Chairman Kostik called the August 6, 2018 Board Meeting to Order at 7:00 pm, Pledge of Allegiance

Members Present: Chairman Kostik, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe
Members Absent: Vice Chairman Novak
Others Present: Engineer Nelson, Treasurer Hill, Attorney Ruppe, Deputy Clerk Donovan,

1. Approve or Amend Agenda

   Motion to approve the Agenda as stated: Supervisor Lawrence
   Second: Supervisor Schommer
   Motion Passed: 4-0

2. Consent Agenda
   1) June 4, 2018 Meeting Minutes
   2) July 9, 2018 Meeting Minutes
   3) Developer’s Escrow

   Motion to approve the Consent Agenda: Supervisor Schommer
   Second: Supervisor Howe
   Motion Passed: 4-0

3. Open Forum

   • Terry Cable, Fern Drive. What will be done with the piece of asphalt that was to be repaired at Lucerne Tr.? Engineer Nelson explained the repair and quote was approved with Chard in 2016, however, was work not completed before the freeze. Engineer Nelson will contact the contractor doing work Wagonwheel to see if they can complete the project.

   • Matt Prettyman, real estate agent representing Feldman’s requesting status on the 2040 Comp Plan and if any input can be given. The board requested Mr. Prettyman contact the township planner, Cindy Nash

4. Old Business

5. New Business
   1) Clemwood Drive / ROW for Extension

   Engineer Nelson discussed an email received from the Hiemstra’s at 21196 Clemwood Dr. regarding the temporary Cul de Sac at the end of Clemwood and can the township consider vacating the easement.
Attorney Ruppe reviewed the processes available if the resident would like to move forward and will send the information to Supervisor Lawrence who will respond to the resident.

Vacating easement will require additional process through the township and an escrow of $1,000.

2) **Kane Property Access - Parcel ID: 049200010**

John Kane, owner of property located near the proposed Tara Farms development (PID 049200010), is landlocked along with Skluzacek property (PID 049200020). Mr. Kane is asking if a road can be extended from the Tara Farm Development to his property to allow access to the property.

Attorney Ruppe discussed a Mandatory Cartway option for landlocked property. Statutory procedure would be required. Mr. Kane prefers not to go through the Cartway process.

The board discussed that the board had already given their recommendation for approval of the Tara Farms Preliminary Plat to the Scott County Planning Commission. The Township Board can amend their recommendation to the planning commission since the Final Plat has not approved by the Scott County Board.

According to Mr. Kane, the Tara Farms developer, OnSite Marketing, is on record stating he would reach out to the property owner. Mr. Kane advised that the OnSite Marketing, has not contacted him. Supervisor Schommer requests that the county look into Mr. Kane’s request further.

The Tara Farms Preliminary Plat has been approved by the Planning Commission. A County Board Meeting will take place on August 21, although it was not confirmed the Tara Farms was on the agenda.

**Motion to recommend Scott County Board consider access to the Kane property PID 049200010 prior to the preliminary plat approval of the Tara Farms Development:**

*Supervisor Schommer*

*Second: none heard*

The board would like additional information from Mr. Kane before a decision can be made to amend the board’s recommendation to the planning commission on the Tara Farms preliminary plat.

A Special Meeting with the board and Mr. Kane has been requested to further discuss options, which will take place on Monday, August 20, 2018 at 5:00pm. An Escrow of $500 is required from Mr. Kane prior to the meeting.

Board requests the following information by August 17, from Mr. Kane (Greg Halling-Engineer will provide to the board).

*Is this a buildable lot, how many lots?*
Would Scott County allow a home on an official cartway?
Mr. Kane and Developer, OnSite Marketing, need to discuss if something can be worked out without the involvement of the township and the county board.

$80 per meeting per board member. Staff to attend: Clerk Donovan

3) Modjeski Development

Greg Halling, Engineer for the Modjeski proposed development (ghost platted with 2.5 acres lots and conceptual lots have approx. 24 lots but the developer would like to have approx. 30-40 lots). Mr. Halling stated the developer has general questions on if the township would be open to an option to use CSTS in this area to allow for additional lots with a possible area for higher density lots utilizing the Open Space Design. Also, does the board have any issues with current CSTS systems? Board advised there are CSTS areas within Credit River Township with various costs per system and developments have utilized the OSD (Open Space Design) for the higher density lots. The board stated there are no issues currently with CSTS. The developers have commented cost is a factor and lots do not sell as fast. Engineer Nelson advised that this area currently has only one access and additional access will be required by the county.

4) Utilities Fees

Supervisor Schommer advised that currently Credit River utility fees are the lowest in the area and should be reviewed. Chairman Kostik recommended to review the rate schedule. All fees will be reviewed at the September board meeting. Attorney Ruppe recommended a fee ordinance review.

6. Road Report

7. Engineer’s Report
   1) Creekwood Project Update
      a. Road Culvert Size - 7261 Creekwood Lane
         Engineer Nelson and Supervisor Schommer did a site visit to look at the culvert at 7261 Creekwood Ln. It was determined the culvert will not be enlarged but a flared end will be added.

      b. Driveway Paving / Matching
         Residents are coordinating the paving of driveways throughout the Creekwood Development. The policy states driveways will be repaved to the area removed. No credit will be given to the area the residents are paving, if they choose to repave entire driveways.

      c. Striping near CR 27 entrance
         Center striping near the Creekwood entrance was not included in the original project. A separate contract would be required. Since additional striping areas are required within the township, Engineer Nelson will look at striping as a separate project.

   2) Wagonwheel Project Update
Engineer Nelson updated the status of the Wagonwheel improvement project. McNamara will replace culverts and afterwards will reclaim the road.

3) CIP Approval

Treasurer Hill presented CIP options with bond and without bond to include the 210th and Nevada Ave proposed improvement projects.

Board preferred not to bond for 2019.

The 5 year CIP was reviewed:
- 210th and Nevada to be moved to 2019
- Grey Fox overlay will move to 2021

Engineer Nelson will revise the 5 year CIP.

Motion to approve the 5 year CIP with the changes as noted: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0

4) Gallagher Park

Work completed on Gallagher Park. Invoice received from BKJ Excavating for $37,400. Engineer Nelson recommends payment.

Motion to approve payment of $37,400.00 to BKJ Excavating for work done on Gallagher Park: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0

Gallagher Park Preliminary Plat to be sent to Scott County for approval of Out lot A (1.33 acres).

Motion to recommend approval of Preliminary Plat Out lot A (Gallagher Park): Supervisor Howe
Second: Supervisor Schommer

5) Lucerne Trail

Engineer Nelson recommends payment of invoice for $68,603.03 to BKJ Excavating for work done on Lucerne Trail. Additional charge was for stump removal and barbed wire fence removal.

Motion to approve payment to BKJ Excavating for $68,603.03: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0

8. Treasurer Report
   1) Transfer funds
Treasurer Hill is requesting a transfer of $190,000 from savings to checking for the payment of claims.

Motion to approve the transfer of $190,000 from savings to checking: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0

2) Budget

Treasurer Hill will update budget with the approved 5 year CIP.

Supervisor Lawrence recommended a bonus to Treasurer Hill for time spent covering for Clerk Donovan during her absence and thanked her for her support.

Motion to approve a bonus of $500 to Treasurer Hill:  Supervisor Lawrence
Second:  Supervisor Schommer
Motion Passed: 4-0

9. Clerk's Report

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Vendor</th>
<th>Date</th>
<th>Amount</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>516E</td>
<td>Pera</td>
<td>8/6/2018</td>
<td>$806.04</td>
<td>Pera</td>
</tr>
<tr>
<td>515E</td>
<td>Visa Comm Card</td>
<td>8/6/2018</td>
<td>$14.00</td>
<td>iContact</td>
</tr>
<tr>
<td>517E</td>
<td>Minnesota Revenue</td>
<td>8/6/2018</td>
<td>$277.35</td>
<td>State Withholding</td>
</tr>
<tr>
<td>518E</td>
<td>EFTPS</td>
<td>8/6/2018</td>
<td>$1,878.18</td>
<td>Fica, Medicare, Fed WH</td>
</tr>
<tr>
<td>514E</td>
<td>Old National</td>
<td>8/6/2018</td>
<td>$16.00</td>
<td>wire fee bond</td>
</tr>
<tr>
<td>Paid Chk# 009861</td>
<td>AL NOVAK</td>
<td>8/6/2018</td>
<td>$695.80</td>
<td>July 2018 Srv Paid in Aug 2018</td>
</tr>
<tr>
<td>Paid Chk# 009862</td>
<td>BRENT LAWRENCE</td>
<td>8/6/2018</td>
<td>$1,012.73</td>
<td>July 2018 Srv Paid in Aug 2018</td>
</tr>
<tr>
<td>Paid Chk# 009863</td>
<td>CHRIS KOSTIK</td>
<td>8/6/2018</td>
<td>$626.25</td>
<td>July 2018 Srv Paid in Aug 2018</td>
</tr>
<tr>
<td>Paid Chk# 009864</td>
<td>DOMINIQUE SCHILKE HILL</td>
<td>8/6/2018</td>
<td>xxxx</td>
<td>July 2018 Srv Paid in Aug 2018</td>
</tr>
<tr>
<td>Paid Chk# 009865</td>
<td>KAREN DONOVAN</td>
<td>8/6/2018</td>
<td>$1,006.61</td>
<td>July 2018 Srv Paid in Aug 2018</td>
</tr>
<tr>
<td>Paid Chk# 009866</td>
<td>LEROY SCHOMMER</td>
<td>8/6/2018</td>
<td>$1,000.00</td>
<td>July 2018 Srv Paid in Aug 2018</td>
</tr>
<tr>
<td>Paid Chk# 009867</td>
<td>PAUL HOWE</td>
<td>8/6/2018</td>
<td>$778.95</td>
<td>July 2018 Srv Paid in Aug 2018</td>
</tr>
<tr>
<td>Paid Chk# 009868</td>
<td>BJK EXCAVATING</td>
<td>8/6/2018</td>
<td>$106,003.03</td>
<td>Gallagher Park &amp; Lucerne Project</td>
</tr>
<tr>
<td>Paid Chk# 009869</td>
<td>BREAT LAWRENCE</td>
<td>8/6/2018</td>
<td>$32.16</td>
<td>July Mileage Reimbursement</td>
</tr>
<tr>
<td>Paid Chk# 009870</td>
<td>CENTERPOINT ENERGY</td>
<td>8/6/2018</td>
<td>$16.98</td>
<td>Acct#5179787-6; Town Hall Gas</td>
</tr>
<tr>
<td>Paid Chk# 009871</td>
<td>CHRIS KOSTIK</td>
<td>8/6/2018</td>
<td>$4.36</td>
<td>July Mileage Reimbursement</td>
</tr>
<tr>
<td>Paid Chk# 009872</td>
<td>CINTAS</td>
<td>8/6/2018</td>
<td>$81.68</td>
<td>Town Rug Service</td>
</tr>
<tr>
<td>Paid Chk# 009873</td>
<td>CITY OF PRIOR LAKE</td>
<td>8/6/2018</td>
<td>$93,504.50</td>
<td>Fire Contract 2nd Half</td>
</tr>
<tr>
<td>Paid Chk# 009874</td>
<td>COLLABORATIVE PLANNING LLC</td>
<td>8/6/2018</td>
<td>$1,843.25</td>
<td>Comp Plan Zoning</td>
</tr>
<tr>
<td>Paid Chk# 009875</td>
<td>COLLINS TREE CARE, INC</td>
<td>8/6/2018</td>
<td>$600.00</td>
<td>Remove willow tree overhanging</td>
</tr>
<tr>
<td>Paid Chk# 009876</td>
<td>COURI &amp; RUPPE, P.L.L.P.</td>
<td>8/6/2018</td>
<td>$4,815.00</td>
<td>Legal Expense</td>
</tr>
<tr>
<td>Paid Chk# 009877</td>
<td>DOMINIQUE SCHILKE HILL</td>
<td>8/6/2018</td>
<td>$69.62</td>
<td>Cell Phone, Mileage Fire meeting</td>
</tr>
<tr>
<td>Paid Chk# 009878</td>
<td>ECM PUBLISHERS INC</td>
<td>8/6/2018</td>
<td>$24.54</td>
<td>Agenda - 07/09/2018 Board Meet</td>
</tr>
<tr>
<td>Paid Chk# 009879</td>
<td>GOPHER STATE ONE CALL</td>
<td>8/6/2018</td>
<td>$45.90</td>
<td>Utility Locates - Township</td>
</tr>
<tr>
<td>Paid Chk# 009880</td>
<td>INTEGRA TELECOM</td>
<td>8/6/2018</td>
<td>$657.10</td>
<td>Acct#141989 - Town Hall Intern</td>
</tr>
<tr>
<td>Paid Chk# 009881</td>
<td>KAREN DONOVAN</td>
<td>8/6/2018</td>
<td>$64.17</td>
<td>Cell Phone, Mileage Reimbursement</td>
</tr>
<tr>
<td>Paid Chk# 009882</td>
<td>KEVIN DONOVAN</td>
<td>8/6/2018</td>
<td>$72.00</td>
<td>Deputy Clerk Time 3 hours</td>
</tr>
<tr>
<td>Paid Chk# 009883</td>
<td>MARKS BOBCAT SERVICE, INC.</td>
<td>8/6/2018</td>
<td>$2,000.00</td>
<td>Town hall Grass</td>
</tr>
<tr>
<td>Paid Chk# 009884</td>
<td>MSC</td>
<td>8/6/2018</td>
<td>$12,214.72</td>
<td>Mow CSTS - Stonebridge</td>
</tr>
<tr>
<td>Paid Chk# 009885</td>
<td>MVEC</td>
<td>8/6/2018</td>
<td>$826.99</td>
<td>Acct#777628301 - Territory Ele</td>
</tr>
<tr>
<td>Paid Chk# 009886</td>
<td>NATURAL SYSTEMS UTILITIES MN</td>
<td>8/6/2018</td>
<td>$5,460.44</td>
<td>MHSP June 2018 Vericome Fee</td>
</tr>
</tbody>
</table>
10. Town Hall

11. Review and Pay Bills

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn the August 6, 2018 Credit River Township Meeting: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0

The August 6, 2018 Credit River Township Board Meeting was adjourned on August 6, 2018 at
9:55 pm.

Recorded by:

_____________________________________
Karen Donovan
Clerk - Credit River Township

Approved by:

_____________________________________
Chris Kostik
Chairman - Credit River Township