Credit River Township Board Meeting

Monday, November 6, 2017 6pm

Minutes-Final

6PM: Call Month Board Meeting to Order, Pledge of Allegiance

Vice Chairman Novak called the November 6, 2017 Board Meeting to Order at 6:00pm, Pledge of Allegiance

Members Present: Vice Chairman Novak, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

Members Absent: Chairman Kostik

Others Present: Treasurer Hill, Engineer Nelson, Attorney Ruppe, Clerk Donovan

1. Approve or Amend Agenda

   Motion to approve the Agenda: Supervisor Lawrence
   Second: Supervisor Schommer
   Motion Passed: 4-0

2. Consent Agenda

   1) August & September TR reports
   2) Developers Escrow
   3) October 2, 2017 Board Meeting Minutes

   Motion to approve the Consent Agenda: Supervisor Lawrence
   Second: Supervisor Howe
   Motion Passed: 4-0

3. Open Forum

4. Old Business

5. New Business

   1) Heritage Links- Liquor License Renewal

   Mark Zweber, representative from Heritage Links Golf Club, attended to request a recommendation from the township on the renewal of their Liquor License for 2018.

   Motion to approve resolution 2017-23 recommending the renewal of the Heritage Links Golf Club liquor license for 2018: Supervisor Lawrence
   Second: Supervisor Schommer
Motion Passed: 4-0

2) Revision of Ordinance 2017-01

Due to a misprint on page 9 of Ordinance 2017-01, a revision of the ordinance was required.

Motion to adopt Ordinance 2017-03 Amending Ordinance 2017-01 the Ordinance Governing the Monterey Heights, South Passage, Stonebridge and Territory Environmental Subordinate Service Districts Wastewater Collection Systems:
Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0

Attorney Ruppe will provide a shortened version for republication.

3) Variance Recommendation Request – 170th St. E

Property owners, Bruce and Wendy Torseth & builder Brett Tupy of Yorway Custom Homes, attended the board meeting to request a variance recommendation for driveway access needed for property that is land locked, located at 98xx 170th St. A new home has been proposed for the site. The previous two variances granted have expired, which were obtained from the former land owners, homes were never built.

Stakes have been placed on the proposed driveway. Supervisor Schommer will do a site visit.

Motion to approve the recommendation of the proposed driveway variance for the Torseth property located at 98xx 170th St. contingent on the site visit from Supervisor Schommer. Supervisor Schommer
Second: Supervisor Lawrence
Motion passed: 4-0

4) Rezoning Request - 6025 170th St

Mr. Whitney, property owner of 6025 170th St., attended the board meeting to inquire about rezoning his property from Agriculture to Commercial. The board will consider for the 2040 plan but this will not be in effect until 2019.

It was noted that the current zoning of property is Urban Expansion Residential (UER) and is not Agriculture as Mr. Whitney had thought.

Mr. Whitney also inquired about a Conditional Use Permit (CUP). Attorney Ruppe recommended that this is done through Scott County.
6. Road Report

Supervisor Schommer advised that blading of the roads will be done again.

7. Engineer's Report

1) Dakota Avenue Acceptance Request

Engineer Nelson advised that the Dakota Avenue extension has been completed and approval is recommended as specified in the Road Use Agreement with Owens Development.

Motion to approve Resolution 2017-24 accepting Road Improvements to Dakota Avenue: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0

Engineer Nelson also recommended that the Letter of Credit be reduced to $8,570 (10% of the original amount) which will remain in effect through the warranty period.

Motion to reduce the Owen Development Letter of Credit to $8,570: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0

2) Century Lane Drain Tile Quotes

Engineer Nelson reviewed the quote received from Bohnsack Excavating for $32,450 for the Century Hills drain tile.

Motion to approve the quote from Bohnsack Excavating for $32,450 for the Century Hills drain tile: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0

3) Order Plans and Specifications for Wagonwheel Crossing

Motion to approve Resolution 2017-25, Ordering Improvements to the Wagonwheel Improvement Project: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0

4) Order Plans and Specifications for Creekwood

Motion to approve Resolution 2017-26, Ordering Improvements to the Creekwood Improvement Project: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0
5) Order Plans and Specifications for Harvest Hills

Motion to approve Resolution 2017-27, Ordering Improvements to the Harvest Hills Improvement Project: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0

8. Town Hall
9. Treasurer’s Report

Treasurer Hill advised that she has completed Banyon Training.
CSTS Budgeting has been started.

10. Review and Pay Bills

<table>
<thead>
<tr>
<th>Reference</th>
<th>Description</th>
<th>Date</th>
<th>Amount</th>
<th>Comments</th>
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<tbody>
<tr>
<td>472E</td>
<td>VISA COMMUNITY CARD</td>
<td>11/6/2017</td>
<td>$262.79</td>
<td>IContact, Postage, Paper Supplies</td>
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<td>468E</td>
<td>ANCHOR BANK</td>
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<td>463E</td>
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<td>8/7/2017</td>
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<td>MINNESOTA REVENUE</td>
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<tr>
<td>Paid Chk# 009495</td>
<td>AL NOVAK</td>
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<td>$674.15</td>
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<tr>
<td>Paid Chk# 009496</td>
<td>BRENT LAWRENCE</td>
<td>11/6/2017</td>
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<tr>
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<td>LEROY SCHOMMER</td>
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<td>PAUL HOWE</td>
<td>11/6/2017</td>
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<td>CENTERPOINT ENERGY</td>
<td>11/6/2017</td>
<td>$20.96</td>
<td>Acct # 5179787-3Town Hall Gas</td>
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<td>COLLABORATIVE PLANNING LLC</td>
<td>11/6/2017</td>
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<td>Comprehensive Planning</td>
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<td>Paid Chk# 009504</td>
<td>COLLINS TREE CARE, INC</td>
<td>11/6/2017</td>
<td>$1,800.00</td>
<td>Trim Trees Creekwood for School</td>
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<td>Paid Chk# 009505</td>
<td>COURI &amp; RUPPE, P.L.L.P.</td>
<td>11/6/2017</td>
<td>$3,520.00</td>
<td>Legal Fees</td>
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<td>CURTIS/LYNN MANDINEC</td>
<td>11/6/2017</td>
<td>$1,325.00</td>
<td>NPDES Escrow - Pool - 19760 Fo</td>
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<tr>
<td>Paid Chk# 009507</td>
<td>DALE KUCHINKA</td>
<td>11/6/2017</td>
<td>$3,256.00</td>
<td>Ditch Mowing 2017-44 Miles at</td>
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<td>Paid Chk# 009508</td>
<td>DOMINIQUE SCHILKE HILL</td>
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<td>Paid Chk# 009510</td>
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<td>11/6/2017</td>
<td>$400.00</td>
<td>Restripe two crosswalks with g</td>
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<td>Paid Chk# 009511</td>
<td>HAKANSON ANDERSON ASSOC INC</td>
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<td>INTEGRA TELECOM</td>
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<td>KA Witt Construction</td>
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<td>Paid Chk# 009514</td>
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<td>MARKS BOBCAT SERVICE, INC.</td>
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<td>Paid Chk# 009518</td>
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<td>MINNESOTA ASSOCIATION OF TWNSH</td>
<td>11/6/2017</td>
<td>$105.00</td>
<td>Schommer - Annual Conference F</td>
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<td>Paid Chk# 009520</td>
<td>MVEC</td>
<td>11/6/2017</td>
<td>$766.82</td>
<td>Acct#777628301-Town Hall Elac</td>
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Paid Chk# 009521  NATURAL SYSTEMS UTILITIES MN  11/6/2017  $14,950.72  MHSPAug 2017 O&M
Paid Chk# 009522  RAPID PRESS  11/6/2017  $80.00  Township Receipt Books 4 Total
Paid Chk# 009523  SCOTT SOIL & WATER CONSV DIST  11/6/2017  $2,691.00  July1, 2017 - September 30,201
Paid Chk# 009524  SW NEWSMEDIA  11/6/2017  $69.25  Legal Notice - 9/11
Paid Chk# 009525  TRANS-ALARM INC.  11/6/2017  $89.85  Town Hall Alarm Monitor Svc
Paid Chk# 009526  U.S. BANK EQUIPMENT FINANCE  11/6/2017  $143.25  Acct#1388554; Lease Payment
Paid Chk# 009527  XCEL ENERGY  11/6/2017  $8.37  Acct#51-8509820-6 St. Francis
Paid Chk# 009528  ANN AND ALBERT C ROUSE  11/7/2017  $900.00  Escrow - Driveway - 8685 207th
Paid Chk# 009529  DAN/MEGHAN SCHELLHAMMER  11/7/2017  $1,414.00  NPDES Escrow - Pool 18158 Nanc
Paid Chk# 009530  THOMAS/REBECCA NOMELAND  11/7/2017  $1,436.00  NPDES Escrow - New Pool - 8521
$57,521.81

11. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.
Motion to adjourn November 6, 2017 Credit River Township Meeting: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0

The November 6, 2017 Credit River Township Board Meeting was adjourned at 6:50 pm.

Recorded by:

Karen Donovan
Clerk - Credit River Township

Approved by:

Al Novak
Vice Chairman
Credit River Township