

rCredit River Township Board Meeting

Monday August 5, 2019 6pm

Board Meeting Minutes-Final

Chairman Kostik called the August 5, 2019 Board Meeting to Order at 6:00 pm, Pledge of Allegiance

Members Present: Chairman Kostik, Vice Chairman Novak, Supervisor Lawrence, Supervisor Schommer, Supervisor Howe

Others Present: Engineer Nelson, Attorney Ruppe, Clerk Donovan

6PM: Call August 5, 2019 Board Meeting to Order, Pledge of Allegiance

1. Approve or Amend Agenda

Supervisor Schommer requested to add "BKJ Excavating Invoice" as Item 1 and "Drainage" as Item 2 under Road Report. Supervisor Howe removed "New Website" as Item 1 under Town Hall and added "Office 365" as Item 1 to Town Hall.

Motion to approve the August 5, 2019 Agenda as amended: Supervisor Lawrence

Second: Vice Chairman Novak

Motion Passed: 5-0

2. Consent Agenda

3. Open Forum

Mike Robin: Requested an update on 210th. The board advised this will be discussed later in the meeting by Engineer Nelson.

John Millonig: Asked the board about bow hunting on Credit River Township owned property and is it legal to hunt on the land. Board stated at this point there are no restrictions, archery is allowed in Scott County. Attorney Ruppe advised he can write an agreement to allow for a temporary deer stand.

Scott County Commissioner Tom Wolf: Construction on CR 21 has begun. McMahon Lake will be pumped out to lower lake levels. This will take approximately a month.

4. Old Business

1) Markely Lake

Chairman Kostik reviewed the condition of Markely Lake with the high water level and no outlet. Water levels are at the highest recorded level, the cul de sac and Prior Lake bike trail are under water. Meetings were held with Prior Lake and involvement with Scott County. Recommendation is temporarily pumping out of lake. Total cost is

estimated at approximately \$36,000. A joint letter from Prior Lake and Credit River will be sent to Scott County requesting to pay 1/3 and Credit River Township is asked to pay 1/3 and Prior Lake paying 1/3.

Lowering the level may take several months. Next step would be to request a permit from the DNR.

Discussed with Prior Lake a long term study to plan to control water levels.

Motion to authorize paying 1/3 of projected costs to pump Markely Lake: Vice Chairman Novak
Second: Supervisor Howe
Motion Passed: 5-0

2) Maggie Lane Farm – Van Zee

Engineer Nelson reviewed the Maggie Lane Farm Lot split, one large parcel with current home and 2 additional parcels. Scott County will issue driveway permits as this access is from a county road. Engineer Nelson recommends the board recommend approval of preliminary plat.

Motion to recommend approval of preliminary plat contingent on payment of all current escrow fees by developer: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 5-0

3) Lake Estates

a. Updated Preliminary Plat

Engineer Nelson advised the board recommended approval of Preliminary Plat for Lake Estates in December 2018. Comments were addressed by the Developer and the developer would like to start grading with a grading agreement. An updated Township Staff Report with 16 conditions and a grading agreement are in the dropbox.

2021 is the plan for adding the bypass lane North on CR27 at Broadview Dr.

Motion to recommend approval of the updated Lake Estates Preliminary Plat with the modifications as listed in the Credit River Staff Report comments:
Supervisor Schommer
Second: Vice Chairman Novak
Motion Passed: 5-0

b. Grading Agreement

The Lake Estates Grading agreement has been reviewed by Engineer Nelson and Planner Nash. Attorney Ruppe recommends approval of the grading agreement with the financial security agreement of \$55,000.

Motion to approve the Lake Estates financial security agreement of \$55,000 and grading agreement: Supervisor Howe

Second: Vice Chairman Novak

Motion Passed: 5-0

4) Crescent Curve Preliminary Plat

Engineer Nelson reviewed the previous version changes on the Crescent Curve Preliminary Plat. Trail was removed as this required HOA and there will not be an HOA.

Engineer Nelson recommends that board to make a recommendation based on conditions in the staff review in the drop box.

Motion to make recommendation to approve the Preliminary Plat for Crescent Curve contingent on meeting conditions as stated in the Credit River Staff Review: Vice Chairman Novak

Second: Supervisor Schommer

Motion Passed: 5-0

5) Jaguar Communication- Franchise Agreement

Attorney Ruppe advised Jaguar Communications sent franchise agreement request. Public Hearing to be held on September 4, 2019 at 6:00 pm. A special meeting will be held after the 7 day period.

5. New Business

1) Krenz Lake

Supervisor Lawrence addressed the very high water levels of Krenz Lake. No culverts have been found. Water approaching home of Holly Jorgenson. Engineer Nelson advised a site visit was done to measure water level, and stated the water level is not threatening any public infrastructure.

Board and Engineer Nelson discussed options. Adding a culvert to add a new outlet would require permitting and would take months.

Attorney Ruppe added the board may consider assessment process for the benefit of the neighborhood to assist in the funding.

Jenny Skancke – Hydrologist, Minnesota DNR attended meeting and recommended pumping can be done to the Three Rivers Park District. Engineer Nelson suggested short term, burying a small culvert that the pump can go through.

Holly Jorgenson appreciates the board's assistance for a short term plan to lower lake and a long term plan to address the issue.

Chairman Kostik asked how the board would like to move forward. Board agreed with a short term solution to pump Krenz Lake. A long term solution may require assessment if the residents open to an assessment. Engineer Nelson commented that the biggest variable is if the Three Rivers District will accept the water.

Engineer Nelson will request a permit to pump the Krenz Lake water to Three Rivers District. Supervisor Schommer will look into a pump. Long term will be discussed.

2) 8340 Normandale Cr - Drainage

Resident Bill Novotony, 8340 Normandale Cr., has drainage issues with a neighbor's pond. Attorney Ruppe advised this is civil matter. Credit River Township would not have issued a permit for adding a pond.

6. Road Report

1) BKJ Excavating Invoice

Supervisor Schommer advised Board of work authorized for road repair done by BKJ Excavating was originally estimated at \$36,000 for Murphy Lake Blvd and \$8,000 for 175th, both repairs projected now to go over the estimate. Ditch was also cleared on 175th. The invoice from BKJ Excavating will be added to September payments.

2) Drainage Issues

Scottview issues erosion repairs will be done with done with additional dirt and seeding. Monterey Heights- Trees are growing into end of pipe. Stonebridge – Residents wondering about beaver issues. Engineer Nelson will look at Developer's Agreement as this may be a development issue.

7. Engineer's Report

1) MS4 Annual Public Opportunity for Comment

Engineer Nelson advised a requirement of MS4 is to have public opportunity to comment on the Credit River Township handling of storm water. A request was made to hear comments from the residents.

No comments were heard.

2) 210th Street and Nevada Avenue

Engineer Nelson advised of revisions made to Cul de Sac easement for culverts. Revised to have a T turn around, which would be removed. Homeowner did not consent to trees being removed.

Engineer Nelson advised on the north end of Nevada, a revision has been requested, as the developer will not get to construction by this year as a result, the cul de sac will not be removed this year. Construction will stop short this year and anticipate grading in October. The Cul de Sac will temporarily remain gravel until next year when the Tara Farms streets will be constructed.

3) Tara Farms Development Agreement revision

The Developer's Agreement for Tara Farms has been revised will be reviewed by Engineer Nelson and Attorney Ruppe.

4) Harvest Hills Overlay Pay Estimate

Engineer Nelson advised the pay estimate for work done on the overlay project in November just returned from Hardrives. Payment is recommended for the amount of \$11,890.74.

**Motion to authorize payment to Hardrives, Inc. for \$11,890.74: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 5-0**

8. Treasurer Report

1) Transfer funds

A request was made for the transfer of \$120,000 for the payment of claims.

**Motion to approve the transfer of \$120,000 from Savings to Checking: Supervisor
Lawrence
Second: Supervisor Schommer
Motion Passed: 5-0**

9. Clerk's Report

10. Town Hall

1) Office 365

Supervisor Howe received the service agreement contract from Blue Net, Inc. for Office 365 and quote of \$ 1,710.

**Motion to approve service agreement contract with Blue Net, Inc.: Vice Chairman
Novak
Second: Supervisor Lawrence
Motion Passed: 5-0**

11. Review and Pay Bills

Check #	Vendor	Date	Amount	Comment
Paid Chk# 010169E	EFTPS	8/4/2019	\$2,780.35	FICA 6.2 - Employee Amt
Paid Chk# 010170E	MINNESOTA REVENUE MW5	8/4/2019	\$478.33	State WH
Paid Chk# 010171E	PERA	8/4/2019	\$862.63	PERA - Employee Amt
Paid Chk# 010172E	VISA COMMUNITY CARD	8/4/2019	\$126.35	iContact - July, Stamps
Paid Chk# 010298	A MAAS CONSTRUCTION	8/5/2019	\$1,286.00	Escrow refund - Additional 791
Paid Chk# 010299	BOHNSACK EXCAVATING INC.	8/5/2019	\$595.00	Grade longview Ave ditch
Paid Chk# 010300	CENTERPOINT ENERGY	8/5/2019	\$15.55	Acct#5179787-6; Town Hall Gas
Paid Chk# 010301	CHORES AND MORE BY HEIDI INC	8/5/2019	\$85.00	Town Hall Full Cleans
Paid Chk# 010302	CINTAS	8/5/2019	\$139.47	Townhall rug
Paid Chk# 010303	CITY OF PRIOR LAKE	8/5/2019	\$96,978.50	2nd Half 2019 Fire Contract
Paid Chk# 010304	COLLABORATIVE PLANNING LLC	8/5/2019	\$3,579.25	Planner
Paid Chk# 010305	COURI & RUPPE, P.L.L.P.	8/5/2019	\$6,890.00	Legal fees
Paid Chk# 010306	EARL F ANDERSON	8/5/2019	\$73.00	Signs
Paid Chk# 010307	ECM PUBLISHERS INC	8/5/2019	\$187.00	Publications
Paid Chk# 010308	GOLIATH HYDRO-VAC INC	8/5/2019	\$2,530.00	21250 Ridgewood Trail
Paid Chk# 010309	GOPHER STATE ONE CALL	8/5/2019	\$39.15	Billable Tickets
Paid Chk# 010310	GREGORY OR DANIELLE CHAPMAN	8/5/2019	\$1,412.00	Escrow refund pool 7120 165th
Paid Chk# 010311	HAKANSON ANDERSON ASSOC INC	8/5/2019	\$18,705.85	Engineer
Paid Chk# 010312	HARDDRIVES, INC.	8/5/2019	\$11,890.74	2018 Harvest Hills Pay app 2
Paid Chk# 010313	NUVERA COMMUNICATIONS INC	8/5/2019	\$683.82	Acct#170421 - Stonebridge Phon
Paid Chk# 010314	KRAEMER MINING& MATERIALS INC	8/5/2019	\$13,790.51	Purchase rock 2019
Paid Chk# 010315	MARKS BOBCAT SERVICE, INC.	8/5/2019	\$2,000.00	Townhall Grass
Paid Chk# 010316	MIKES SEPTIC SERVICE	8/5/2019	\$600.00	8859 Callander Circle
Paid Chk# 010317	MVEC	8/5/2019	\$967.48	Acct#777628301-Town Hall Elec
Paid Chk# 010318	NATURAL SYSTEMS UTILITIES MN	8/5/2019	\$8,646.98	CSTS Operation Charges
Paid Chk# 010319	PAT SIMON	8/5/2019	\$1,456.00	Escrow refund Shed 19495 South
Paid Chk# 010320	SCOTT SOIL & WATER CONSV DIST	8/5/2019	\$2,503.00	Building Permit Inspection Apr
Paid Chk# 010321	SW NEWSMEDIA	8/5/2019	\$74.91	Agenda - Jun 3 Board Meeting
Paid Chk# 010322	TRANS-ALARM INC.	8/5/2019	\$95.85	Town Hall Alarm Monitor Svc
Paid Chk# 010323	U.S. BANK EQUIPMENT FINANCE	8/5/2019	\$143.25	Acct#1388554; Lease Payment Co
Paid Chk# 010324	XCEL ENERGY	8/5/2019	\$12.29	Acct#51-6509820-6; St. Francis
Paid Chk# 500048E	Monthly Pay ACH	8/5/2019	\$9,794.57	July Service paid in August
Paid Chk# 910210	Novak, Alan J	8/5/2019	\$635.26	July Service paid in August
			\$190,058.09	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn August 5, 2019 Credit River Township Meeting:

Second: Vice Chairman Novak

Motion Passed: Supervisor Howe

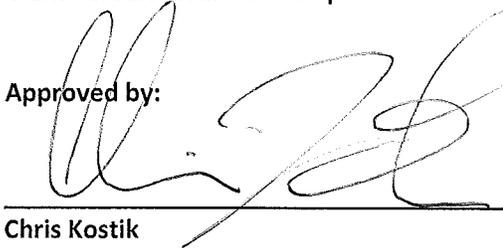
The August 5, 2019 Credit River Township Board Meeting was adjourned at 8:55 pm.

Recorded by:



**Karen Donovan
Clerk - Credit River Township**

Approved by:



**Chris Kostik
Chairman
Credit River Township**