

Credit River Township Board Meeting

Monday, October 2, 2017 6pm

Meeting Minutes

Chairman Kostik called the October 2, 2017 Board Meeting to Order at 6:00pm, Pledge of Allegiance

Members Present: Chairman Kostik, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

Members Absent: Vice Chairman Novak

Others Present: Treasurer Hill, Engineer Nelson, Attorney Ruppe, Clerk Donovan

1. Approve or Amend Agenda

Attorney Ruppe added Encroachment Agreement to New Business as Item 3. Supervisor Schommer added Road Grading and Murphy Blvd to Road Report as Item 1. Attorney Ruppe requested a closed session to be held after the Engineer's Report to discuss the Zweber Litigation.

Motion to approve the Agenda as amended: Supervisor Lawrence

Second: Supervisor Schommer

Motion Passed: 4-0

2. Consent Agenda

- 1) September 6, 2017 Minutes**
- 2) Developers Escrow September**

Motion to approve Consent Agenda: Supervisor Howe

Second: Supervisor Lawrence

Motion Passed: 4-0

3. Open Forum

4. Old Business

- 1) Publish 9/2 ROW obstruction ordinance**

Supervisor Howe inquired on the status of the publication of Ordinance 2017-02 Regulating Placement of Obstruction in the Right of Way. Clerk Donovan confirmed the publication of Ordinance 2017-02. Ordinance 2017-02 will be added to the website.

5. New Business

- 1) Legends Club- Liquor License Renewal**

Motion to approve Resolution 2017-17 supporting the recommendation to approve the Liquor License Renewal of the Legends Club: Supervisor Schommer

Second: Supervisor Howe

Motion Passed: 4-0

2) MPLS Gun Club

The Minneapolis Gun Club is looking to exchange one of the extended weekend shoots in 2018 to week days for the MN State High School State tournament. Jim Walkowiak, President of the Mpls Gun Club, attended the board meeting. Mr. Walkowiak explained based on the current CUP, 2018 is a three weekend extended shoot year. To better accommodate the MSHL, the Mpls Gun Club is proposing the state tournament be held on a Wednesday, Thursday, Friday with Saturday as rain day, if needed, in exchange for one of the Friday, Saturday, Sunday extended weekends. Also, the Mpls Gun Club requested an additional three hours on that Wednesday and Thursday. The normal hours during the week are noon to dusk, a revised 9am and to dusk is requested for Wednesday and Thursday. Mr. Walkowiak stated that typically the high school events have been finishing by 6pm. The purposed 2018 dates for the MN State High School tournament are 6/20- 6/22/2018.

Board is in favor of exchanging one of the extended weekends for the week days in 2018 for the week days of 6/20-6/22/2018.

**Motion to make a recommendation to Scott County to allow the Minneapolis Gun Club to exchange an extended weekend date in 2018 to the week days of Wednesday 6/20/2018, Thursday 6/21/2018 and Friday 6/22/2018 from 9am to dusk with a possible rain day on Saturday 6/23/2018, if needed: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0**

Supervisor Lawrence will communicate the board's recommendation with Marty Schmitz at Scott County.

3) Encroachment Agreement-Westside Dr.

Installation of septic system resulted in encroachment of the township easement. Craig E. Besser and Sharon K. Besser on Westside Dr. requested an Encroachment Agreement to allow their septic system to be built. Attorney Ruppe has prepared a License Agreement (encroachment agreement).

**Motion to approve the License Agreement (Encroachment Agreement) with Craig E. Besser and Sharon K. Besser of 16945 Westside Drive: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0**

Chairman Kostik will communicate with Scott County that the License Agreement has been signed and approved. Attorney Ruppe's office will record the agreement with Scott County.

4) 2040 Comp Plan

Chairman Kostik reviewed the recent 2040 Comp Plan planning meetings held with the Met Council and Township Planner, Cindy Nash. During the meeting the township discussed developing with their own Comp Plan for 2040, which the Met Council was in favor of.

6. Road Report

1) Grading & Murphy Blvd

Supervisor Schommer has heard complaints about the rough gravel roads including Murphy Blvd. Blading has been done, but dust coating has also been done so excessive blading cannot be done. Rain is needed to help with the grading. Supervisor Schommer suggested a park service representative attend a board meeting.

Supervisor Schommer also advised various patching has been done and potholes have also been repaired throughout the township.

7. Engineer's Report

1) Century Hills Final Assessment Roll

Engineer Nelson updated the board on the Century Hills improvements project. The original projection was \$115,000, reconciliation of costs need to be done.

Motion to reconcile final costs on the Century Hill project, if final costs come in lower the residents will be notified of the assessment reduction: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0

2) Valley Oaks First Addition Final Assessment Roll

Engineer Nelson explained that Mark's Bobcat invoice has not been received for the culvert replacement in the Valley Oaks project. A tree agreement is also in place to remove three trees which have not been removed yet.

The Valley Oaks original projection was \$301,000, reconciliation of costs need to be done.

Motion to reconcile final costs on the Valley Oaks First Addition project, if final costs come in lower the residents will be notified of the assessment reduction: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0

Engineer Nelson advised the board that Rob St. Sauver, Tradition Development, requested acceptance and Letter of Credit reduction for the work done on Dakota Ave. Engineer Nelson will do a final inspection on the work done and will update the board at the November Board meeting

Engineer Nelson has received an estimate of \$57,248 for the ditch repair on Century Lane.

Closed Session: Mark Zweber vs. Credit River Township and the County of Scott File: 70-CV-13-5637

Chairman Kostik reopened the board meeting.

Sheriff's Report: Deputy Lueck attended and review some of the minor incidents in the township. Deputy Lueck discussed she is in the early process of starting neighborhood watch groups.

8. Treasurer Report

1) Transfer Funds

Treasurer Hill requested the transfer of \$36,000 from savings to checking.

**Motion to approve the transfer of \$36,000 from the township savings to the township checking: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed 4-0**

2) Levy – Resolution 2017-18 LS, PH, 4-0

Treasurer Hill prepared the resolution for the 2017 Levy to be collected in 2018 and asked the board for their review.

**Motion to accept Resolution 2017-18 to set the final 2017 levy for Collection in 2018: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0**

3) CSTS – Certification Resolutions Territory & Stonebridge

Treasurer Hill advised the board of the 2017 delinquent CSTS accounts. Letters will be sent to those accounts identified as delinquent.

**Motion to approve Resolution 2017-19 certifying delinquent community sewer treatment service fees and related interest in Territory: Supervisor Schommer
Second: Supervisor Lawrence
Motion Passed: 4-0**

**Motion to approve Resolution 2017-20 certifying delinquent community sewer treatment service fees and related interest in Stonebridge: Supervisor Schommer
Second: Supervisor Lawrence
Motion Passed: 4-0**

9. Clerk's Report

1) November 7, 2017 Election

Clerk Donovan updated the board on the November 7, 2017 elections. Both Prior Lake/Savage and Lakeville School Districts will be voting on referendums.

10. Town Hall

1) Snow Plowing Quote- Mark's Bobcat

Mark's Bobcat Snow Plowing quote received and was reviewed by the board.

Motion to approve Mark's Bobcat Snow Plowing Quote: Supervisor Schommer

Second: Supervisor Howe

Motion Passed: 4-0

11. Review and Pay Bills

466E	Pera	10/2/2017	\$838.67	Pera
465E	EFTPS	10/2/2017	\$1,846.99	Fica, Medica, Federal WH
464E	Minnesota Revenue	10/2/2017	\$104.48	Minnesota WH
467E	Visa Community Card	10/2/2017	\$179.19	I Contact, Postage, CRB back up renewal
Paid Chk# 009458	AL NOVAK	10/2/2017	\$784.97	Sept 2017 Srv Paid in Oct 201
Paid Chk# 009459	BRENT LAWRENCE	10/2/2017	\$858.85	Sept 2017 Srv Paid in Oct 201
Paid Chk# 009460	CHRIS KOSTIK	10/2/2017	\$937.02	Sept 2017 Srv Paid in Oct 201
Paid Chk# 009461	DOMINIQUE SCHILKE HILL	10/2/2017	xxxxx	Sept 2017 Srv Paid in Oct 201
Paid Chk# 009462	KAREN DONOVAN	10/2/2017	xxxxx	Sept 2017 Srv Paid in Oct 201
Paid Chk# 009463	LEROY SCHOMMER	10/2/2017	\$1,472.98	Sept 2017 Srv Paid in Oct 201
Paid Chk# 009464	PAUL HOWE	10/2/2017	\$826.74	Sept 2017 Srv Paid in Oct 201
Paid Chk# 009465	BOHNSACK EXCAVATING INC.	10/2/2017	\$250.00	Dig up Beaver Dam
Paid Chk# 009466	BRENT LAWRENCE	10/2/2017	\$5.35	Sept Mileage Reimbursement
Paid Chk# 009467	CENTERPOINT ENERGY	10/2/2017	\$16.23	Acct # 5179787-3Town Hall Gas
Paid Chk# 009468	CHORES AND MORE BY HEIDI INC	10/2/2017	\$170.00	Town Hall Full Cleaning
Paid Chk# 009469	COLLABORATIVE PLANNING LLC	10/2/2017	\$2,121.00	Comprehensive Plan
Paid Chk# 009470	COLLINS TREE CARE, INC	10/2/2017	\$3,400.00	Monterey: Cut willows back fr
Paid Chk# 009471	COURI & RUPPE, P.L.L.P.	10/2/2017	\$2,491.25	Legal Fees
Paid Chk# 009472	DOMINIQUE SCHILKE HILL	10/2/2017	\$50.00	Sept Cell Phone Reimbursement
Paid Chk# 009473	EARL F ANDERSON	10/2/2017	\$131.25	Balance 6 foot Road kit
Paid Chk# 009474	ECM PUBLISHERS INC	10/2/2017	\$16.36	Sept 11 Continuation Meeting
Paid Chk# 009475	ETHAN & ANIKA SCRENOCK	10/2/2017	\$108.42	Prorated credit for July and
Paid Chk# 009476	G&K SERVICES	10/2/2017	\$124.80	Town Hall Rug Service
Paid Chk# 009477	GALLAGHERS	10/2/2017	\$1,785.00	Sept - Gravel Road Mtc -
Paid Chk# 009478	HAKANSON ANDERSON ASSOC INC	10/2/2017	\$12,694.25	Engineer Fees
Paid Chk# 009479	INTEGRA TELECOM	10/2/2017	\$656.11	Acct#168689 - Territory Phone
Paid Chk# 009480	KAREN DONOVAN	10/2/2017	\$56.96	Cell Phone Reimbursement Sept
Paid Chk# 009481	LEROY SCHOMMER	10/2/2017	\$43.32	Expense Reimbursement - Beaver Dam
Paid Chk# 009482	MARKS BOBCAT SERVICE, INC.	10/2/2017	\$2,200.00	Park Mowing
Paid Chk# 009483	MIKES SEPTIC SERVICE	10/2/2017	\$400.00	Pumping Septic System 2 Tanks
Paid Chk# 009484	MSC	10/2/2017	\$8,841.55	Mow CSTS
Paid Chk# 009485	MVEC	10/2/2017	\$842.10	Acct#777628301-MHSP Elec
Paid Chk# 009486	NATURAL SYSTEMS UTILITIES MN	10/2/2017	\$7,429.99	Maintenance and Monitoring

Paid Chk# 009487	SARAH LEVOIR	10/2/2017	\$65.00	CSTS - Misc Questions
Paid Chk# 009488	SW NEWSMEDIA	10/2/2017	\$44.07	Agenda - 8/7 Board Meeting
Paid Chk# 009489	U.S. BANK EQUIPMENT FINANCE	10/2/2017	\$143.25	Acct#1388554;Lease Payment
Paid Chk# 009490	XCEL ENERGY	10/2/2017	\$8.22	Acct#51-6509820-6 St. Francis
Paid Chk# 009491	HOAGLAND HOMES INC.	10/2/2017	\$4,269.00	Escrow return - 19130 Margaret
Paid Chk# 009492	LEIGHA A HERTY	10/2/2017	\$1,273.00	Escrow Return Pool Shed - 1623
Paid Chk# 009493	PAUL P COGLITORE	10/2/2017	\$1,372.00	Escrow Return Pool - 19167 Fox
Paid Chk# 009494	RACHEL OR JAMES SCHLIMMER	10/2/2017	\$935.00	Escrow Return - Pool 7512 175t
			\$64,011.03	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn October 2, 2017 Credit River Township Meeting: Supervisor Howe

Second: Supervisor Schommer

Motion Passed: 4-0

The October 2, 2017 Credit River Township Board Meeting was adjourned at 7:55 pm.

Recorded by:

Karen Donovan
Clerk - Credit River Township

Approved by:

Chris Kostik
Chairman
Credit River Township