

**Credit River Township Board Meeting
Monday, January 9, 2017 6pm**

Meeting Minutes-Draft

5:30 Minneapolis Gun Club informational Meeting

Members Present: Chairman Kostik, Vice Chairman Novak, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

Others Present: Treasurer Hill, Clerk Donovan

6PM: Call Month Board Meeting to Order, Pledge of Allegiance by Chairman Kostik

1. Approve or Amend Agenda

No items were added.

Motion to approve Agenda as stated: Supervisor Lawrence

Second: Supervisor Schommer

Motion Passed: 5-0

2. Consent Agenda

- 1) **November 2016 Treasurer's Report**
- 2) **December 2016 Developer's Escrow Statement**
- 3) **December 5, 2016 Meeting Minutes**

Motion to approve Consent Agenda: Vice Chairman Novak

Second: Supervisor Howe

Motion Passed: 5-0

3. Open Forum

Commissioner Wolf commented on the request by Credit River and Savage to move up the CR 27 CIP to 2019/20 between CR 21 and CR 44 may be difficult.

4. Old Business

1) 16550 Linch Path

Supervisor Lawrence gave an update on Charter Communication extending into Credit River at Linch Path. Supervisor Lawrence has tried to contact Charter Communications and they have not responded. Attorney Ruppe will be asked to draft a letter to Charter Communications.

2) Lucerne Trl JPA

Chairman Kostik advised the board that Scott County has approved the Joint Powers Agreement (JPA) for Lucerne Trail.

Motion to approve the Joint Partnership Agreement between Credit River Township and Scott County for Lucerne Tr: Supervisor Schommer

Second: Supervisor Howe

Motion Passed: 5-0

3) Scott Cty TIP (Informational)

Chairman Kostik and Supervisor Lawrence met with Scott County Board to push the move up date on the reconstruction of CR 27, south of CR 44, currently planned for 2023.

5. New Business

1) Towering Oaks Curve

Mr. Beehler, resident, expressed concerns about the board not approving the Towering Oaks Curve road project for 2017 and the minimal maintenance decision made by the board in 2016.

Vice Chairman Novak explained that crack filling would not be done. Pot holes were repaired in November. Residents were concerned that the pot hole filling was not done correctly. The board will look into the residents concern regarding the pot holes.

2) Integra Letter (Informational)

Supervisor Lawrence reviewed a letter received from Integra Telecom informing of their negotiation to be sold. Action may be needed with the cable franchise agreement, Attorney Ruppe is aware.

3) Riley Estates Annexation (Informational)

Chairman Kostik updated the board on the Riley Estates development in Savage and the 3 acres located in Credit River of which most of the area is wetlands. The hearing date regarding the annexation is January 17, 2017.

4) Barnes-Ryan Development

Chairman Kostik reviewed the initial development plan for the Barnes-Ryan Development which is in the drop box. Mr. Barnes, has been meeting with Prior Lake. Access and sewer is in question with Prior Lake. If development is annexed by Prior Lake, Credit River Township would not allow access to the township road due to maintenance issues. Credit River Township will need to work with Savage and Prior Lake further.

5) Resident Communications

Chairman Kostik recommended additional resident communication is needed. A Facebook page is available. The board discussed possible information to be posted, what is needed and when should it be added. Chairman Kostik and Supervisor Lawrence will start the process to look into utilizing Facebook.

6) Jaguar/fiber in the township

Vice Chairman Novak was contacted by a Towering Oaks residents asking when fiber may be available, as Jaguar has put in fiber in the area for high speed internet. Jaguar has put fiber in for residents at the homeowner's cost.

6. Road Report

1) Snow plowing contract rates

Treasurer Hill is asking for a clarification on the snowplowing rates. Last billing received from Gallagher's was done at last year's rate. Vice Chairman Novak will verify the rates with Gallagher's.

7. Engineer's Report

8. Treasurer Report

1) Transfer Funds

Treasurer Hill requested to transfer of \$420,000 for the township savings to the township checking account due to bond payments.

Motion to approve the transfer of \$420,000 from the township savings to the township checking account: Supervisor Lawrence

Second: Supervisor Howe

Motion Passed: 5-0

2) Audit Update

Treasurer Hill advised the board the auditors will be in on January 24 and January 25, 2017, between 8:30-4:00 at the town hall.

3) Escrow Update

Treasurer Hill updated the board on the developer escrow balances. The VanZee Administrative Subdivision balance at -\$638.75. A request will be made by Treasurer Hill for \$1000, to replenish the escrow account.

4) Bank Signers Status Update

Treasurer Hill advised that all bank signers have been updated.

9. Clerk's Report

10. Town Hall

11. Review and Pay Bills

Checks:	Paid To:	Amount:	Comments:
Paid Chk# 000418E	ANCHOR BANK	\$50.00	ACH/Check Scanner Fees
Paid Chk# 000419E	VISA COMMUNITY CARD	\$341.95	MHSP Stamps/iContact/Office Supplies
Paid Chk# 000420E	MINNESOTA REVENUE MW5	\$235.91	State WH
Paid Chk# 000421E	EFTPS	\$2,142.46	FICA/Medicare/Fed WH
Paid Chk# 000422E	PERA	\$1,126.36	PERA
Paid Chk# 009115	ABDO EICK & MEYERS LLP	\$2,500.00	2016 Audit Payment
Paid Chk# 009116	AL NOVAK	\$692.62	December 2016 Svc Paid in January 2017
Paid Chk# 009117	BOHNSACK EXCAVATING INC.	\$617.50	Lower 167th St. E Ditch Repair
Paid Chk# 009118	BOND TRUST SERVICES	\$158,542.50	Bond Payment
Paid Chk# 009119	BOND TRUST SERVICES CORP	\$115,860.00	Bond Payment
Paid Chk# 009120	BOND TRUST SRVS CORPORATION	\$450.00	Bond Service Fee
Paid Chk# 009121	BRAUN INTERTEC CORPORATION	\$121.50	Scottview Estates CIP 2016 Geo
Paid Chk# 009122	BRENT A. LAWRENCE	\$823.96	December 2016 Svc Paid in January 2017
Paid Chk# 009123	BRYAN ROCK PRODUCTS INC	\$404.39	December 2016 Winter Road Mtc
Paid Chk# 009124	CENTERPOINT ENERGY	\$63.35	Town Hall Gas
Paid Chk# 009125	CHORES AND MORE BY HEIDI INC	\$180.00	Town Hall Cleaning
Paid Chk# 009126	CHRIS KOSTIK	\$887.14	December 2016 Svc Paid in January 2017
Paid Chk# 009127	CITY OF LAKEVILLE	\$143.16	Plowing & De-icing Judicial Road
Paid Chk# 009128	COLLINS TREE CARE, INC	\$6,400.00	Tree trimming and removal alon
Paid Chk# 009129	COURI & RUPPE, P.L.L.P.	\$2,032.50	Legal Fees
Paid Chk# 009130	DOMINIQUE SCHILKE HILL	XXXX	December 2016 Svc Paid in January 2017
Paid Chk# 009131	ECM PUBLISHERS INC	\$69.53	Legal Publishings
Paid Chk# 009132	G&K SERVICES	\$121.80	Town Hall Rug Service
Paid Chk# 009133	GALLAGHERS	\$14,634.75	December 2016 Winter Road Mtc
Paid Chk# 009134	GOLIATH HYDRO-VAC INC	\$956.25	9091 Overland Dr Credit River
Paid Chk# 009135	GOPHER STATE ONE CALL	\$35.10	November 2016 Utility Locates
Paid Chk# 009136	HAKANSON ANDERSON ASSOC INC	\$13,972.95	Engineering
Paid Chk# 009137	INTEGRA TELECOM	\$651.70	Phone
Paid Chk# 009138	KAREN DONOVAN	XXXX	December 2016 Svc Paid in January 2017
Paid Chk# 009139	LEROY SCHOMMER	\$884.97	December 2016 Svc Paid in January 2017
Paid Chk# 009140	LLOYD F. KROCAK	\$910.00	NPDES Escor Refund - 16280 Cre
Paid Chk# 009141	MARKS BOBCAT SERVICE, INC.	\$1,065.00	Territory Snow Plowing
Paid Chk# 009142	MVEC	\$882.76	Electric Payment
Paid Chk# 009143	NATURAL SYSTEMS UTILITIES MN	\$9,967.57	CSTS Monitoring
Paid Chk# 009144	PAUL HOWE	\$688.14	December 2016 Svc Paid in January 2017
Paid Chk# 009145	RAPID PRESS	\$80.00	Township Receipt Books
Paid Chk# 009146	SARAH LEVOIR	XXXX	December 2016 Svc Paid in January 2017
Paid Chk# 009147	SCOTT COUNTY ACCOUNTING DEPART	\$453.68	TNT Cost/Postage & Allocation
Paid Chk# 009148	SCOTT SOIL & WATER CONSV DIST	\$1,404.00	November 2016 Building Site Inspections
Paid Chk# 009149	SW NEWSMEDIA	\$37.77	Agenda - 11/7/16 Board Meeting
Paid Chk# 009150	U.S. BANK EQUIPMENT FINANCE	\$143.25	Lease Payment
Paid Chk# 009151	WELLS FARGO CORPORATE TRUST	\$94,165.00	Bond Payment
Paid Chk# 009152	XCEL ENERGY	\$13.44	St. Francis Light
		\$440,688.41	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn January 9, 2017 Credit River Township Meeting: Supervisor Howe

Second: Vice Chairman Novak

Motion passed: 5-0

The January 9, 2017 Credit River Township Board Meeting was adjourned at 7:30 pm.

Recorded by:

**Karen Donovan
Clerk of Credit River Township**

Approved by:

**Chris Kostik
Chairman
Credit River Township**