

Credit River Township Board Meeting

Thursday, July 6, 2017 6pm

Meeting Minutes

Chairman Kostik called the July 6, 2017 Board Meeting to Order at 6:00pm, Pledge of Allegiance

Members Present: Chairman Kostik, Vice Chairman Novak, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

Others Present: Treasurer Hill, Engineer Thiele, Clerk Donovan

1. Approve or Amend Agenda

Chairman Kostik added Creekwood Park as Item 4 under New Business, Supervisor Howe added Mailbox Issue under New Business as Item 5, Treasurer Hill added Transfer under Treasurer Report as Item 3 and Escrow as Item 4, Supervisor Schommer added Town Hall Out Building as Item 1 under Town Hall.

Motion to approve Agenda as amended: Supervisor Lawrence

Second: Vice Chairman Novak

Motion Passed: 5-0

2. Consent Agenda

- 1) May 1, 2017 Meeting Minutes
- 2) May 15, 2017 Meeting Minutes
- 3) June 5, 2017 Meeting Minutes
- 4) April & May TR Report

Motion to approve Consent Agenda: Supervisor Schommer

Second: Supervisor Howe

Motion Passed: 5-0

3. Open Forum

4. Old Business

- 1) Seal Coat Issues in Territory

Supervisor Howe and Engineer Nelson did a site visit to Territory to look at the seal coating which was done in 2016. Engineer Adam Thiele spoke with Engineer Nelson who felt it was normal wear. Supervisor Lawrence explained residents have complained about the loose gravel. Supervisor Schommer advised that roads and curbs have been swept in the spring but can be swept again in specific areas.

5. New Business

1) 9851/9853 210th St E Development

Jess Moeding, Developer and Kevin Norwood-Agent attended meeting to inquire about the property at 9851/9853 210th St E, which is for sale as a possible development opportunity. This area has been previously ghost platted in 2008, Wetland Delineation not done and any development would be different than the because of the construction of CR 8. Mr. Moeding and Mr. Norwood were asking if there are any red flags they should be aware of with possible development. Board advised they would be interested in hearing the plans. The board advised that curb and gutter not required. This area is zoned for 2.5 acres or greater per lot. The board requested that Mr. Moeding get on the DRT agenda with the County to proceed.

2) MK Tree Farm

Dave Berens attended meeting to talk with the board about possible development of his property. He is working with a developer, Homestead Partners, to develop area and is considering 50-60 lots (zoned Urban Expansion) depending on water and sewer availability. See Mr. Berens' notes in drop box.

Chairman Kostik: Prior Lake currently does not have capacity to service area with water and sewer. A lift station is in the plans with Savage and is more feasible and would cover the area with Savage. Costs have not been calculated.

Supervisor Lawrence: Concern is runoff into Markely Lake. Mr. Berens has addressed this concern with the developer/engineers. Next step would be to come forward with the plan to move onto the DRT process.

Chairman Kostik: Road maintenance with roads crossing through the area is an issue. Board asking if a zoning change could be made to allow 2.5+ acres to allow for septic and water and then sewer would not be an issue.

Board: Check with Scott Cty (M. Schmitz) for a possible zone change to allow for 2.5 acres. Board will also check with Savage on the lift station during Comp Plan land use meetings in August.

3) Staff Performance Reviews

Supervisor Howe reminded the board that a 6 month performance review is due for Treasurer Hill. The review will be scheduled for the next Treasurer meeting.

4) Creekwood Park

Resident asking for tennis backstop to be added to the basketball court at Creekwood Park. Chairman Kostik will investigate costs and will be added to the August "Old Business" agenda.

5) Mailbox Issue

Supervisor Howe reviewed an issue he has been handling with residents on St. Francis regarding a mailbox.

6. Road Report

1) Intersection Visibility

Supervisor Lawrence reviewed an issue regarding visibility due to trees at Lucerne & Amber and France Blvd. Turning Left cannot see. Supervisor Lawrence will contact Collins Tree Service to get the area trimmed

Supervisor Lawrence was asked by resident to look into a fallen tree causing an issue as part of the tree is in ditch and causing a visibility issue on Woodridge in Valley Oaks. Board feels it is not within an area the township can work on as it is on private property.

7. Engineer's Report

1) Consider Payment of Allied Blacktop Invoice

Engineer Thiele requested the board consider payment of Allied Blacktop invoice in the amount of \$ 54,304.08.

**Motion to approve payment of \$54,304.08 to Allied Blacktop: Supervisor Schommer
Second: Vice Chairman Novak
Motion Passed: 5-0**

2) Stonebridge Denitrification

Engineer Thiele advised that a quote was requested from three contractors for the Stonebridge Denitrification, two contractors declined due to time constraints. DeWitt will be the contractor recommended and has done good work with the township previously. Proposal would need to be changed to reflect Stonebridge (states Southbridge).

**Motion to approve the DeWitt proposal for the Stonebridge Denitrification:
Supervisor Schommer
Second: Vice Chairman Novak
Motion passed: 5-0**

3) Lucerne Trail

Engineer Thiele advised quotes should be ready next week.

4) Gallagher Park

Engineer Thiele advised that a plat will be required. Paperwork will be available for Mrs. Gallagher to sign. Engineer Thiele has a temporary grading easement in the drop box. Attorney Ruppe will need to review agreement.

8. Treasurer Report

1) 2018 Budget

Budget documents distributed. Treasurer Hill discussed line items with the board.

2) ORI number next steps

Treasurer Hill advised that the Criminal Fine sharing process has been received. Attorney Ruppe has sent a sample of the JPA. Clerk and Treasurer will work to implement after confirming with Attorney Ruppe. Will be added to the August agenda.

3) Transfer

Treasurer Hill requested the transfer of \$200,000 from Savings to Checking to pay claims.

Motion to approve the transfer of \$200,000 from Savings to Checking to pay claims:

Supervisor Lawrence

Second: Supervisor Schommer

Motion Passed: 5-0

4) Escrow

- Enright Balance is at -\$107.80: Treasurer Hill will contact
- Albain Balance is at -\$72.71: Treasurer Hill will contact.
- Sluzacek balance is at -\$29.50: Treasurer Hill needs to confirm with Engineer Nelson if all charges have been submitted. Mylars should not be signed until escrow is checked and paid.

Treasurer Hill checked with Spring Lake Township, who has a Road Supervisor, who is paid at \$31/hr., no more than \$250/month.

9. Clerk's Report

10. Town Hall

1) Outbuilding

The board discussed the need for an outbuilding for the town hall as the current shed is in poor condition. Supervisor Schommer will research the cost for an outbuilding (24x30) for the town hall use. The current shed will be removed if a new outbuilding is built.

11. Review and Pay Bills

Check Numer	Name	Date	Amount	Comments
000451E	Visa Community Card	7/6/2017	\$55.65	Postage
000448E	Minnesota Revenue	7/6/2017	\$169.04	State Withholding
000449E	PERA	7/6/2017	\$813.32	Pera
000450E	EFTPS	7/6/2017	\$1,932.78	Federal, Fica withholding
Paid Chk# 009343	AL NOVAK	7/6/2017	\$1,136.50	June 2017 Service Paid in July 2017
Paid Chk# 009344	BRENT LAWRENCE	7/6/2017	\$1,001.75	June 2017 Service Paid in July 2017
Paid Chk# 009345	CHRIS KOSTIK	7/6/2017	\$1,082.55	June 2017 Service Paid in July 2017
Paid Chk# 009346	DOMINIQUE SCHILKE HILL	7/6/2017	xxxx	June 2017 Service Paid in July 2017
Paid Chk# 009347	KAREN DONOVAN	7/6/2017	xxxx	June 2017 Service Paid in July 2017
Paid Chk# 009348	LEROY SCHOMMER	7/6/2017	\$784.97	June 2017 Service Paid in July 2017
Paid Chk# 009349	PAUL HOWE	7/6/2017	\$888.34	June 2017 Service Paid in July 2017
Paid Chk# 009350	BITUMINOUS CONTRACTORS	7/6/2017	\$54,304.80	Sealcoat Road Projects - 2017
Paid Chk# 009351	CORPORATION - REF: 327973	7/6/2017	\$12,745.00	Bond Payment
Paid Chk# 009352	REF: 38590	7/6/2017	\$5,420.00	Bond Payment
Paid Chk# 009353	REF: 36532-PA	7/6/2017	\$450.00	Bond Fee
Paid Chk# 009354	BRENT LAWRENCE	7/6/2017	\$20.33	June Reimbursement
Paid Chk# 009355	CENTERPOINT ENERGY	7/6/2017	\$19.70	Town Hall Gas
Paid Chk# 009356	PO BOX 251	7/6/2017	\$1,136.25	Township Comp Plan and Zoning
Paid Chk# 009357	OR JAYNE M NOVAK	7/6/2017	\$1,420.00	NPDES Escrow - Shed - 17680 Pr
Paid Chk# 009358	DOMINIQUE SCHILKE HILL	7/6/2017	\$50.00	June Cell Phone Reimbursement
Paid Chk# 009359	EARL F ANDERSON	7/6/2017	\$1,132.70	6 foot road kits
Paid Chk# 009360	ECM PUBLISHERS INC	7/6/2017	\$28.63	June 5 Board Meeting Legal Not
Paid Chk# 009361	ENVIROTECH SERVICES INC	7/6/2017	\$22,590.00	2017 Dustcoating expanded widt
Paid Chk# 009362	G&K SERVICES	7/6/2017	\$83.20	Town Hall Rug Service
Paid Chk# 009363	GOLIATH HYDRO-VAC INC	7/6/2017	\$375.00	Jet culvert under driveway 206
Paid Chk# 009364	KAREN DONOVAN	7/6/2017	\$77.82	Cell Phone Reimbursement June
Paid Chk# 009365	KLINGBERG TRUCKING, INC.	7/6/2017	\$4,877.64	Hauled Rock from Kraemers to v
Paid Chk# 009366	KRAEMER MINING& MATERIALS INC	7/6/2017	\$9,694.98	Purchase Rock 2017
Paid Chk# 009367	MARKS BOBCAT SERVICE, INC.	7/6/2017	\$2,200.00	Mowing Townhall
Paid Chk# 009368	MATIT	7/6/2017	\$1,000.00	Planning and Zoning Deductible
Paid Chk# 009369	MIKES SEPTIC	7/6/2017	\$500.00	Septic Tank Pumping - 7235 Ter
Paid Chk# 009370	MPCA	7/6/2017	\$1,240.00	MPCA SDS Permit Renewal
Paid Chk# 009371	PRIOR LAKE BLACKTOP, INC.	7/6/2017	\$72,612.00	Patches Oak Grove Avenue
Paid Chk# 009372	PRIOR LAKE HEATING & AC	7/6/2017	\$358.00	Service Furnace/AC Replaced Bl
Paid Chk# 009373	SAFETY SIGNS	7/6/2017	\$125.00	Miscellaneous Street Signs
Paid Chk# 009374	U.S. BANK EQUIPMENT FINANCE	7/6/2017	\$143.25	Acct#1388554;Lease Payment
Paid Chk# 009375	XCEL ENERGY	7/6/2017	\$8.20	Acct#51-6509820-6 St. Francis
Paid Chk# 009376	130 SOUTH ASH STREET	7/6/2017	\$1,540.00	Valley Oaks Project - Overlay
Paid Chk# 009377	CERTIFIED RECYCLING	7/6/2017	\$175.00	Removal of Garage Door Panels
Paid Chk# 009378	COLLINS TREE CARE, INC.	7/6/2017	\$2,200.00	Creekwood Park: Tree Trimming
Paid Chk# 009379	COURI & RUPPE, P.L.L.P.	7/6/2017	\$6,472.50	Legal Fees
Paid Chk# 009380	HAKANSON ANDERSON ASSOC INC	7/6/2017	\$6,899.54	Gopher One Locates - MHSP
Paid Chk# 009381	INTEGRA TELECOM	7/6/2017	\$652.11	Acct#141989 - H Internet/Email
Paid Chk# 009382	MVEC	7/6/2017	\$819.34	Acct#777628301-Town Hall Elec
Paid Chk# 009383	NATURAL SYSTEMS UTILITIES	7/6/2017	\$5,569.27	Stonebridge May 2017 O&M
			\$228,627.17	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn July 6, 2017 Credit River Township Meeting: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 5-0

The July 6, 2017 Credit River Township Board Meeting was adjourned at 8:35 pm.

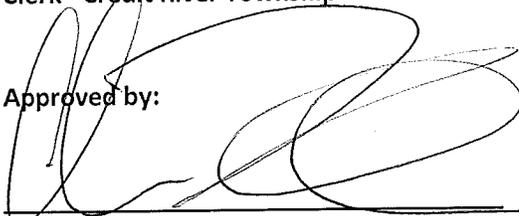
Recorded by:



Karen Donovan
Clerk - Credit River Township



Approved by:



Chris Kostik
Chairman
Credit River Township