

# Credit River Township Board Meeting

Monday, February 5, 2018 6pm

## Meeting Minutes

Supervisor Schommer called the February 5, 2018 Board Meeting to Order at 6:00pm, Pledge of Allegiance

**Members Present:** Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

**Members Absent:** Chairman Kostik, Vice Chairman Novak

**Others Present:** Treasurer Hill, Clerk Donovan

6PM: Call Month Board Meeting to Order, Pledge of Allegiance

### 1. Approve or Amend Agenda

Due to the absence of the township Engineer, Supervisor Lawrence is recommending moving New Business and the Engineer's Report to February 12, 2018.

**Motion to approve the Amended Agenda: Supervisor Lawrence**

**Second: Supervisor Howe**

**Motion Passed: 3-0**

### 2. Consent Agenda

- 1) January 8, 2018 Meeting Minutes
- 2) Treasurer's Report December 2017

**Motion to approve the Consent Agenda: Supervisor Lawrence**

**Second: Supervisor Howe**

**Motion Passed: 3-0**

### 3. Open Forum

A moment of silence was held for the passing of Jerry Maas, a former Board member and Clerk for Credit River Township.

Beverly Parrish complimented the township on the recent snow plowing.

### 4. Old Business

- 1) Election Ad, Prior Lake American

Supervisor Lawrence recommended an ad to be placed in the Prior Lake American explaining the Credit River ballot question on the election date change. He proposed a two column ad with a cost of \$307.20/week, which could run March 3 and March 10. The Board discussed and would like to publish the ad in the March 3, 2018 publication.

**Motion to approve the Credit River Township election ballot question ad placement in the Prior Lake American at a cost of \$307.20: Supervisor Howe**

**Second: Supervisor Lawrence**

**Motion Passed: 3-0**

Supervisor Lawrence will provide copy to Clerk Donovan to send to Prior Lake American for publication.

**2) Krueger Excavating IUP**

Nate Krueger attended Board Meeting to update the board on the IUP in process with Scott County.

**5. Road Report**

Supervisor Howe advised that several mailboxes were damaged during snow plowing and he has been in contact with residents and the snowplowing contractor.

**6. Treasurer Report**

Treasurer Hill requested the transfer of \$190,000 from savings to checking for the payment of claims.

**Motion to approve the transfer of \$190,000 from savings to checking account: Supervisor Lawrence**

**Second: Supervisor Hill**

**Motion Passed: 3-0**

Treasurer Hill advised a check was reissued that was lost.

**7. Clerk's Report**

**1) Appoint Election Judges 2018**

Clerk Donovan requested approval of the 2018 election judges.

**Motion approving Resolution 2018-01, Appointing Election Judges for 2018 by roll call.**

**Motion Passed: 3-0**

**8. Town Hall**

**9. Review and Pay Bills**

**Motion was made at 6:30pm to recess meeting until 6pm, February 12, 2018: Supervisor Lawrence**

**Second: Supervisor Howe**

**Motion Passed: 3-0**

The February 5, 2018 Board Meeting was reconvened by Chairman Kostik on February 12, 2018 at 6:00pm.

**Members Present:** Chairman Kostik, Vice Chairman Novak Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

**Others Present:** Engineer Nelson, Attorney Ruppe, Treasurer Hill, Clerk Donovan

## 10. New Business

### 1) CR 27 / 170<sup>th</sup> Street Alignment Options

Engineer Nelson reviewed the CR 27/170<sup>th</sup> St alignment options prepared by the Scott County Consultant. Scott County held meetings with residents. The 40 mph curve was preferred by the residents and Engineer Nelson (Option 5). Trail is also required.

**Motion to recommend the 40 mph curve (Option 5), as the design for CR 27/ 170<sup>th</sup> St Alignment: Vice Chairman Novak**  
**Second: Supervisor Schommer**  
**Motion Passed: 5-0**

### 2) Hampshire Ave Bridge

Chairman Kostik discussed the Hampshire Ave. Bridge and supporting the city of Savage in a study.

**Motion to be equal partners with the city of Savage on a bridge study of Hampshire Ave. costing \$26,300 for the study with Credit River contributing 50% cost sharing of \$13,150: Vice Chairman Novak**  
**Second: Supervisor Schommer**  
**Motion Passed: 5-0**

### 3) Wind Turbine Request

Chairman Kostik received a request from a property owner requesting to build a wind turbine on his property. Scott County recommended the resident seek preliminary approval from the township. The Board discussed the request and that the zoning ordinance would not allow for a wind turbine as the property is zoned RR2.

### 4) Tara Farms

Ted Koslowski from OnSite Marketing updated the board on the Tara Farms Development process stating that the Wetland Delineation has been completed. Mr. Koslowski is requesting a recommendation on the roads and possible paving of Nevada

and 210<sup>th</sup>. OnSite prefers to have the assistance of Engineer Nelson to coordinate the project for paved roads.

The board stated that Nevada and 210<sup>th</sup> is not on the list for Credit River CIP. The board will consider the proposed developments, Tara Farms and Territory, making contributions and will consider moving CIP's in 2019 or 2020.

The board is recommending meeting with Excelsior Group in April.

## **11. Engineer's Report**

### **1) Wagonwheel Reconstruction Project**

Engineer Nelson reviewed the Wagonwheel Reconstruction project. Culverts to be replaced and driveway culverts within easements to be replaced. Those culverts not within easement with not be replaced. One culvert with retaining wall has not been scheduled to be replaced unless resident removes. They will be contacted.

The Engineer's Estimate for the Wagonwheel project is \$747,440, plus financing costs. The original Feasibility Estimate was at \$776,000. More gravel was originally estimated in the Feasibility Study.

**Motion to approve Resolution 2018-02, approving plans and specifications, ordering advertisement for bids, declaring costs to be assessed and ordering preparation of proposed assessment and notice of assessment hearing to be held on April 9<sup>th</sup> at 7pm:  
Supervisor Lawrence  
Second: Vice Chairman Novak  
Motion passed: 5-0**

**Motion to approve Resolution 2018-03, declaring the official intent of Credit River Township to reimburse certain expenditures from the proceeds of improvement bonds to be issued by the township: Vice Chairman Novak  
Second: Supervisor Schommer  
Motion passed: 5-0**

### **2) Creekwood Improvement Project**

Engineer Nelson reviewed the Creekwood project and estimates the Creekwood improvement project at \$767,667, plus financing costs.

**Motion to approve 2018-04, approving plans and specifications, ordering advertisement for bids, declaring costs to be assessed and ordering preparation of proposed assessment and notice of assessment hearing to be held on April 9<sup>th</sup> at 8pm: Vice Chairman Novak  
Second: Supervisor Howe  
Motion passed: 5-0**

**Motion to approve Resolution 2018-05, declaring the official intent of Credit River Township to reimburse certain expenditures from the proceeds of improvement bonds to be issued by the township: Vice Chairman Novak  
Second: Supervisor Lawrence  
Motion passed: 5-0**

Attorney Ruppe stated that a waiver was sent to the Savage residents of Creekwood, only one waiver was received back. Attorney Ruppe will contact the Savage Attorney.

**3) Harvest Hills Overlay Project**

Engineer Nelson reviewed the Harvest Hills overlay project. He stated the estimate is \$130,000 , plus financing costs.

**Motion to approve Resolution 2018-06, approving plans and specifications, ordering advertisement for bids, declaring costs to be assessed and ordering preparation of proposed assessment and notice of assessment hearing to be held on April 9<sup>th</sup> at 6:30pm: Supervisor Schommer  
Second: Supervisor Howe  
Motion passed: 5-0**

**Motion to approve Resolution 2018-07, declaring the official intent of Credit River Township to reimburse certain expenditures from the proceeds of improvement bonds to be issued by the township: Vice Chairman Novak  
Second: Supervisor Howe  
Motion passed: 5-0**

**4) Gallagher Park**

Engineer Nelson advised quote received from one contractor for the Gallagher Park excavating and grading. Additional requests for quotes will be sent out. The updated RFQ's are in the drop box for the boards review. The RFQ's are calling for completion in July 2018 for excavating.

**Motion to approve the RFQ's, which will be sent to three additional contractors:  
Supervisor Howe  
Second: Supervisor Schommer  
Motion Passed: 5-0**

**5) Lucerne Trail**

Engineer Nelson reviewed the Lucerne Trail project. RFQ's will be sent out calling for August 1st completion date. The section relating to the removal of trees will be taken out of the RFQ to expedite the project.

Motion to approve the RFQ's with the section on the tree removal taken out of the quote: Supervisor Howe  
Second: Supervisor Lawrence  
Motion Passed: 5-0

Treasurer Hill requested the transfer of the remaining balance from (Fund 420) to Bond Fund (Fund 330) for the Valley Oaks 1<sup>st</sup> Addition improvement project as directed by the township CPA firm.

Motion approving Resolution 2018-08, approving the transfer of funds for the Valley Oaks 1<sup>st</sup> Addition improvement project: Supervisor Howe  
Second: Supervisor Schommer  
Motion Passed: 5-0

**12. Adjourn**

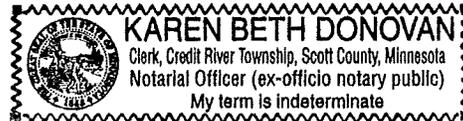
There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn the February 5, 2018 Credit River Township Meeting and continuation of this meeting on February 12, 2018: Supervisor Lawrence  
Second: Vice Chairman Novak  
Motion Passed: 5-0

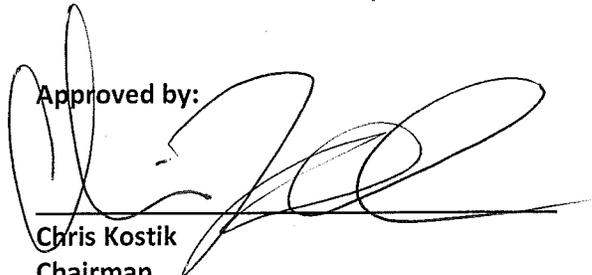
The February 5, 2018 Credit River Township Board Meeting was adjourned at 7:30 pm on February 12, 2018.

Recorded by:

  
Karen Donovan  
Clerk - Credit River Township



Approved by:

  
Chris Kostik  
Chairman  
Credit River Township