

**Credit River Township Board Meeting
Monday, May 1, 2017 6pm
Meeting Minutes**

Chairman Kostik called the May 1, 2017 Board Meeting to Order at 6:00pm, Pledge of Allegiance

Members Present: Chairman Kostik, Vice Chairman Novak, Supervisor Schommer

Members Absent: Supervisor Lawrence, Supervisor Howe

Others Present: Engineer Nelson, Attorney Ruppe, Treasurer Hill, Clerk Donovan

1. Approve or Amend Agenda

Chairman Kostik added Informational Meeting Letter to Road Report Item 1, Supervisor Schommer added Dust Coating Quote to Road Report as Item 2, and Vice Chairman Novak added Notary to New Business as Item 3.

Motion to approve Agenda with the additional items: Vice Chairman Novak

Second: Supervisor Schommer:

Passed: 3-0

2. Consent Agenda

- 1) February and March 2017 Treasurer's Report
- 2) April 3, 2017 Board Meeting Minutes

Motion to approve Consent Agenda: Supervisor Schommer

Second: Vice Chairman Novak

Motion Passed: 3-0

3. Open Forum

- Joe Skluzacek gave an update on his property split. Mylars need to be signed and will be brought in for Chairman Kostik and Clerk Donovan to sign when available.
- Commissioner T. Wolf gave an update from the county: Cty 27 and Cty 68 roundabout work has begun. Scott County is hiring a design team to assist in the design of Cty Rd 21 & Hwy 13.
- Chad Rouse, 8685 207th St E, requested a secondary access to his property to allow for fencing around his home for the protection of his children who are autistic. The fence would cut off current access to barn. Board has added to the June agenda to allow for additional review.
- Deputy Lueke: Reviewed calls in the township for prior month. Three Rivers Park Rangers are back in service.

4. Old Business

5. New Business

1) On Site Marketing

Gary Tupy with On Site Marketing discussed the Schulte property which is being considered for possible development (approx. 40 acres, possibility of 17 lots). There is an issue with a road connection which was brought up in the DRT Meeting. Scott County prefers not to improve Bridle Path and prefers either Longview or Nevada as possible options. Board would like to review the Nevada and 210th options. A workshop will be planned to discuss options with Nevada and 210th at 6pm on May 22, 2017. An Escrow of \$2,500, has been requested.

2) Scottview Estates Road Work

David Lehmann spoke regarding the road work done in Scottview Estates. He said he was pleased with the roadwork and tie in's with driveways. It was also mentioned there are issues with seeding, erosion, and class 5 rock in ditch from the snow plow. Several sprinkler heads that were in the ROW, many of which homeowners had flagged areas, were damaged. (John Peiri 19186 Greenview Ct.) Drainage and erosion are a concern- pictures were brought in.

Supervisor Schommer will discuss with Goliath and will do a site visit to the area. Engineer Nelson will get a quote for additional drain tile.

Seeding will be done, dependent on the weather (end of May/Beg of June).
Rock in ditches will be swept as it dries out this spring.

3) Notary

Vice Chairman Novak advised that with Treasurer LeVoir leaving, the township requires a notary and he will apply as a notary, if the board approves.

Motion to approve the authorization to reimburse Vice Chairman Novak for the costs to apply for a notary and purchase of a notary stamp: Supervisor Schommer
Second: Chairman Kostik
Motion Passed: 3-0

4) Fine Allocation to Township

Treasurer Hill and Attorney Ruppe discussed a state statute that will allow Credit River to retain a portion of the fines which occur on township roads. Attorney Ruppe will send the resolution and contract (State of Minnesota Joint Powers Agreement Authorized Agency). An ORI number needs to be obtained from Scott County.

Motion authorizing Resolution 2017-09 approving State of Minnesota Joint Powers Agreement with the Township of Credit River on behalf of it's Prosecuting Attorney: Supervisor Schommer
Second: Vice Chairman Novak
Motion Passed: 3-0

6. Road Report

1) Letters

Chairman Kostik is recommending a change to the informational letter that is sent to residents advising residents of an upcoming informational meeting. The section he has suggested to be removed states: Credit River Township will not advance this project if a majority of the property owners do not support it. The board feels as this is not the only determining factor for support or denial of a project the Board recommends to strike this statement from future letters.

2) Dust Coating Quote

Supervisor Schommer will discuss dust coating with Supervisor Lawrence.

Motion to delegate Supervisor Schommer to enter into an agreement with Klingberg Trucking on behalf of the township for hauling rock: Vice Chairman Novak

Second: Chairman Kostik

Motion Passed: 3-0

7. Engineer's Report

1) Accept Quote from Allied Blacktop for 2017 Seal Coat Project

Engineer Nelson advised three sealcoat quotes were received and is recommending Allied Blacktop with a quote of \$54,362.30, which was the lowest quote.

Motion to approve Allied Blacktop Sealcoat quote for the 2017 Seal Coat Project in the amount of \$54,362.30: Vice Chairman Novak

Second: Supervisor Schommer

Motion Passed: 3-0

2) Final Payment for Crack Filling

Engineer Nelson recommends approving payment of the Gopher State Seal Coat invoice in the amount of \$24,655.00 for crack filling. Work has been completed.

Motion to approve the payment of the invoice from Gopher State Seal Coat in the amount of \$24,655.00: Supervisor Schommer

Second: Vice Chairman Novak

Motion passed: 3-0

3) Approve Plans and Specs for Stonebridge Denitrification Project

Engineer Nelson discussed the CSTS denitrification plan in Stonebridge and his meeting with Brandon Witt. An 8x8 shed will be required and a plan was presented. The board recommended eliminating the windows. The shed plans will be passed through the Stonebridge HOA.

**Motion to approve plans and specs and authorize Engineer Nelson to obtain quotes:
Supervisor Schommer
Second: Vice Chairman Novak
Motion passed: 3-0**

4) Final Payment for Fern and Birch

Engineer Nelson is recommending the release of payment to Valley Paving per the agreement in the amount of \$ 32,798.34. All required documents were reviewed and approved.

**Motion to approve the release of the final payment to Valley Paving in the amount of \$32,798.34: Vice Chairman Novak
Second: Supervisor Schommer
Motion Passed: 3-0**

5) Payment to Mark's Bobcat and All About Erosion for Valley Oaks Project

Engineer Nelson is recommending payment to Mark's Bobcat for the amount of \$29,308.18, for work completed on the Valley Oaks Project.

**Motion to approve payment to Mark's Bobcat for the amount of \$29,308.18:
Supervisor Schommer
Second: Vice Chairman Novak
Motion Passed: 3-0.**

Culvert will be ordered directly by Engineer Nelson.

**Motion to approve Engineer Nelson ordering a culvert: Supervisor Schommer
Second: Vice Chairman Novak:
Motion passed: 3-0**

Engineer Nelson recommends approving the seeding invoice from All about Erosion in the amount \$9,075.00, for seeding on the Valley Oaks project.

**Motion to approve the All about Erosion invoice in the amount of \$9,075.00: Vice Chairman Novak
Second: Supervisor Schommer
Motion Passed: 3-0**

8. Treasurer Report

1) Transfer funds

Treasurer Hill requested the transfer of funds from the township Savings to Checking in the amount of \$120,000 to pay claims.

Motion to approve the transfer of \$120,000 from the township Savings to Checking accounts: Supervisor Schommer

Second: Vice Chairman Novak

Motion Passed: 3-0

9. Clerk's Report

1) Lakeville ISD 194 Election-Nov 7

Clerk Donovan advised the board that Lakeville ISD 194 has requested the use of the town hall as a polling location for their upcoming election on November 7, 2017. Lakeville ISD 194 will be coordinating the election.

10. Town Hall

11. Review and Pay Bills

Check /ID #	Vendor	Date	Amount	Comments
442E	Anchor Bank	4/5/2017	\$40.00	Bank charge
441E	Visa Community Bank	5/1/2017	\$414.00	icontact svc fee & .gov renewal
438E	Pera	5/1/2017	\$800.77	Pera Employee and Employer payment
439E	EFTPS	5/1/2017	\$1,847.88	Fica, Medicare, & Federal WH
440E	Minnesota Revenue	5/1/2017	\$150.78	State Withholdings
Paid Chk# 008703	BARBARA J STARKEY	4/4/2016	(\$151.16)	Election Judge Training - Wage - Void
Paid Chk# 009275	BARBARA J STARKEY	5/1/2017	\$151.16	Election Judge Training - Wage - Reissue
Paid Chk# 009268	AL NOVAK	5/1/2017	\$858.85	April 2017 Srv Paid in May 2017
Paid Chk# 009269	BRENT LAWRENCE	5/1/2017	\$967.36	April 2017 Srv Paid in May 2017
Paid Chk# 009270	CHRIS KOSTIK	5/1/2017	\$875.18	April 2017 Srv Paid in May 2017
Paid Chk# 009271	DOMINIQUE SCHILKE HILL	5/1/2017	XXX	April 2017 Srv Paid in May 2017
Paid Chk# 009272	KAREN DONOVAN	5/1/2017	XXX	April 2017 Srv Paid in May 2017
Paid Chk# 009273	LEROY SCHOMMER	5/1/2017	\$928.12	April 2017 Srv Paid in May 2017
Paid Chk# 009274	PAUL HOWE	5/1/2017	\$926.84	April 2017 Srv Paid in May 2017
Paid Chk# 009276	ASHLEY & ANDEW SCHULTZ	5/1/2017	\$208.00	Reimbursement of Duplicate Charge
Paid Chk# 009277	BRENT LAWRENCE	5/1/2017	\$22.47	April Mileage Reimbursement
Paid Chk# 009278	CENTERPOINT ENERGY	5/1/2017	\$70.25	Acct # 5179787-3Town Hall Gas

Paid Chk# 009279	DOMINIQUE SCHILKE HILL	5/1/2017	\$50.00	April Cell Phone Reimbursement
Paid Chk# 009280	G&K SERVICES	5/1/2017	\$83.20	Town Hall Rug Service - March
Paid Chk# 009281	GALLAGHERS	5/1/2017	\$4,064.00	April 2017 Street Sweeping Var
Paid Chk# 009282	GOPHER STATE ONE CALL	5/1/2017	\$14.85	February 2017 Utility Locates
Paid Chk# 009283	GOPHER STATE SEALCOAT INC	5/1/2017	\$24,655.00	Crachfilling 2017 - Various To
Paid Chk# 009284	HAKANSON ANDERSON ASSOC INC	5/1/2017	\$16,359.43	Township Engineering Fees
Paid Chk# 009285	INTEGRA TELECOM	5/1/2017	\$651.33	Phone Charge
Paid Chk# 009286	KAREN DONOVAN	5/1/2017	\$71.94	Election Mileage Reimbursement
Paid Chk# 009287	MARKS BOBCAT SERVICE, INC.	5/1/2017	\$29,708.18	Mowing Sewer System Area
Paid Chk# 009288	MIKES SEPTIC SERVICE	5/1/2017	\$1,700.00	Septic Pumping
Paid Chk# 009289	MPCA	5/1/2017	\$1,515.00	Wastewater Permit Annual
Paid Chk# 009290	MVEC	5/1/2017	\$773.99	Acct#777628301-MHSP Elec
Paid Chk# 009291	NATURAL SYSTEMS UTILITIES MN	5/1/2017	\$8,715.18	March NSU Invoice
Paid Chk# 009292	PAUL HOWE	5/1/2017	\$40.66	April Expense Reimbursement
Paid Chk# 009293	PAUTZ CONSTRUCTION SERVICES INC	5/1/2017	\$9,075.00	Valley Oaks Overlay 2017- Hydrseeding
Paid Chk# 009294	ROVE PEST CONTROL	5/1/2017	\$75.00	Quarterly Pest Control
Paid Chk# 009295	SCOTT COUNTY ACCOUNTING DEPART	5/1/2017	\$15,108.67	Scott County Special assessment/Salt Charge
Paid Chk# 009296	SCOTT SOIL & WATER CONSV DIST	5/1/2017	\$2,160.00	January - March 2017 Building
Paid Chk# 009297	SW NEWSMEDIA	5/1/2017	\$560.70	Ad for Bid - 2017 residential , Agenda, Election notifications
Paid Chk# 009298	TRANS-ALARM INC.	5/1/2017	\$89.85	Town Hall Alarm Montitor Svc
Paid Chk# 009299	U.S. BANK EQUIPMENT FINANCE	5/1/2017	\$143.25	Acct#1388554;Lease Payment
Paid Chk# 009300	VALLEY PAVING, INC.	5/1/2017	\$32,798.34	Final Pyment per Settlement
Paid Chk# 009301	XCEL ENERGY	5/1/2017	\$8.35	Acct#51-6509820-6 St. Francis
			\$160,444.53	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn May 1, 2017 Credit River Township Meeting: Vice Chairman Novak

Second: Supervisor Schommer

Motion passed: 3-0

The May 1, 2017 Credit River Township Board Meeting was adjourned at 8:05 pm.

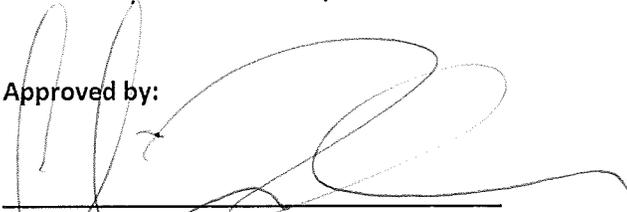
Recorded by:



Karen Donovan
Clerk - Credit River Township



Approved by:



Chris Kostik
Chairman
Credit River Township