Credit River Township Board Meeting

Monday, October 1, 2018 6pm

Minutes-Final

Chairman Kostik called the October 1, 2018 Board Meeting to Order at 6:00 pm, Pledge of Allegiance

Members Present: Chairman Kostik, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe
Members Absent: Vice Chairman Novak
Others Present: Engineer Nelson, Attorney Ruppe, Clerk Donovan

1. Approve or Amend Agenda

Supervisor Lawrence requested to add Town Hall Snow Plowing Contract to New Business as Item 4.
Supervisor Schommer requested to add Flag Tr to Road Report as Item 2

Motion to approve the agenda as amended: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0

2. Consent Agenda
   1) August 6, 2018 Meeting Minutes
   2) August 20, 2018 Special Meeting Minutes
   3) September 5, 2018 Meeting Minutes

Motion to approve the Consent Agenda: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0

3. Open Forum

Commissioner Tom Wolf updated the board on Scott County CIP’s and construction projects.

Sherriff Luke Hennen spoke in general about National Night Out activities within the county.

Matt Prettyman – Requested any updates on the 2040 Comp Plan Status

Deputy Lueck updated the board on the activity in the township.

4. Old Business
1) Enright Donation Resolution

Motion to approve Resolution 2018-16 accepting donation of $5,800 from Darren Enright to Credit River Township to be used for civic improvement for the benefit of its citizens: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0

2) Levy – Resolution

Treasurer Hill prepared the resolution for the 2018 Levy to be collected in 2019 and asked the board for their review.

Motion to accept Resolution 2018-17 to set the final 2018 levy for Collection in 2019:
Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0

3) Territory Landscaping Plan (Information Only)

Engineer Nelson reviewed the preliminary landscaping plan for the Territory 5th Addition.

4) Credit River 2040 Comprehensive Plan

Motion to direct the Town Planner, Cindy Nash and Engineer Nelson to commence jurisdictional review of the 2040 Comprehensive plan once they have completed updates: Supervisor Lawrence
Motion Passed: 4-0

Motion to schedule an open house for the public related to the 2040 Comprehensive Plan on October 29th from 5p.m. to 7 p.m: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0

5. New Business

1) Legend’s Liquor License

Motion to approve Resolution 2018-18 in support of granting a Liquor License, Sunday Liquor License, by Scott County to Legends Golf Club: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0

2) Gelow- 9811 Lower 167th Street Variance Recommendation
Mr. Gelow attended meeting regarding the Variance recommendation to build an attached garage at 9811 Lower 167th St. Staff Report from Scott County received. Engineer Nelson sees no issues.

Motion based on findings in the Staff report, recommend approval of variance from the required 35’ road right-of-way setback to 28.92’ road right-of-way setback to build an attached garage at 9811 Lower 167th St: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0

3) Burnsville Comprehensive Plan Amendment

Chairman Kostik advised Township Planner, Cindy Nash, reviewed the 2040 Burnsville Comprehensive Plan Amendment and recommended the board waive the right of review with no comments.

Motion no comments are necessary for the City of Burnsville Comprehensive Plan amendment, to waive further review, and direct the Town Planner to provide the City of Burnsville with notice of the waiver of review: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0

4) Mark’s Bobcat

Supervisor Lawrence advised Mark’s Bobcat contract received for snowplowing the town hall parking lot.

Motion to accept the Mark’s Bobcat Contract for snowplowing the town hall parking lot: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0

6. Road Report

1) 19125 Margaret Lane cracking

Engineer Nelson advised of alligator cracking and damage done by a construction truck caused at new construction site at 19125 Margaret Lane. Attorney Ruppe will send letter to builder. Engineer Nelson will request two quotes.

Engineer Nelson advised there is another area on Margaret Lane that could be patched as well.

Overlay of roads within Grey Fox development is scheduled for 2021.

2) Flag Tr.
Supervisor Schommer reviewed an area on Flag Tr where Credit River meets Spring Lake which is impassable for busses. Quote received from BKJ Excavating to repair Flag Trail area.

**Motion to repair Flag Tr with BKJ Excavating for $15,000:** Supervisor Howe  
Second: Supervisor Lawrence  
Motion Passed: 4-0

7. **Engineer’s Report**
   1) **Wagonwheel Improvement Project**
      a. **Project Forecast and Final Assessment Amounts**

      The Wagon Wheel 2018 CIP projected final cost is $563,452.91, which is under the original projection $776,084. The 41 benefitting properties share 60% of cost or $10,100 per 31 direct benefitting property and $2,525 for 10 indirect benefitting properties. The original assessment projection was $13,900 per direct benefitting property and $3,475 per indirect benefitting property.

      **Motion to approve Resolution 2018-19 Adopting Assessment for the Improvement of Wagonwheel Trail, Canter Lane, Corral Circle, Boulder Creek Drive and 219th Street East:** Supervisor Lawrence  
      Second: Supervisor Schommer  
      Motion Passed: 4-0

   2) **Creekwood Improvement Projection**
      a. **Pay Estimate**

      Engineer Nelson reviewed work completed to date on the Creekwood CIP. Engineer Nelson recommends payment of $123,471.37 to Northwest Asphalt and advised $15,000 will be held to correct for a repaving issue.

      **Motion to approve Pay Estimate #2 of $123,471.37 to Northwest Asphalt for work completed on the Creekwood 2018 CIP:** Supervisor Howe  
      Second: Supervisor Lawrence  
      Motion Passed: 4-0

      b. **Project Forecast and Final Assessment Amounts**

      The Creekwood 2018 CIP projected final cost is $682,173.70, which is under the original projection $816,000. The 89 benefitting properties share 60% of cost or $4,600 per benefitting property. The original assessment projection was $5,440 per benefitting property.

      **Motion to approve Resolution 2018-20 Adopting Assessment for the Improvement of Creekwood Circle, Creekwood Road, Creekwood Lane and Creekwood Drive:** Supervisor Lawrence  
      Second: Supervisor Schommer  
      Motion Passed: 4-0
Resident asked if striping can be added to the roads. Engineer Nelson advised it was not part of the project and thinks the gravel shouldering when completed should allow for some contrast.

3) Harvest Hills Overlay
   a. Pay Estimate

   Engineer Nelson reviewed work completed to date on the Harvest Hills 2018 CIP. Engineer Nelson recommends payment of $84,447.06 to Hardrives.

   Motion to approve Pay Estimate #1 for $84,447.06 to Hardrives for work completed to date on the Harvest Hills 2018 CIP: Supervisor Howe
   Second: Supervisor Schommer
   Motion Passed: 4-0

   b. Project Forecast and Final Assessment Amounts

   The Harvest Hills 2018 CIP projected final cost is $131,894.57, the original projection $130,000. The 20 benefitting properties share 50% of cost or $3,250 per benefitting property. The original assessment projection was $3,250 per benefitting property.

   Motion to approve Resolution 2018-21 Adopting Assessment for the Improvement of Harvest Hills and Century Lane: Supervisor Howe
   Second: Supervisor Lawrence
   Motion Passed: 4-0

4) 210th and Nevada Update

   Engineer Nelson discussed turn lanes for 210th with Scott County. The County will not be able to do this 2019. Chairman Kostik asking if this be done in 2020.

8. Treasurer Report
   1) Transfer

   Treasurer Hill was unable to attend meeting and advised Clerk Donovan to request a transfer of $265,000 from the township savings to Checking for the payment of claims.

   Motion to approve the transfer of $265,000 from Savings to Checking: Supervisor Lawrence
   Second: Supervisor Howe
   Motion Passed: 4-0

   2) Certifying CSTS Delinquent Fees

   Treasurer Hill prepared the delinquent CSTS Fees to be certified.
9. Clerk's Report

10. Town Hall

11. Review and Pay Bills

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Vendor</th>
<th>Date</th>
<th>Amount</th>
<th>Comments</th>
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<tbody>
<tr>
<td>524E</td>
<td>Minnesota Revenue</td>
<td>10/1/201</td>
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<td>Minnesota Withholding</td>
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<td>525E</td>
<td>EFTS</td>
<td>10/1/201</td>
<td>$1,846.09</td>
<td>Fica, Medica, Fed Withholding</td>
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<td>Pera</td>
<td>10/1/201</td>
<td>$814.85</td>
<td>Pera</td>
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<td>523E</td>
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<td>Paid Chk# 009932</td>
<td>BOHNSACK EXCAVATING INC.</td>
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<td>Century Lane Drain Tile</td>
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<td>Paid Chk# 009933</td>
<td>BREAT LAWRENCE</td>
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<td>September Mileage Reimbursement</td>
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<td>CENTERPOINT ENERGY</td>
<td>10/1/201</td>
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<td>Acct#5179787-8; Town Hall Gas</td>
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<td>10/1/201</td>
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<td>Couch &amp; Mattress removal</td>
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<td>Paid Chk# 009936</td>
<td>CHORES AND MORE BY HEIDI INC</td>
<td>10/1/201</td>
<td>$75.00</td>
<td>Town Hall Cleaning</td>
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<td>Paid Chk# 009937</td>
<td>CHRIS KOSTIK</td>
<td>10/1/201</td>
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<td>Tree removal payment</td>
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<td>Paid Chk# 009938</td>
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<td>$81.68</td>
<td>Town Rug Service</td>
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<td>Paid Chk# 009939</td>
<td>CITY OF LAKEVILLE</td>
<td>10/1/201</td>
<td>$758.00</td>
<td>Pavement Markings etc.</td>
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<td>Paid Chk# 009940</td>
<td>COLLABORATIVE PLANNING LLC</td>
<td>10/1/201</td>
<td>$3,282.50</td>
<td>Comp Plan Zoning</td>
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<td>Paid Chk# 009941</td>
<td>COLLINS TREE CARE, INC</td>
<td>10/1/201</td>
<td>$2,400.00</td>
<td>Casey Park remove damaged tree</td>
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<td>Paid Chk# 009942</td>
<td>COURI &amp; RUPPE, P.L.L.P.</td>
<td>10/1/201</td>
<td>$4,012.50</td>
<td>Legal Bill August</td>
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<td>DOMINIQUE SCHILKE HILL</td>
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<td>Cell Phone Reimbursement Sept</td>
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<td>Paid Chk# 009944</td>
<td>ECM PUBLISHERS INC</td>
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<td>$16.36</td>
<td>Annual Meeting - 09/07/2018 Bo</td>
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<td>Paid Chk# 009945</td>
<td>HAKANSON ANDERSON ASSOC INC</td>
<td>10/1/201</td>
<td>$56,076.26</td>
<td>Engineer's Bill August</td>
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<td>Paid Chk# 009946</td>
<td>HARDDRIVES, INC.</td>
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<td>$84,447.06</td>
<td>2018 Harvest Residential Overlay</td>
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<td>Paid Chk# 009947</td>
<td>HAUGO GEO TECHICAL SERVICES L</td>
<td>10/1/201</td>
<td>$3,555.00</td>
<td>Creekwood Improvement Project</td>
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<td>Paid Chk# 009948</td>
<td>INTEGRA TELECOM</td>
<td>10/1/201</td>
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<td>Paid Chk# 009949</td>
<td>JOAN OLSON</td>
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<td>Sewer Reimbursement</td>
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<td>Paid Chk# 009950</td>
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<td>Paid Chk# 009952</td>
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<td>$830.36</td>
<td>Acct#777628301 - Territory Ele</td>
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<td>NORTHWEST ASPHALT, INC</td>
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<td>Weed Barrier - Baseball Diamon</td>
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<td>Paid Chk# 009957</td>
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<td>$260.00</td>
<td>Review Budget and other items</td>
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<td>$1,343.00</td>
<td>Permit Inspections for July an</td>
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<td>Paid Chk# 009959</td>
<td>U.S. BANK EQUIPMENT FINANCE</td>
<td>10/1/201</td>
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<td>Board Meeting Aug 6, 2018</td>
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<td>10/1/2018</td>
<td>$7.78</td>
<td>Acct#51-6509820-6; St. Francis</td>
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<td>Paid Chk# 009962</td>
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</tr>
</tbody>
</table>
12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn October 1, 2018 Credit River Township Meeting: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0

The October 1, 2018 Credit River Township Board Meeting was adjourned at 7:36 pm.

Recorded by:

Karen Donovan
Clerk - Credit River Township

Approved by:

[Signature]
Chris Kostik
Chairman
Credit River Township