

## **Credit River Township Board Meeting**

**Monday, March 4, 2019**

### **Board Meeting Minutes**

**Members Present: Chairman Kostik, Supervisor Lawrence, Supervisor Schommer, Supervisor Howe**

**Members Absent: Vice Chairman Novak**

**Others Present: Engineer Nelson, Attorney Ruppe, Treasurer Hill, Clerk Donovan**

Chairman Kostik called the March 4, 2019 Board Meeting to Order at 6:00 pm, Pledge of Allegiance

#### **1. Approve or Amend Agenda**

**Motion to approve the Agenda: Supervisor Lawrence**

**Second: Supervisor Howe**

**Motion Passed: 4-0**

#### **2. Consent Agenda**

**1) February 4, 2019 Meeting Minutes**

**2) February 6, 2019 Board of Audit Minutes**

**Motion to approve the Consent Agenda: Supervisor Lawrence**

**Second: Supervisor Schommer**

**Motion passed: 4-0**

#### **3. Open Forum**

- Scott County Deputy attended meeting for a brief overview of activity in the township.
- Commissioner Tom Wolf –  
Accident study being done on Natchez and 185<sup>th</sup>.
- Duane Shambour, 6331 Sue Ann Ln., Currently his mailbox is located on the property of 16170 St. Francis Ln. Mr. Shambour requested the board review the location of his mailbox, which is within the CRT right of way and give permission for his mailbox to remain in the current location within the Credit River township right of way.

**Motion to give permission for Duane Shambour, 6331 Sue Ann Ln, to have his mailbox located in the current location on 16170 St. Francis Ln, within the Credit River Township right of way: Supervisor Schommer  
Second: Supervisor Lawrence  
Motion Passed: 4-0**

**4. Old Business**

**5. New Business**

**1) Infrastructure Development Fees**

Attorney Ruppe reviewed the recent Supreme Court decision Harsted vs. Woodbury.

**Motion to approve Resolution 2019-01 supporting legislation authorizing infrastructure development fees: Supervisor Howe  
Second: Supervisor Lawrence  
Motion Passed: 4-0**

Clerk Donovan will forward Resolution 2019-01 to the City of Prior Lake.

**2) Flooding Runoff, Territory**

Supervisor Lawrence reviewed culvert flooding on Prairie Grass Pass, where three frozen culverts have been cleared once. Engineer Nelson will look again at options later in the summer.

**6. Road Report**

**1) Thanks from resident**

Supervisor Howe received a letter from a resident complimenting the township on the snow plowing in their neighborhood.

**7. Engineer's Report**

**1) 2017 Overlay Project Final Payment**

Engineer Nelson requested the release of the retainage for the 2017 Overlay Project of Valley Oaks and Century to McNamara Contracting in the amount of \$9,254.84.

**Motion to release the retainage of \$9,254.84 to McNamara Contracting for the Valley Oaks and Century Overlay Project: Supervisor Schommer  
Second: Supervisor Howe  
Motion Passed: 4-0**

**2) 2019 Seal Coat Project**

Engineer Nelson reviewed the 2019 Seal Coat Project which includes: 165 St E, 167 St E, 169<sup>th</sup> St. E. 180<sup>th</sup> St. E., Jennifer Ln., Cleary Lake Ct., Brookwood, Eagleview and four

basketball courts (Creekwood, Casey's Park, Franciscan and Scottview). Engineer Nelson has not been able to view the road surfaces yet. Brookwood and Eagleview patching will need to be done first prior to sealcoating. Crack filling is also planned for Creekwood. Seal Coat Project estimate is \$144,000. Engineer Nelson will send out project for quotes.

**3) 210<sup>th</sup> and Nevada**

Engineer Nelson estimated the project at \$900,000, with \$63,000 contingency. Right turn lane Alternate "1" estimate is \$160,000 & will be paid from the turn lane account.

**Motion to approve Resolution 2019-02 Approving plans and specification and ordering advertisement for bids for 210<sup>th</sup> St E and Nevada Ave: Supervisor Lawrence**

**Second: Supervisor Howe**

**Motion Passed: 4-0**

**Motion to approve Resolution 2019-03 Declaring Intent to reimburse certain expenditures from the proceeds of improvement bond to be issued by the township:**

**Supervisor Schommer**

**Second: Supervisor Howe**

**Motion Passed: 4-0**

Project will go out for bid in April.

**4) Gallagher Park**

Engineer Nelson presented the preferred concept for Gallagher Park Ghost Plat. Next step is to submit the Land Use Permit Application, which will need to be signed by property owner-Trustee, submit fees to Scott County and provide Township recommendation.

**Motion to recommend the approval of the preliminary plat and final plat for Gallagher Park. Supervisor Howe**

**Second: Supervisor Schommer**

**Motion Passed: 4-0**

**8. Treasurer Report**

**1) Transfer Funds**

Treasurer Hill requested a transfer of \$130,000 from savings to checking.

**Motion to approve the transfer of \$130,000 from savings to checking for the payment of claims: Supervisor Schommer**

**Second: Supervisor Lawrence**

**Motion Passed: 4-0**

## 2) Audit status

Treasurer Hill advised the auditors from Abdo, Eick & Meyers will present the 2018 Audit Report at the April 8<sup>th</sup> Board Meeting.

## 9. Clerk's Report

### 1) Annual Meeting

Clerk Donovan reviewed the agenda for the 2019 Annual Meeting.

## 10. Town Hall

### 11. Review and Pay Bills

Check #	Vendor	Date	Amount	Comments
10143E	Minnesota Rev	3/4/2019	\$351.96	State Withholding
10142E	EFTPS	3/4/2019	\$2,227.02	Fed W/H, Fica, Medicare
10141E	Pera	3/4/2019	\$878.95	Pera
10140E	Visa Card	3/4/2019	\$214.40	iContact, office max, Carbonite back up, Supplies
ach	Karen Donovan	3/4/2019	xxxx	Feb Service Paid in March & Reimbursement
ach	Paul Howe	3/4/2019	\$849.44	Feb Service Paid in March
ach	Chris Kostik	3/4/2019	\$643.02	Feb Service Paid in March
ach	Brent Lawrence	3/4/2019	\$1,276.91	Feb Service Paid in March & Reimbursement
ach	Dominique Schilke Hill	3/4/2019	xxxx	Feb Service Paid in March & Reimbursement
ach	Leroy Schommer	3/4/2019	\$849.44	Feb Service Paid in March
Paid Chk# 001140	Al Novak	3/4/2019	\$542.86	Feb Service Paid in March
Paid Chk# 001141	BRENT ANDERSON	3/4/2019	\$50.00	Mailbox Damaged 20561 Bonne Av
Paid Chk# 001142	BRUCE OWENS	3/4/2019	\$50.00	Mailbox Damage 19130 Margaret
Paid Chk# 001143	BRYAN ROCK PRODUCTS INC	3/4/2019	\$741.24	2018 Winter Road Mtc
Paid Chk# 001144	CENTERPOINT ENERGY	3/4/2019	\$176.53	Acct#5179787-6; Town Hall Gas
Paid Chk# 001145	CHRIS MARKER	3/4/2019	\$50.00	Mailbox Damage 20206 Lynn Driv
Paid Chk# 001146	CHRISTINE OLSEN	3/4/2019	\$50.00	Mail box damage 7800 Painted S
Paid Chk# 001147	CINTAS	3/4/2019	\$122.52	Townhall rug
Paid Chk# 001148	CITY OF LAKEVILLE	3/4/2019	\$615.10	Plowing & Deicing Judicial Road
Paid Chk# 001149	COLLABORATIVE PLANNING LLC	3/4/2019	\$4,727.25	Planner
Paid Chk# 001150	COURI & RUPPE, P.L.L.P.	3/4/2019	\$3,075.00	Legal Fees
Paid Chk# 001151	DANIEL SMITH	3/4/2019	\$50.00	Mailbox Damage 20195 Lynn Driv
Paid Chk# 001152	DAVID SCAGELL	3/4/2019	\$50.00	Mailbox damaged 19325 Foxfield
Paid Chk# 001153	ECM PUBLISHERS INC	3/4/2019	\$24.54	Agenda - 02/04/2019 Board Meet
Paid Chk# 001154	GALLAGHERS	3/4/2019	\$54,295.50	February Winter Road Mtc
Paid Chk# 001155	GOLIATH HYDRO-VAC INC	3/4/2019	\$1,237.50	7786 - Jet two Driveway frozen
Paid Chk# 001156	GOPHER STATE ONE CALL	3/4/2019	\$91.80	Billable Tickets
Paid Chk# 001157	HAKANSON ANDERSON ASSOC INC	3/4/2019	\$38,484.17	Crescent Curve
Paid Chk# 001158	NUVERA COMMUNICATIONS INC	3/4/2019	\$659.56	Acct#141989 - Town Hall Intern
Paid Chk# 001159	MARKS BOBCAT SERVICE, INC.	3/4/2019	\$2,150.00	Snow Plowing
Paid Chk# 001160	MCNAMARA CONSTRUCTION	3/4/2019	\$9,254.84	Final Pay app 2017 residential
Paid Chk# 001161	MIKES SEPTIC SERVICE	3/4/2019	\$350.00	Hot Jetting Open drain - Townh
Paid Chk# 001162	NATURAL SYSTEMS UTILITIES MN	3/4/2019	\$5,786.92	CSTS Operator
Paid Chk# 001163	PAUL COGLITORE	3/4/2019	\$50.00	Mailbox Damages 19167 Foxfield
Paid Chk# 001164	SARAH LEVOIR	3/4/2019	\$650.00	Consulting
Paid Chk# 001165	SCOTT COUNTY TREASURER	3/4/2019	\$2,550.00	SCALE

Paid Chk# 001166	SW NEWSMEDIA	3/4/2019	\$38.91	Agenda - Jan 7 Board Meeting
Paid Chk# 001167	U.S. BANK EQUIPMENT FINANCE	3/4/2019	\$143.25	Acct#1388554; Lease Payment Co
Paid Chk# 001168	XCEL ENERGY	3/4/2019	\$13.01	Acct#51-6509820-6; St. Francis
Paid Chk# 001169	DAVID MORAN	3/4/2019	\$50.00	Damaged Mail box 19184 Margaret
Paid Chk# 001170	FRED DAMICO	3/4/2019	\$65.72	CSTS Credit Moved
Paid Chk# 001171	MICHELLE TOTTEN	3/4/2019	\$146.25	CSTS Credit Moved
Paid Chk# 001172	MVEC	3/4/2019	\$871.07	Acct#777628301 - MHSP Electric
Paid Chk# 001173	SCOTT COUNTY SURVERYORS OFFICE	3/4/2019	\$300.00	Survey Plat Fee Gallagher Park Concept
Paid Chk# 001174	SCOTT COUNTY TREASURER	3/4/2019	\$2,335.00	Permit - Gallagher Park Concept
			\$141,405.22	

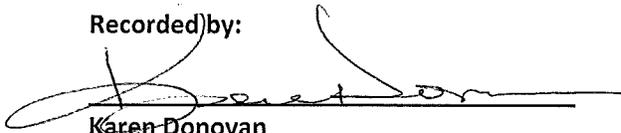
**12. Adjourn**

There being no further business before the Town Board, a motion to adjourn was heard.

**Motion to adjourn March 4, 2019 Credit River Township Meeting: Supervisor Lawrence  
Second: Supervisor Howe  
Motion Passed: 4-0**

**The March 4, 2019 Credit River Township Board Meeting was adjourned at 7:25 pm.**

Recorded by:



**Karen Donovan  
Clerk - Credit River Township**

Approved by:



**Chris Kostik  
Chairman  
Credit River Township**