

Credit River Township Board Meeting

Monday, November 4, 2019 6pm

Meeting Minutes

Members Present: Chairman Kostik, Vice Chairman Novak, Supervisor Lawrence, Supervisor Schommer, Supervisor Howe

Others Present: Engineer Nelson, Attorney Ruppe, Treasurer Hill, Clerk Donovan

6PM: Call November 4, 2019 Board Meeting to Order, Pledge of Allegiance

1. Approve or Amend Agenda

Engineer Nelson requested to add Hampshire Ave to Road Report as Item 2 and Final Payment of 2018 CIP as item 3 under Engineers Report.

Motion to approve agenda as amended: Supervisor Lawrence

Second: Vice Chairman Novak

Motion Passed: 5-0

2. Consent Agenda

1) October 7, 2019 Board Meeting Minutes

Motion to approve Consent Agenda: Supervisor Lawrence

Second: Supervisor Howe

Motion Passed: 5-0

3. Open Forum

- Deputy Amy Lueck presented the Crime Report for township.
- Tom Wolf- Scott County Commissioner advised CR21/HWY 13 project opening soon. Updated the board on the pumping of McMahan Lake.

4. Old Business

5. New Business

1) Heritage Links Liquor License

Mark Zweber from Heritage Links appeared before the board to renew the annual Liquor License for Heritage Links Golf Course

Motion to approve Resolution 2019-18 approving the recommendation to renew the Liquor License for the Heritage Links Golf Course. Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 5-0

2) 20511 Monterey Ave – Ericksmoen

Rod Ericksmoen, 20511 Monterey Ave. is requesting a second driveway due to hardship. He advised a culvert would be added. Hardship is due to topography and potential impact on septic system issues. Question by board to the requested driveway location and whether it conflicted with an alternate septic site location.

Motion to approve the secondary driveway for 20511 Monterey Ave. due to hardship, contingent on engineer review of secondary septic location. Supervisor Schommer
Second: Vice Chairman Novak
Motion Passed: 5-0

3) CSAH 21 and CSAH 91 Intersection Safety Study and Open House

Scott County completed a study on the CSAH 21 and CSAH 91 intersection with recommendations reviewed by Engineer Nelson. Reduced Conflict intersection recommended by the Scott County Consultant. An Open House will be held at Credit River Township on Tuesday, November 19 from 4:30 – 6:00.

Engineer Nelson stated this design does work well with passenger traffic, more difficult with truck traffic. Concern expressed by the board that this would not have prevented the accidents with right hand turns onto CR21 from CSAH 91.

4) Ordinance Amending Weed Ordinance No. 2008-01

Attorney Ruppe presented an amendment to Ordinance No 2008-01. Amendment was made to state the township is not responsible for removing noxious weeds from ROW.

“Local road authorities shall not be responsible for removal of noxious weeds within their established rights-of-way which shall be the responsibility of the underlying owner, possessor or occupier of the land upon which the noxious weeds are located.”

Motion to amend Ordinance No. 2008-.01 with Ordinance No. 2019-01: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 5-0

5) City of Prior Lake Comprehensive Plan

Motion to have Planner Nash advise the City of Prior Lake of "No Comment" regarding the City of Prior Lake 2040 Comprehensive Plan: Vice Chairman Novak

Second: Supervisor Schommer

Motion Passed: 5-0

6. Road Report

1) Culvert north of 18210 Murphy Lake Blvd

Supervisor Howe reviewed an issue regarding the culvert north of the property located at 18210 Murphy Lake Blvd. Water is backing up into yard. Supervisor Howe looked at property and culvert is clear. Photo of the culvert is in dropbox.

Supervisor Schommer and Supervisor Howe will do a site visit

2) Hampshire Ave

Engineer Nelson advised significant patching is needed on Hampshire Ave. Much of the patching budget will be used on Grey Fox Estates. Engineer Nelson recommends it may be possible to do a thin overlay on Hampshire instead of patching. Engineer Nelson will prepare an estimate for an overlay on Hampshire.

7. Engineer's Report

1) Consider Feasibility Report for Grey Fox Overlay Improvement Project

Engineer Nelson reviewed the Feasibility Report for the Grey Fox Estates proposed overlay capital improvement project. Cost projection of the overlay is \$492,000, with 82 benefiting properties. The estimated assessment is \$3,000 per property. Bernard Ave and Broadview Dr. will be done in 2021, due to the Lake Estates development.

Motion to approve Resolution 2019-19 approving the Grey Fox Estates Feasibility Report and calling for a Public Improvement Hearing on Monday, December 16, 2019 at 6:45: Supervisor Lawrence

Second: Vice Chairman Novak

Motion Passed: 5-0

2) Consider Feasibility Report for Monterey Heights/South Passage Improvement Project

Engineer Nelson reviewed the Feasibility Report for the Monterey Heights/South Passage Improvement Overlay Project. The project estimated cost is \$339,150, with 57 benefiting properties. The estimated assessment is \$2,795 per property.

Motion to approve Resolution 2019-20 approving the Monterey Heights/South Passage Feasibility Report and calling for a Public Improvement Hearing on Monday, December 16, 2019 at 6:00pm: Supervisor Schommer

Second: Vice Chairman Novak

Motion passed: 5-0.

3) Final Payment 2018 CIP

Engineer Nelson advised the 2018 overlay projects have been completed, all paperwork and turf establishment done. Retainage of \$5,070.41 is recommended for payment to Hardrives Inc.

**Recommend final payment of \$5,070.41 to Hardrives, Inc for work done on the 2018 CIP: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 5-0**

8. Treasurer Report

1) Transfer of Funds

Treasurer Hill requested a transfer of \$35,000 from saving to checking for the payment of claims.

**Motion to approve the transfer of \$35,000 from savings to checking: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 5-0**

Treasurer Hill reviewed the CSTS and is recommending a possible rate increase for Territory CSTS.

**Motion to approve a Rate Hearing for Territory CSTS at 7:30 pm on December 16, 2019. Supervisor Schommer
Second: Vice Chairman Novak
Motion Passed: 5-0:**

9. Clerk's Report

10. Town Hall

11. Review and Pay Bills

Check Number	Vendor	Date	Amount	Comments
Paid Chk# 010184E	EFTPS	11/4/2019	\$2,425.18	FICA WH
Paid Chk# 010185E	MINNESOTA REVENUE MW5	11/4/2019	\$329.26	State WH
Paid Chk# 010186E	PERA	11/4/2019	\$916.37	PERA

Paid Chk# 010187E	VISA COMMUNITY CARD	11/4/2019	\$170.58	iContact - Oct
Paid Chk# 010377	SOUTHWEST NEWSPAPERS	10/7/2019	(\$149.82)	Agenda Aug 5
Paid Chk# 010381	Novak, Alan J	11/5/2019	\$641.06	Service in october paid in November
Paid Chk# 010382	95 PRINTING	11/4/2019	\$88.00	Township receipt booklets
Paid Chk# 010383	BANYON DATA SYSTEMS	11/4/2019	\$795.00	Banyon Fund Support
Paid Chk# 010384	BKJ EXCAVATING	11/4/2019	\$7,017.00	Murphy Lake Blvd
Paid Chk# 010385	BLUE NET INC	11/4/2019	\$1,012.54	365 Business Essentials subscr
Paid Chk# 010386	CENTERPOINT ENERGY	11/4/2019	\$22.98	Town Hall Gas
Paid Chk# 010387	CHORES AND MORE BY HEIDI INC	11/4/2019	\$85.00	Town Hall Cleaning
Paid Chk# 010388	CINTAS	11/4/2019	\$92.98	Townhall rug
Paid Chk# 010389	COLLABORATIVE PLANNING LLC	11/4/2019	\$3,682.25	Planer
Paid Chk# 010390	COLLINS TREE CARE, INC	11/4/2019	\$500.00	Casey Parkway E/27 remove trip
Paid Chk# 010391	COURI & RUPPE, P.L.L.P.	11/4/2019	\$8,880.00	Crescent Curve Escrow
Paid Chk# 010392	DALE KUCHINKA	11/4/2019	\$3,256.00	Ditch mowing 9/19
Paid Chk# 010393	ECM PUBLISHERS INC	11/4/2019	\$29.75	October 7 Agenda
Paid Chk# 010394	GOLIATH HYDRO-VAC INC	11/4/2019	\$5,802.50	Casey Pkwy Vac & Jet Culverts
Paid Chk# 010395	GOPHER STATE ONE CALL	11/4/2019	\$18.90	Territory tickets
Paid Chk# 010396	HAKANSON ANDERSON ASSOC INC	11/4/2019	\$0.00	Voided
Paid Chk# 010397	HARDRIVES, INC.	11/4/2019	\$5,070.41	2018 Harvest Hills - Final Pay
Paid Chk# 010398	MARKS BOBCAT SERVICE, INC.	11/4/2019	\$8,075.00	Holding Pond Monterey
Paid Chk# 010399	NATURAL SYSTEMS UTILITIES MN	11/4/2019	\$11,842.43	CSTS
Paid Chk# 010400	SAFETY SIGNS	11/4/2019	\$50.00	Sandbags
Paid Chk# 010401	SCOTT SOIL & WATER CONSV DIST	11/4/2019	\$2,528.00	Building Permit Inspections
Paid Chk# 010402	SCOTT STEFFEN	11/4/2019	\$956.00	Escrow Return Detached Garage
Paid Chk# 010403	SW NEWSMEDIA	11/4/2019	\$149.82	Agenda Aug 5
Paid Chk# 010404	U.S. BANK EQUIPMENT FINANCE	11/4/2019	\$102.36	Acct#1388554; Lease Payment Co
Paid Chk# 010405	XCEL ENERGY	11/4/2019	\$12.41	Acct#51-6509820-6; St. Francis
Paid Chk# 010406	HAKANSON ANDERSON ASSOC INC	11/11/2019	\$34,821.01	General Non-Road Engineering
Paid Chk# 500069E	Monthly Pay ACH	11/5/2019	\$8,751.04	
			\$107,974.01	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn the November 4, 2019 Credit River Township Meeting: Supervisor Howe

Second: Supervisor Lawrence

Motion Passed: 5-0

The November 4, 2019 Credit River Township Board Meeting was adjourned at 7:45 pm.

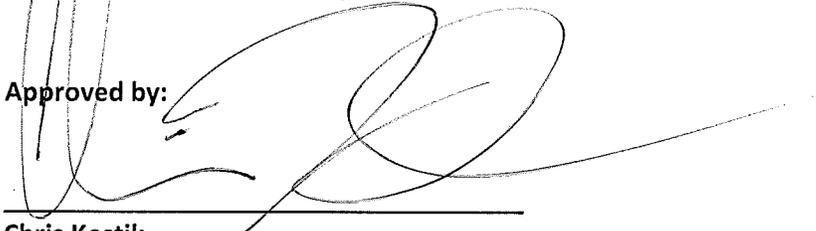
Recorded by:



Karen Donovan

Clerk - Credit River Township

Approved by:



Chris Kostik

Chairman

Credit River Township