

Credit River Township Board Meeting

Monday, February 4, 2019 6pm

Meeting Minutes - Final

Members Present: Chairman Kostik, Supervisor Lawrence, Supervisor Schommer, Supervisor Howe
Members Absent: Vice Chairman Novak
Others Present: Engineer Nelson, Attorney Ruppe, Treasurer Hill, Clerk Donovan

Chairman Kostik called the February 4, 2019 Board Meeting to Order at 6:00 pm, Pledge of Allegiance

1. Approve or Amend Agenda

Supervisor Howe requested to remove Item #1 from Road Report.

Motion to approve the Agenda as amended: Supervisor Schommer

Second: Supervisor Howe

Motion Passed: 4-0

2. Consent Agenda

1) Treasurer Report

2) January 7, 2019 Board Meeting Minutes

Motion to approve the Consent Agenda: Supervisor Lawrence

Second: Supervisor Schommer

Motion passed: 4-0

3. Open Forum

Deputy Lueck attended meeting to update on the activity occurring in the township. Deputy Lueck noted that several calls received for suspicious vehicles and appreciates the residents watching out for others. With the recent weather conditions including snow and fog, she wants to remind residents to use headlights when driving.

4. Old Business

5. New Business

1) Action Overhead Door / Demcon

The Scott County Staff Report, Engineer Second Review, City Planner Review and Conditions, and Attorney Review regarding the Conditional Use Permit Amendment for Action Overhead Garage Door/Demcon have been received and are in the drop box.

Based on the criteria for approval listed in the Staff Report, motion to recommend approval of the Conditional Use Permit Amendment for Action Overhead Garage Door, LLC to expand existing facility, noting that this recommendation is subject to the conditions listed in the staff report, comments of Township Engineer, Township Planner and Township Attorney. Check for easement for the property owned by Loehr's at 18021 Murphy Lake Blvd to allow access to Murphy Lake Blvd must be satisfactorily addressed prior to the County Board consideration of the CUP:

Supervisor Howe

Second: Supervisor Schommer

Motion Passed: 4-0

2) Mailbox Damage Subrogation & Liability

Supervisor Howe asking for an update from Attorney Ruppe on the Legends HOA insurance payment request for the mailbox damage. Attorney Ruppe stated the policy is to pay \$50 per mailbox.

6. Road Report

Supervisor Schommer advised salt was being spread twice today and chipping gravel roads.

Supervisor Lawrence advised the storm drain was frozen on Foxfield Dr. and was being cleared.

7. Engineer's Report

1) Valley Oaks Final Payment

Engineer Nelson advised work completed on the Valley Oaks Improvement Project in 2016, landscaping done in 2017. Paperwork was just received for the final payment in the amount of \$8,218.25 to Hardrives, Inc. Engineer Nelson recommends payment.

Motion to approved the final payment for work completed on Valley Oaks Improvement Project to Hardrives, Inc. for \$8,218.25: Supervisor Schommer

Second: Supervisor Lawrence

Motion Passed: 4-0

2) Wagonwheel Improvement Pay Estimate

Engineer Nelson recommends payment to McNamara Contracting for work completed to date on the Wagonwheel Improvement Project for \$11,941.46.

Motion to approve the payment of \$11,941.46 to McNamara Contracting for work completed on the Wagonwheel Improvement Project: Supervisor Lawrence

Second: Supervisor Howe

Motion Passed: 4-0

3) 210th and Nevada / CR 27 Turn Lane

Engineer Nelson advised he is asking for no action at the time but has updates and discussion regarding 210th and Nevada / CR 27 Turn Lane.

- Road ends east of Clemwood Dr. Plan is to continue road through the cul de sac with a temporary cul de sac (gravel).
- Engineer Nelson referred to a diagram, which shows cutting the hill on Nevada approx. 3 ft., noting that the grading will require a temporary easement. This plan will provide better sight distance, improved from 200 ft. to 300 ft. minimum for 35mph speed.
- Current plan is for a northbound right turn lane on Texas Ave at 210th. Scott County supports the turn lane being done at the time of the project. Southbound bypass lane will not be done at this time. Soil used from cutting done of hill will be used on the turn lane. South bound bypass will be done in a few years to allow for acquiring right of way.

4) CR 27 Bypass Lanes

Engineer Nelson discussed the two bypass lanes that need to be done on CR 27, one at 210th and northbound at Broadview. Property would need to be acquired for the right of way. Scott County is willing to acquire right of way but would like to enter a joint agreement to be entered into for reimbursement of acquiring property in the Right of Way acquisition process.

- Resident Ben Sappmann resident of 210th. Why doesn't the County pay for the turn and bypass lanes? Board advised turn lane fees have been collected as development is in the township off of a county road. Therefore one developer doesn't pay the entire cost.
- Dave Adomat resident of 210th: With the original Developer's Agreement from Territory, what is done with the lot fees for turn lane? Board advised lot fees are not collected for the lots until sold and built.

5) Gallagher's Ghost Plat:

Engineer Nelson discussed two options regarding the Gallagher ghost plat concept plans as requested by the Scott County. Option 2 will be given to Scott County.

6) Johanna Preliminary Estimate

Engineer Nelson discussed the Johanna Dr. preliminary estimates for a road, \$150k vs. a bike trail, \$50k. Preliminary plans will be developed by Engineer Nelson and a neighborhood meeting will be scheduled.

8. Treasurer Report

1) Audit Dates

Treasurer Hill advised the auditors from Abdo, Eick & Meyers will be performing the 2018 annual audit on Wednesday, February, 6, 2019, at the town hall.

2) Transfer

Treasurer Hill requests a transfer of \$130,000 from savings to checking for the payment of claims.

Motion to transfer \$130,000 from the township savings to checking: Supervisor Lawrence

Second: Supervisor Schommer

Motion Passed: 4-0

9. Clerk's Report

10. Town Hall

11. Review and Pay Bills

Electronic	Visa	2/4/2019	\$189.96	Postage, iContact	
Electronic	Pera	2/4/2019	\$862.93	Pera	
Electronic	EFTTPS	2/4/2019	\$2,099.88	Fed WH, Fica, Medicare	
Electronic	Minn Revenue	2/4/2019	\$328.80	Minn Rev	
Electronic	Old National Bank	12/7/2018	\$50.00	Bank Fee	
Electronic	Old National Bank	10/31/2018	\$50.00	Bank Fee	
Paid Chk# 010109	95 PRINTING	2/4/2019	\$80.00	Township Receipt Books	
Paid Chk# 010110	ABDO EICK & MEYERS	2/4/2019	\$5,000.00	FYE 2018 Audit - Progress Paym	
Paid Chk# 010111	BRENT A. LAWRENCE	2/4/2019	\$29.58	Mileage Reimbursement January	
Paid Chk# 010112	CENTERPOINT ENERGY	2/4/2019	\$136.45	Acct#5179787-6; Town Hall Gas	
Paid Chk# 010113	CINTAS	2/4/2019	\$40.84	Town Rug Service	
Paid Chk# 010114	CITY OF LAKEVILLE	2/4/2019	\$373.10	Plowing & De-icing Judicial Ro	
Paid Chk# 010115	CITY OF PRIOR LAKE	2/4/2019	\$96,978.50	First Half 2019 Fire Contract	
Paid Chk# 010116	DOMINIQUE SCHILKE HILL	2/4/2019	\$50.00	Cell Phone Reimbursement Jan 2	
Paid Chk# 010117	ECM PUBLISHERS INC	2/4/2019	\$24.54	1/7/2018 Board Meeting Notice	
Paid Chk# 010118	GALLAGHERS	2/4/2019	\$0.00	Haul Rock	Void
Paid Chk# 010119	GOPHER STATE ONE CALL	2/4/2019	\$55.40	2019 Facility Operator Fee	
Paid Chk# 010120	HAKANSON ANDERSON ASSOC INC	2/4/2019	\$12,052.78	2019 CIP Project 210th Nevada	

Paid Chk# 010121	HARDRIVES, INC.	2/4/2019	\$8,218.25	Valley Oaks 1st Additiona - Fi	
Paid Chk# 010122	NUVERA COMMUNICATIONS INC	2/4/2019	\$659.56	Acct#168689 - Territory Phone	
Paid Chk# 010123	KAREN DONOVAN	2/4/2019	\$57.54	Mileage Reimbursement	
Paid Chk# 010124	MARKS BOBCAT SERVICE, INC.	2/4/2019	\$1,320.00	2018 Sewer Driveway Plowing	
Paid Chk# 010125	MCNAMARA CONTRACTING INC	2/4/2019	\$11,941.46	Pay App3 - Wagonwheel Improvem	
Paid Chk# 010126	MIKES SEPTIC SERVICE	2/4/2019	\$750.00	Emergency Pumping	
Paid Chk# 010127	MVEC	2/4/2019	\$0.00	Acct#777628301 - Territory Ele	Void
Paid Chk# 010128	NATURAL SYSTEMS UTILITIES MN	2/4/2019	\$7,343.71	Territory Dec18 O&M	
Paid Chk# 010129	SCOTT COUNTY TREASURER	2/4/2019	\$10,255.00	2nd Half Salt 2018	
Paid Chk# 010130	SCOTT SOIL & WATER CONSV DIST	2/4/2019	\$378.00	Building Permit Inspections fo	
Paid Chk# 010131	TRANS-ALARM INC.	2/4/2019	\$95.85	Town Hall Alarm Montitor Svc	
Paid Chk# 010132	U.S. BANK EQUIPMENT FINANCE	2/4/2019	\$143.25	Acct#1388554; Lease Payment Co	
Paid Chk# 010133	XCEL ENERGY	2/4/2019	\$8.96	Acct#51-6509820-6; St. Francis	
Paid Chk# 010134	damaged		\$0.00	damaged in printer	Void
Paid Chk# 010135	AL NOVAK	2/4/2019	\$542.86	January Service Paid in February	
Ach	KAREN DONOVAN	2/4/2019	xxxxx	January Service Paid in February	
Ach	PAUL HOWE	2/4/2019	\$779.84	January Service Paid in February	
Ach	CHRISTOPHER KOSTIK	2/4/2019	\$591.87	January Service Paid in February	
Ach	BRENT A. LAWRENCE	2/4/2019	\$977.97	January Service Paid in February	
Ach	DOMINIQUE SCHILKE HILL	2/4/2019	xxxxx	January Service Paid in February	
Ach	Leroy Schommer	2/4/2019	\$779.84	January Service Paid in February	
10136	GALLAGHERS	2/4/2019	\$20,280.00	Snow Removal	
10137	MVEC	2/4/2019	\$875.24	Electric	
10138	Scott County Association	2/4/2019	\$2,226.96	2018 Scale payment	

10139	SW	2/4/2019	\$38.91	Agenda-Dec 3 Board Meeting	
			\$190,818.29	Final total	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn February 4, 2019 Credit River Township Meeting: Supervisor Lawrence

Second: Supervisor Howe

Motion Passed: 4-0

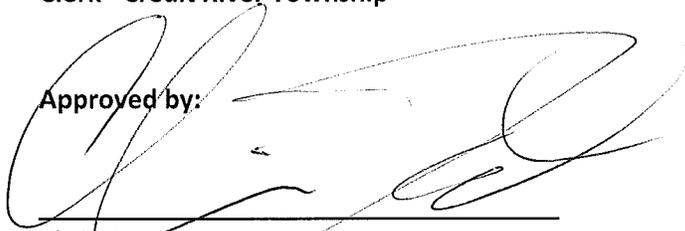
The February 4, 2019 Credit River Township Board Meeting was adjourned at 7:30 pm.

Recorded by:



**Karen Donovan
Clerk - Credit River Township**

Approved by:



**Chris Kostik
Chairman
Credit River Township**