Credit River Township Board Meeting

Monday, October 2, 2017 6pm

Meeting Minutes

Chairman Kostik called the October 2, 2017 Board Meeting to Order at 6:00pm, Pledge of Allegiance

Members Present: Chairman Kostik, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe
Members Absent: Vice Chairman Novak
Others Present: Treasurer Hill, Engineer Nelson, Attorney Ruppe, Clerk Donovan

1. Approve or Amend Agenda

   Attorney Ruppe added Encroachment Agreement to New Business as Item 3. Supervisor Schommer added Road Grading and Murphy Blvd to Road Report as Item 1. Attorney Ruppe requested a closed session to be held after the Engineer’s Report to discuss the Zweber Litigation.

   Motion to approve the Agenda as amended: Supervisor Lawrence
   Second: Supervisor Schommer
   Motion Passed: 4-0

2. Consent Agenda

   1) September 6, 2017 Minutes
   2) Developers Escrow September

   Motion to approve Consent Agenda: Supervisor Howe
   Second: Supervisor Lawrence
   Motion Passed: 4-0

3. Open Forum

4. Old Business

   1) Publish 9/2 ROW obstruction ordinance

   Supervisor Howe inquired on the status of the publication of Ordinance 2017-02 Regulating Placement of Obstruction in the Right of Way. Clerk Donovan confirmed the publication of Ordinance 2017-02. Ordinance 2017-02 will be added to the website.

5. New Business

   1) Legends Club- Liquor License Renewal

   Motion to approve Resolution 2017-17 supporting the recommendation to approve the Liquor License Renewal of the Legends Club: Supervisor Schommer
   Second: Supervisor Howe
   Motion Passed: 4-0
2) MPLS Gun Club

The Minneapolis Gun Club is looking to exchange one of the extended weekend shoots in 2018 to week days for the MN State High School State tournament. Jim Walkowiak, President of the Mpls Gun Club, attended the board meeting. Mr. Walkowiak explained based on the current CUP, 2018 is a three weekend extended shoot year. To better accommodate the MSHL, the Mpls Gun Club is proposing the state tournament be held on a Wednesday, Thursday, Friday with Saturday as rain day, if needed, in exchange for one of the Friday, Saturday, Sunday extended weekends. Also, the Mpls Gun Club requested an additional three hours on that Wednesday and Thursday. The normal hours during the week are noon to dusk, a revised 9am and to dusk is requested for Wednesday and Thursday. Mr. Walkowiak stated that typically the high school events have been finishing by 6pm. The purposed 2018 dates for the MN State High School tournament are 6/20-6/22/2018.

Board is in favor of exchanging one of the extended weekends for the week days in 2018 for the week days of 6/20-6/22/2018.

Motion to make a recommendation to Scott County to allow the Minneapolis Gun Club to exchange an extended weekend date in 2018 to the week days of Wednesday 6/20/2018, Thursday 6/21/2018 and Friday 6/22/2018 from 9am to dusk with a possible rain day on Saturday 6/23/2018, if needed: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0

Supervisor Lawrence will communicate the board’s recommendation with Marty Schmitz at Scott County.

3) Encroachment Agreement-Westside Dr.

Installation of septic system resulted in encroachment of the township easement. Craig E. Besser and Sharon K. Besser on Westside Dr. requested an Encroachment Agreement to allow their septic system to be built. Attorney Ruppe has prepared a License Agreement (encroachment agreement).

Motion to approve the License Agreement (Encroachment Agreement) with Craig E. Besser and Sharon K. Besser of 16945 Westside Drive: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0

Chairman Kostik will communicate with Scott County that the License Agreement has been signed and approved. Attorney Ruppe’s office will record the agreement with Scott County.
4) **2040 Comp Plan**

Chairman Kostik reviewed the recent 2040 Comp Plan planning meetings held with the Met Council and Township Planner, Cindy Nash. During the meeting the township discussed developing with their own Comp Plan for 2040, which the Met Council was in favor of.

6. **Road Report**

   1) **Grading & Murphy Blvd**

   Supervisor Schommer has heard complaints about the rough gravel roads including Murphy Blvd. Blading has been done, but dust coating has also been done so excessive blading cannot be done. Rain is needed to help with the grading. Supervisor Schommer suggested a park service representative attend a board meeting.

   Supervisor Schommer also advised various patching has been done and potholes have also been repaired throughout the township.

7. **Engineer’s Report**

   1) **Century Hills Final Assessment Roll**

   Engineer Nelson updated the board on the Century Hills improvements project. The original projection was $115,000, reconciliation of costs need to be done.

   **Motion to reconcile final costs on the Century Hill project, if final costs come in lower the residents will be notified of the assessment reduction:** Supervisor Lawrence
   
   **Second:** Supervisor Howe
   
   **Motion Passed:** 4-0

   2) **Valley Oaks First Addition Final Assessment Roll**

   Engineer Nelson explained that Mark’s Bobcat invoice has not been received for the culvert replacement in the Valley Oaks project. A tree agreement is also in place to remove three trees which have not been removed yet.

   The Valley Oaks original projection was $301,000, reconciliation of costs need to be done.

   **Motion to reconcile final costs on the Valley Oaks First Addition project, if final costs come in lower the residents will be notified of the assessment reduction:** Supervisor Howe
   
   **Second:** Supervisor Schommer
   
   **Motion Passed:** 4-0

   Engineer Nelson advised the board that Rob St. Sauver, Tradition Development, requested acceptance and Letter of Credit reduction for the work done on Dakota Ave. Engineer Nelson will do a final inspection on the work done and will update the board at the November Board meeting.
Engineer Nelson has received an estimate of $57,248 for the ditch repair on Century Lane.

Closed Session: Mark Zweber vs. Credit River Township and the County of Scott File: 70-CV-13-5637

Chairman Kostik reopened the board meeting.

Sheriff’s Report: Deputy Lueck attended and review some of the minor incidents in the township. Deputy Lueck discussed she is in the early process of starting neighborhood watch groups.

8. Treasurer Report
   1) Transfer Funds

      Treasurer Hill requested the transfer of $36,000 from savings to checking.

      Motion to approve the transfer of $36,000 from the township savings to the township checking: Supervisor Lawrence
      Second: Supervisor Schommer
      Motion Passed 4-0

   2) Levy – Resolution 2017-18 LS, PH, 4-0

      Treasurer Hill prepared the resolution for the 2017 Levy to be collected in 2018 and asked the board for their review.

      Motion to accept Resolution 2017-18 to set the final 2017 levy for Collection in 2018: Supervisor Schommer
      Second: Supervisor Howe
      Motion Passed: 4-0

   3) CSTS – Certification Resolutions Territory & Stonebridge

      Treasurer Hill advised the board of the 2017 delinquent CSTS accounts. Letters will be sent to those accounts identified as delinquent.

      Motion to approve Resolution 2017-19 certifying delinquent community sewer treatment service fees and related interest in Territory: Supervisor Schommer
      Second: Supervisor Lawrence
      Motion Passed: 4-0

      Motion to approve Resolution 2017-20 certifying delinquent community sewer treatment service fees and related interest in Stonebridge: Supervisor Schommer
      Second: Supervisor Lawrence
      Motion Passed: 4-0
9. Clerk’s Report
   1) November 7, 2017 Election

   Clerk Donovan updated the board on the November 7, 2017 elections. Both Prior Lake/Savage and Lakeville School Districts will be voting on referendums.

10. Town Hall
   1) Snow Plowing Quote- Mark’s Bobcat

   Mark’s Bobcat Snow Plowing quote received and was reviewed by the board.

   Motion to approve Mark’s Bobcat Snow Plowing Quote: Supervisor Schommer
   Second: Supervisor Howe
   Motion Passed: 4-0

11. Review and Pay Bills

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<th>Date</th>
<th>Amount</th>
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<td>10/2/2017</td>
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12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn October 2, 2017 Credit River Township Meeting: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0

The October 2, 2017 Credit River Township Board Meeting was adjourned at 7:55 pm.

Recorded by:

___________________________________
Karen Donovan
Clerk - Credit River Township

Approved by:

___________________________________
Chris Kostik
Chairman
Credit River Township