Credit River Township Board Meeting

Monday, February 3, 2020 6pm

Meeting Minutes

Members Present: Chairman Kostik, Vice Chairman Novak, Supervisor Lawrence, Supervisor Schommer, Supervisor Howe

Others Present: Treasurer Hill, Deputy Clerk Donovan

6PM: Call February 3, 2020 Board Meeting to Order, Pledge of Allegiance

1. Approve or Amend Agenda

Chairman Kostik removed Item 1 Kane Lawsuit Update from New Business and added 2040 Comp Plan as Item 1 under Old Business. Supervisor Howe added MS4 Permit Fees to New Business as Item 1. Treasurer Hill added Audit as Item 1 and Funds Transfer as Item 2 under Treasurer Report.

Motion to approve the agenda as amended. Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 5-0

2. Consent Agenda
   1) January 6, 2020 Board Meeting Minutes

Motion to approve the Consent Agenda. Supervisor Lawrence
Second: Vice Chairman Novak
Motion Passed: 5-0

3. Open Forum

Chairman Kostik opened the Open Forum:

- Scott County Commissioner Wolf updated the Board on the County Informational Workshop being held on the Refugees possibly coming into the county.

4. Old Business
   1) 2040 Comp Plan

Chairman Kostik advised comments were received from the Met Council on the 2040 Comp Plan. Planner Nash and Engineer Nelson will address the comments and will respond to the Met Council. Timeline for final Met Council approval is possibly April or May.
Chairman Kostik requested a workshop on March 24 at 6pm at the townhall to review ordinances.

2) MS4 Permitting

Email received stating MS4 permitting fees are being proposed to increase from $400 every 5 years to $2,000 every year. The Board will direct Engineer Nelson to submit comments during the comment period.

5. New Business

6. Road Report

7. Engineer’s Report

8. Treasurer Report
   1) Audit

Treasurer Hill advised the annual audit was completed. Auditors will attend the March 2 Board meeting.

2) Fund Transfer

   • Treasurer Hill requesting a fund transfer of $31,810 from 2009 Bond Fund to Capital 401 Bond.

   Motion to approve the transfer of $31,810 from the 2009 Bond Fund to the Capital 401 Fund, contingent on Attorney review of the resolution language:
   Vice Chairman Novak
   Second: Supervisor Howe
   Motion Passed: 5-0

   • Treasurer Hill requested a transfer to make a correction for the insurance claim funds received from Creekwood road damage in the amount of $9,829, which were put in the Park Fund and should be in the Road Fund.

   Motion to approve the transfer of $9,829 from the Park Fund to the Road Fund to correct the entry of the insurance claims funds received for the road damage to Creekwood, contingent on the Attorney review of the resolution language. Supervisor Schommer
   Second: Vice Chairman Novak
   Motion Passed: 5-0

   • Treasurer Hill advised the auditors are requesting forfeited Escrow funds and Access Escrow Funds to be reclassified to the Capital 401 Fund in the amount of $35,636.
Motion to transfer $35,636 from the Escrow Fund to the Capital 401 Fund from forfeited escrows, contingent on Attorney review of the resolution language:
Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 5-0

9. Clerk’s Report

10. Town Hall
   1) Nuvera Internet Upgrade

   Supervisor Howe advised a notice was received from Nuvera stating Internet costs are increasing and an upgrade is required. Supervisor Howe will investigate VoIP as an option to a land line which will reduce costs.

11. Review and Pay Bills
   1) Transfer Funds

   Treasurer Hill requested the transfer $180,000 from savings to checking for the payment of claims.

   Motion to approve the transfer of $180,000 from Savings to Checking for the payment of claims: Supervisor Lawrence
   Second: Supervisor Howe
   Motion Passed: 5-0

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Paid Chk# 010493  GALLAGHERS  2/3/2020  $24,336.75
Paid Chk# 010494  GOPHER STATE ONE CALL  2/3/2020  $50.00
Paid Chk# 010495  HAKANSON ANDERSON ASSOC INC  2/3/2020  $12,367.60
Paid Chk# 010496  NUVERA COMMUNICATIONS INC  2/3/2020  $693.71
Paid Chk# 010497  MARKS BOBCAT SERVICE, INC.  2/3/2020  $1,735.00
Paid Chk# 010498  MATIT  2/3/2020  $1,000.00
Paid Chk# 010499  MIKES SEPTIC SERVICE  2/3/2020  $550.00
Paid Chk# 010500  MVEC  2/3/2020  $1,024.20
Paid Chk# 010501  NATURAL SYSTEMS UTILITIES MN  2/3/2020  $10,014.21
Paid Chk# 010502  ROADKILL ANIMAL CONTROL  2/3/2020  $93.00
Paid Chk# 010503  SCOTT COUNTY ASSOCIATION TWPS  2/3/2020  $2,208.40
Paid Chk# 010504  SCOTT COUNTY TREASURER  2/3/2020  $190.00
Paid Chk# 010505  SCOTT SOIL & WATER CONSV DIST  2/3/2020  $1,548.00
Paid Chk# 010506  SW NEWSMEDIA  2/3/2020  $310.58
Paid Chk# 010507  TRANS-ALARM INC.  2/3/2020  $95.85
Paid Chk# 010508  U.S. BANK EQUIPMENT FINANCE  2/3/2020  $102.36
Paid Chk# 010509  XCEL ENERGY  2/3/2020  $12.54
Direct Deposit ach  Old National  2/4/2020  $8,886.07
Paid Chk# 010479  Alan J Novak  2/4/2020  $703.11
Total  $198,345.43

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn the February 3, 2020, Credit River Township Meeting: Supervisor Lawrence
Second: Vice Chairman Novak
Motion Passed: 5-0

The February 3, 2020 Credit River Township Board Meeting was adjourned at 6:55pm.

Recorded by:  

Approved by:

_________________________________________________________  

Karen Donovan  
Clerk - Credit River Township  

Chris Kostik  
Chairman - Credit River Township