed: 5-0**

**The January 4, 2016 Credit River Township Board Meeting was adjourned at
6:55 pm.**

Recorded by:

**Karen Donovan
Clerk of Credit River Township**

Approved by:

**Chris Kostik
Chairman
Credit River Township**