

Credit River Township Board Meeting

Monday, May 7, 2018 6pm

Meeting Minutes

Vice Chairman Novak called the May 7, 2018 Board Meeting to Order at 6:00pm, Pledge of Allegiance

Members Present: Vice Chairman Novak, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

Members Absent: Chairman Kostik

Others Present: Engineer Nelson, Treasurer Hill, Attorney Ruppe, Clerk Donovan

- Continuation of the 2018 LBEA- see 2018 LBEA Minutes

1. Approve or Amend Agenda

Treasurer Hill added "Treasurer's Report" to the Consent Agenda.
Supervisor Lawrence added "Gravel and Dust Coating" to Road Report as Item 1.

Motion to approve the Agenda as amended: Supervisor Schommer

Second: Supervisor Howe

Motion Passed: 4-0

2. Consent Agenda

1) Treasurer's Report February and March

Motion to approve the Consent Agenda: Supervisor Lawrence

Second: Supervisor Howe

Motion Passed: 4-0

3. Open Forum

- Ron Sackett: Discussed the snow plowing in Scottview Estates primarily on Overland and Heitel Way. He requested the township brush excessive gravel from the grass.
- David Lehmann: 9035 Overland Dr. question regarding drainage issue near his property along with neighbors, the Jacobson's. Engineer Nelson will do a site visit to look at the possibility of a larger drainage pipe.

4. Old Business

1) New Market Snow Plowing

Treasurer Hill advised the board that Gallagher's snow plowing invoice was received. Treasurer Hill will send an invoice to New Market for the snow plowing.

2) Utility Ditch Fees

Currently utility fees are at \$150 per permit. A question was raised if the utility permit fees cover the administrative and engineer review costs. Based on the review by Engineer Nelson and Treasurer Hill, the current fee of \$150 is sufficient to cover both the administrative and engineer review time. No change will be made to the utility permit fee.

5. New Business

1) 9810 170th St E – Variance Request

Dan and Joann Siebenaler submitted a variance request to Scott County to build a new home with attached garage located at 9810 170th St E. The Scott County Staff Report was presented to the township board for their recommendation consideration. The township planner, Cindy Nash, has reviewed the Staff Report- Variance Request. An email with Cindy Nash's comments was submitted for the board to review. One comment was concerning a shed near the shoreline which wasn't in the variance request. The homeowner stated the shed is not functional and is used as a habitat for wildlife. Another comment was on the current well location. The builder, Dean Nelson from Home by Tradition, stated a new well will be put in.

A motion was made to recommend approval of the variance request for 9810 170th St E., as recommended by zoning staff based on the practical difficulty criteria as detailed in the Scott County Staff Report and variances from the required front yard setback of 35' from the road right-of-way to 7.2', from the required side yard setback of 15' to 6.7', from the required wetland setback of 75' to 40.2', from the required septic property line setback of 10' to 5' to construct a home and contingent on Scott County's review of the township's planner, Cindy Nash's comments: Supervisor Schommer

Second: Supervisor Howe

Motion Passed: 4-0

Clerk Donovan will email the approval recommendation of the variance to Scott County.

2) Comp Plan Extension Request

Motion to approve Resolution 2018-09 requesting additional time within which to complete comprehensive plan "decennial" review and update obligations: Supervisor Lawrence

Second Supervisor Schommer

Motion Passed: 4-0

6. Road Report

1) Gravel and Dust Coating

Supervisor Lawrence advised the dust coating will be done May 17-24.

7. Engineer's Report

1) Consider Award for Harvest Hills Improvement Project

Engineer Nelson reviewed the bids received for the Harvest Hill improvement project. Hardrives, Inc. is the lowest responsible bidder at \$88,261.25 and recommends accepting and awarding bid to Hardrives, Inc.

**Motion to approve Resolution 2018-10 accepting bid and awarding contract for Harvest Hills improvement project awarded to Hardrives, Inc.: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0**

2) Consider Award for Creekwood Improvement Project

Engineer Nelson reviewed the bids received for the Creekwood improvement project. Northwest Asphalt, Inc. is the lowest responsible bidder at \$486,528.23 and recommends accepting and awarding bid to Northwest Asphalt, Inc.

**Motion to approve Resolution 2018-11 accepting bid and awarding contract for Creekwood improvement project awarded to Northwest Asphalt, Inc.: Supervisor Howe
Second: Supervisor Lawrence
Motion Passed: 4-0**

3) Consider Award for Wagonwheel Improvement Project

Engineer Nelson reviewed the bids received for the Wagonwheel improvement project. McNamara Contracting, Inc. is the lowest responsible bidder at \$442,825.50 and recommends accepting and awarding bid to McNamara Contracting, Inc.

**Motion to approve Resolution 2018-12 accepting bid and awarding contract for Wagonwheel improvement project awarded to McNamara Contracting, Inc.:
Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0**

4) 2018 Crackfilling Quotes

Engineer Nelson reviewed the Crackfilling quotes for 2018. The scope was revised to remove Brookwood due to large patching required. Gopher State Seal Coat and SealTech submitted quotes. SealTech, Inc., was the lowest quote at \$39,000. Engineer Nelson recommends awarding project to SealTech, Inc. based on the lowest quote and recommendations of performance.

**Motion to approve SealTech, Inc., for the 2018 Crackfilling at \$39,000: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0**

5) 210th Street and Nevada Avenue

- Three financing options were discussed by Engineer Nelson for 210th St. (Territory 5th Edition).
DRT Meeting May 23, 2018, Supervisor Lawrence will attend.
- Three financing options were discussed for Nevada Ave (Tara Farms). On-Site Marketing prepared an estimate. Engineer Nelson estimate was approximately \$100,000 over the On-Site Marketing original estimate.

Board preferred a 20% total Township contribution. Engineer Nelson will revise the financing options for both 210th St. and Nevada Avenue.

6) Approve revised Sign Replacement Plans

Engineer Nelson discussed a recommended revision to the 2018 Sign Replacement Plan approved in April due to fading of additional signs which should be replaced.

**Motion to approve the revised Sign Replacement Plan for 2018: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0**

8. Treasurer Report

Nick Anhut from Ehlers attended meeting. He stated based on the bids awarded for the Capital Improvement Projects, Ehlers will prepare a \$1.405 million bond offering, which was lower than originally projected due to the favorable bids received on the projects.

**Motion to authorize Ehler's to prepare \$1.405 million bond offering based on estimated prepayments of assessments in the amount of \$146,000: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0**

9. Clerk's Report

10. Town Hall

11. Review and Pay Bills

Check	Vendor	Date	Amount	Comments
502E	Pera	5/7/2018	\$787.00	Pera Expense
501E	EFTPS	5/7/2018	\$2,000.68	Fica, Medicare, Fed WH
503E	Minnesota Rev	5/7/2018	\$238.17	State W/H
502E	Visa Community Card	5/7/2018	\$359.00	Postage iContact
Paid Chk# 009736	AL NOVAK	5/7/2018	\$726.60	April 2018 Svc Paid in May 201
Paid Chk# 009737	BRENT LAWRENCE	5/7/2018	\$1,032.76	April 2018 Svc Paid in May 201
Paid Chk# 009738	CHRIS KOSTIK	5/7/2018	\$845.35	April 2018 Svc Paid in May 201
Paid Chk# 009739	DOMINIQUE SCHILKE HILL	5/7/2018	xxx	April 2018 Svc Paid in May 201
Paid Chk# 009740	KAREN DONOVAN	5/7/2018	xxx	April 2018 Svc Paid in May 201
Paid Chk# 009741	LEROY SCHOMMER	5/7/2018	\$1,625.36	April 2018 Svc Paid in May 201
Paid Chk# 009742	PAUL HOWE	5/7/2018	\$971.16	April 2018 Svc Paid in May 201
Paid Chk# 009743	BRENT LAWRENCE	5/7/2018	\$11.45	April Mileage Reimbursement
Paid Chk# 009744	CENTERPOINT ENERGY	5/7/2018	\$101.83	Acct#5179787-6; Town Hall Gas
Paid Chk# 009745	CHORES AND MORE BY HEIDI INC	5/7/2018	\$195.00	Town Hall Cleaning
Paid Chk# 009746	CINTAS	5/7/2018	\$109.17	Town Rug Service
Paid Chk# 009747	COLLABORATIVE PLANNING LLC	5/7/2018	\$1,792.75	2040 Plan
Paid Chk# 009748	COURI & RUPPE, P.L.L.P.	5/7/2018	\$4,585.00	Legal Fees
Paid Chk# 009749	DAVID GREEN	5/7/2018	\$50.00	Mail box reimbursement -7075 1
Paid Chk# 009750	DOMINIQUE SCHILKE HILL	5/7/2018	\$50.00	cell phone reimbursement
Paid Chk# 009751	ECM PUBLISHERS INC	5/7/2018	\$527.61	Creekwood Assessment Hearing
Paid Chk# 009752	GALLAGHERS	5/7/2018	\$24,115.50	Blade Roads - Mrphy Lake Blvd,
Paid Chk# 009753	GOPHER STATE ONE CALL	5/7/2018	\$12.45	Utility Locates - Township
Paid Chk# 009754	HAKANSON ANDERSON ASSOC INC	5/7/2018	\$15,220.50	Engineering Bill
Paid Chk# 009755	INTEGRA TELECOM	5/7/2018	\$657.37	Phone and Internet Bill
Paid Chk# 009756	JLM LANDSCAPE LLC	5/7/2018	\$935.00	Escrow Refund - 19226 Oak Groo
Paid Chk# 009757	KAREN DONOVAN	5/7/2018	\$64.17	Mileage Reimbursement
Paid Chk# 009758	LEGENDS HOMEOWNERS ASSOC	5/7/2018	\$0.00	Void - incorrect amount
Paid Chk# 009759	LEROY SCHOMMER	5/7/2018	\$100.00	expense reimbursement
Paid Chk# 009760	MARKS BOBCAT SERVICE, INC.	5/7/2018	\$830.00	Snow Plowing
Paid Chk# 009761	MIKES SEPTIC SERVICE	5/7/2018	\$1,100.00	Septic Pumping - 7901 Covered
Paid Chk# 009762	MVEC	5/7/2018	\$826.59	Electric
Paid Chk# 009763	NATURAL SYSTEMS UTILITIES MN	5/7/2018	\$4,925.29	CSTS Service
Paid Chk# 009764	PAUL HOWE	5/7/2018	\$64.34	Pot Hole repair
Paid Chk# 009765	ROVE PEST CONTROL	5/7/2018	\$75.00	Quarterly Pest Control
Paid Chk# 009766	SCOTT SOIL & WATER CONSV DIST	5/7/2018	\$319.00	March Scott Soil and Water Ins
Paid Chk# 009767	SW NEWSMEDIA	5/7/2018	\$1,489.40	Legal Notices
Paid Chk# 009768	TERRY BARTA	5/7/2018	\$50.00	Mailbox reimbursement 19730 -
Paid Chk# 009769	TRANS-ALARM INC.	5/7/2018	\$95.85	Town Hall Alarm Montitor Svc
Paid Chk# 009770	U.S. BANK EQUIPMENT FINANCE	5/7/2018	\$143.25	Acct#1388554; Lease Payment Co
Paid Chk# 009771	XCEL ENERGY	5/7/2018	\$8.10	Acct#51-6509820-6; St. Francis
Paid Chk# 009772	LEGENDS HOMEOWNERS ASSOC	5/7/2018	\$50.00	Void - incorrect amount
			\$71,018.59	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn the May 7, 2018 Credit River Township Meeting: Supervisor Howe

Second: Supervisor Lawrence

Motion Passed: 4-0

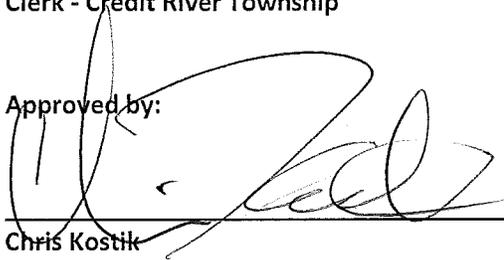
The May 7, 2018 Credit River Township Board Meeting was adjourned at 8:10 pm.

Recorded by:



Karen Donovan
Clerk - Credit River Township

Approved by:



Chris Kostik
Chairman
Credit River Township