

Credit River Township Board Meeting

Monday, January 8, 2018 6pm

Meeting Minutes -Final

Chairman Kostik called the January 8, 2018 Board Meeting to Order at 6:00pm, Pledge of Allegiance

Members Present: Chairman Kostik, Vice Chairman Novak, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

Others Present: Engineer Nelson, Treasurer Hill, Attorney Ruppe, Clerk Donovan

1. Approve or Amend Agenda

Motion to approve the Agenda with no additional items added: Supervisor Lawrence

Second: Vice Chairman Novak

Motion Passed: 5-0

2. Consent Agenda

- 1) October and November Treasurer Reports**
- 2) December 4, 2017 Board Meeting Minutes**

Motion to approve the Consent Agenda: Supervisor Schommer

Second: Supervisor Howe

Motion Passed: 5-0

3. Open Forum

4. Old Business

- 1) County Road 27**

Randy Ronning & Chad Larson from Scott County attended the board meeting to discuss the County Rd 27 project design which was discussed at the Scott County Open House. Options for two area accesses were discussed and the board's opinion was requested.

-Access to Casey Addition

Input from the board on the termination of Faricy Lane and Cleary Place requested. Timeline currently at preliminary design stage through April. Loop around road is preferred by the Board based connectivity and maintenance.

-170th St Realignment conversion to 169th.

A 20 mph, 25 mph and 30 mph alternatives which are more temporary alternatives. A 35 mph is also available as another option but not in the presentation. Engineer Nelson also provided another option if the property were developed in the future.

Board input requested on the options presented. Engineer Nelson not supportive of the tighter radius curves (20mph, 25 mph). Collector Road standards are not available with Credit River Township but Engineer Nelson can present what has been done in other township to the board at a future meeting.

Board requested a 35 mph and 40 mph option. Chad Larson will prepare.

Another meeting with the property owners is planned for January 31, 2018.

2) Small Structure Building Permit

Engineer Nelson recommended to table the Small Structure Building Permit until the March 2018 board meeting.

5. New Business

1) Scott County SCENE Election Information

Supervisor Lawrence drafted an article for the Scott County SCENE regarding the proposed township election change from March to November. The board and Attorney Ruppe reviewed and made changes.

Deadline to have copy into the SCENE is Wednesday, January 10. Supervisor Lawrence will submit.

2) Krueger Excavating IUP

Nate Krueger and Greg Halling attended the board meeting. An IUP has been requested for a storage shop for excavating equipment to allow better access and space off 180th.

Spring building is requested after the wetland delineation is complete.

Based on the current requirements the township would support the building and IUP.

6. Road Report

Vice Chairman Novak mentioned that pretreatment of the roads have been done this year prior to expected snow falls and 167th has been sanded.

7. Engineer's Report

1) Final Payment for Scottview Estates Improvement Project

Engineer Nelson recommends the final payment \$10,095.06 to Northwest Asphalt, Inc. Release of the retainer.

The Board asked about any additional reseeding. Engineer Nelson confirmed reseeding has been done several times. Any additional seeding would now be the responsibility of the township.

Motion to approve the final payment of \$10,095.06 to Northwest Asphalt, Inc.:

Supervisor Schommer

Second: Vice Chairman Novak

Motion Passed: 5-0

2) Pay Estimate for Stonebridge Denitrification Project

Engineer Nelson advised the Stonebridge Denitrification project is almost complete. The siding had been changed from the original plan as requested by the residents. The \$56,448 includes the siding and mixing pump. The resident assessment had been set earlier. The increase could come from the reserve as an option.

Engineer Nelson advised the Stonebridge Denitrification will become operational before the spring and is dependent on NSU.

Engineer Nelson is recommending payment of \$53,625.60 to K.A. Witt Construction for work completed on the Stonebridge Denitrification Project.

Motion to approve the payment of \$53,625.60 to K.A. Witt Construction: Vice Chairman Novak

Second: Supervisor Schommer

Motion Passed: 5-0

3) MS4 Application for Reauthorization

Engineer Nelson advised that the 5 year permit will expire in the spring of 2018.

Payment of \$400 and application is due on February 1, 2018. The township will be invoiced.

Motion to approve the Stormwater Payment of \$400: Supervisor Howe

Second: Supervisor Lawrence

Motion Passed: 5-0

8. Treasurer Report

1) Banyon Utility ACH Module

Treasurer Hill met with Banyon regarding the Banyon Utility ACH Module. Based on the more efficient automated systems and minimization of errors, Treasurer Hill is requesting the purchase of the Banyon Utility ACH module of \$795, one time charge. The Banyon Utility ACH Module was put into the budget for 2018.

Motion to approve the purchase of the Banyon Utility ACH Module at \$795: Supervisor Howe
Second: Supervisor Lawrence
Motion Passed: 5-0

2) CSTS Budget

CSTS Budget information in the drop box.

Treasurer Hill reviewed the CSTS budgets previously with Vice Chairman Novak. No CSTS fee increase is recommended for 2018. An increase is projected for 2019 for Stonebridge with the Denitrification System and chemicals.

CSTS budgets will be reviewed in August 2018. If needed, rate increase hearings will be scheduled for later in 2018.

Motion to approve no increase in the CSTS monthly fees for 2018: Vice Chairman Novak
Second: Supervisor Schommer
Passed: 5-0

3) Transfer

Treasurer Hill requested a transfer from the township savings to the township checking in the amount of \$427,000 for the payment of claims.

Motion to approve the transfer of \$427,000 from savings to checking for the payment of claims: Supervisor Lawrence
Second: Vice Chairman Novak
Motion Passed: 5-0

Meeting held January 11, 2018 for payment of Wells Fargo Bank Bond 2009 GO Bond. Additional transfer of \$ 110,000 approved from Saving to checking.

Treasurer Hill advised the board that a preliminary audit was held in December. The audit will occur on January 22 and January 23, 2018.

9. Clerk's Report

10. Town Hall

11. Review and Pay Bills

Check	Vendor	Date	Amount	Comments
483E	Visa Community Card	1/8/2018	\$161.00	Postage and iContact
481E	Pera	1/8/2018	\$765.44	Pera
482E	Minnesota	1/8/2018	\$78.01	State W/H
480E	EFTPS	1/8/2018	\$1,580.94	FICA, Fed, and Medicare Withholding & Payment
Paid Chk# 009566	AL NOVAK	1/6/2018	\$674.15	Dec 2017 Srv Paid in Jan 2018
Paid Chk# 009567	BRENT LAWRENCE	1/6/2018	\$858.85	Dec 2017 Srv Paid in Jan 2018
Paid Chk# 009568	CHRIS KOSTIK	1/6/2018	\$820.59	Dec 2017 Srv Paid in Jan 2018
Paid Chk# 009569	DOMINIQUE SCHILKE HILL	1/6/2018	xxxxx	Dec 2017 Srv Paid in Jan 2018
Paid Chk# 009570	KAREN DONOVAN	1/6/2018	xxxxx	Dec 2017 Srv Paid in Jan 2018
Paid Chk# 009571	LEROY SCHOMMER	1/6/2018	\$877.32	Dec 2017 Srv Paid in Jan 2018
Paid Chk# 009572	PAUL HOWE	1/6/2018	\$765.14	Dec 2017 Srv Paid in Jan 2018
Paid Chk# 009573	ABDO EICK & MEYERS LLP	1/8/2018	\$5,000.00	FYE 2017 Audit - Progress Paym
Paid Chk# 009574	BOHNSACK EXCAVATING INC.	1/8/2018	\$9,490.00	Century Hills - 11/29/2017 Dra
Paid Chk# 009575	BOND TRUST SERVICES	1/8/2018	\$157,745.00	Bond Payment
Paid Chk# 009576	BOND TRUST SERVICES CORP	1/8/2018	\$115,420.00	Bond Payment
Paid Chk# 009577	BOND TRUST SRVS CORPORATION	1/8/2018	\$450.00	Bond Service Fee Payment
Paid Chk# 009578	LECY BROS HOMES	1/8/2018	\$3,475.00	Refund of Escrow for New Home
Paid Chk# 009579	MATIT	1/8/2018	\$8,000.00	Planning and Zoning Deductible
Paid Chk# 009580	RITeway BUSINESS FORMS	1/8/2018	\$188.11	Township Window Envelopes
Paid Chk# 009581	TRANS-ALARM INC.	1/8/2018	\$89.85	Town Hall Alarm Montitor Svc
Paid Chk# 009582	TREASURED SPACES INC	1/8/2018	\$1,000.00	Escrow Refund - 20150 Prairie
Paid Chk# 009583	U.S. BANK EQUIPMENT FINANCE	1/8/2018	\$143.25	Acct#1388554;Lease Payment
Paid Chk# 009584	XCEL ENERGY	1/8/2018	\$8.72	Acct#51-6509820-6 St. Francis
Paid Chk# 009585	BRENT LAWRENCE	1/8/2018	\$10.70	Mileage ReimbursementDecember
Paid Chk# 009586	BRYAN ROCK PRODUCTS INC	1/8/2018	\$951.44	Dec Winter Road Mtc
Paid Chk# 009587	CENTERPOINT ENERGY	1/8/2018	\$95.89	Acct # 5179787-3Town Hall Gas
Paid Chk# 009588	CHORES AND MORE BY HEIDI INC	1/8/2018	\$80.00	Town Hall Full Cleaning
Paid Chk# 009589	CITY OF LAKEVILLE	1/8/2018	\$52.17	Judicial Road Snow Plowing
Paid Chk# 009590	COLLINS TREE CARE, INC	1/8/2018	\$1,200.00	Tree Cutting
Paid Chk# 009591	COURI & RUPPE, P.L.L.P.	1/8/2018	\$9,428.75	Traditions misc Escrow
Paid Chk# 009592	DOMINIQUE SCHILKE HILL	1/8/2018	\$50.00	Dec Cell Phone Reimbursement
Paid Chk# 009593	ECM PUBLISHERS INC	1/8/2018	\$69.53	December 4 Agenda
Paid Chk# 009594	G&K SERVICES	1/8/2018	\$83.20	Town Hall Rug Service
Paid Chk# 009595	GALLAGHERS	1/8/2018	\$11,812.25	December Snow Plowing
Paid Chk# 009596	GOPHER STATE ONE CALL	1/8/2018	\$8.10	Billable Tickets
Paid Chk# 009597	HAKANSON ANDERSON ASSOC INC	1/8/2018	\$19,187.50	Engineering Fees
Paid Chk# 009598	HAUGO GEO TECHNICAL SERVICES L	1/8/2018	\$833.00	Overlays & Bit Density Tests -
Paid Chk# 009599	INTEGRA TELECOM	1/8/2018	\$658.38	Telephone
Paid Chk# 009600	KAREN DONOVAN	1/8/2018	\$56.96	Cell Phone Reimbursement Dec
Paid Chk# 009601	MIKES SEPTIC SERVICE	1/8/2018	\$19,100.00	Annual CSTS Pumping
Paid Chk# 009602	MVEC	1/8/2018	\$829.33	Electric Bill
Paid Chk# 009603	NATURAL SYSTEMS UTILITIES MN	1/8/2018	\$8,038.83	CSTS Operations and Maintenance
Paid Chk# 009604	NORTHWEST ASPHALT, INC	1/8/2018	\$10,095.06	Scottsview Estates - Final Pay
Paid Chk# 009605	SCOTT COUNTY ACCOUNTING DEPART	1/8/2018	\$501.65	Tax - TNT Cost Allocation
Paid Chk# 009606	SW NEWSMEDIA	1/8/2018	\$37.77	Agenda - 11/6 Board Meeting
Paid Chk# 009607	GARY & AMY TUPLY	1/8/2018	\$3,792.00	NPDES Escrow remainder
Paid Chk# 009608	KA Witt Construction	1/8/2018	\$53,625.60	Stonebridge Denitrification
Paid Chk# 009609	RACHEL OR JAMES SCHLIMMER	1/8/2018	\$500.00	NPDES Escrow remainder
Paid Chk# 009610	SGO ROOFING	1/8/2018	\$1,435.00	NPDES Escrow
Paid Chk# 009610	WELLS FARGO CORP	1/11/2018	\$98,905.00	2009 Go Bond
			\$552,936.55	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

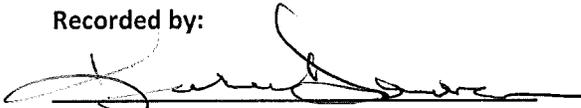
Motion to adjourn January 8, 2018 Credit River Township Meeting: Supervisor Howe

Second: Supervisor Schommer

Motion Passed: 5-0

The January 8, 2018 Credit River Township Board Meeting was adjourned at 8:20 pm.

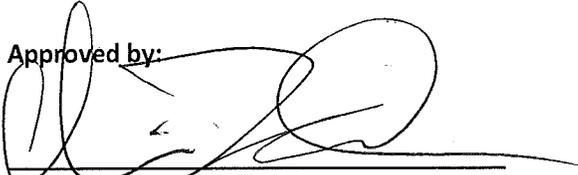
Recorded by:



Karen Donovan
Clerk - Credit River Township



Approved by:



Chris Kostik
Chairman
Credit River Township