Credit River Township Board Meeting

Monday, February 1, 2021 6:00pm

Minutes

6:00PM: Call February 1, 2021 Board Meeting to Order, Pledge of Allegiance

Chairman Kostik opened the February 1, 2021 Board Meeting with the Pledge of Allegiance.

Roll Call:

Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Howe – Aye
Supervisor Lawrence – Aye
Supervisor Schommer – Absent

Credit River Township Attendance:

At Town Hall: Chairman Kostik, Vice Chairman Novak, Supervisor Howe
Board Members Present via GoToMeeting application: Supervisor Lawrence

Others Present via GoToMeeting Application: Attorney Ruppe, Planner Nash
Other Present at Town Hall: Treasurer Hill, Clerk Donovan

Residents attending online: 5
Residents attending at town hall: 5

1. Approve or Amend Agenda

Chairman Kostik asked for Approval of Agenda or Amendments
Hearing no changes, a motion was requested to approve Agenda.

Motion to approve agenda as stated: Supervisor Howe
Second: Vice Chairman Novak

Roll Call:

Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Howe – Aye
Supervisor Lawrence – Aye

2. Consent Agenda Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Board member specifically
requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the agenda under Old Business.

1) Ordinance #2021-02 -- Floodplain Ordinance (CN)
2) January 6, 2021 Meeting Minutes (KD)
3) Burnsville Comprehensive Plan Amendment (CN)
4) TR Reports (DH)

Motion to approve Consent Agenda: Vice Chairman Novak
Second: Supervisor Lawrence

Roll Call:

Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Howe – Aye
Supervisor Lawrence – Aye
Motion Passed: 4-0

3. Open Forum The public forum is intended to afford the public an opportunity to address concerns to the Board. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Board may discuss but will not take formal action on public forum presentations.

Chairman Kostik requested to add “Sheriff’s Report” to agenda going forward after the “Approve or Amend Agenda”.

At town hall:
Commissioner Wolf: Scott County building Construction update. Scott County Board will be remote for several months during the upcoming move. Road Projects – 13 & 8 round about planned. COVID-19 vaccinations are going out as soon as they get them. Vaccination information available on the Scott County website.

Remote:
NA

4. Old Business

1) Netwave online update (BL)
Supervisor Lawrence introduced Perry Mulcone from Scott County to give an update on the Netwave Broadband. Perry Mulcone advised operation issues being addressed. Services being installed at about 50 per week. 500 currently installed, 570 waiting to install. Perry Mulcone will be contacting Netwave to address concerns with the amount of time in contacting interested residents in installation and response time with Netwave.

Interested residents across Scott County can sign up at www.NetwaveBroadband.net (Preferred)
2) **2021-2026 Markley Lake Drawdown Cost Share Agreement.** Consider approval (CK)

Chairman Kostik advised water level will continue to be issue with Markley Lake. Recommends extending cost sharing agreement for drawing down the water level with Scott County and Prior Lake.

**Motion to approve cost sharing agreement extension with a 5-year agreement for Markley Lake between Credit River, Prior Lake and Scott County.** Vice Chairman Novak  
Second: Supervisor Howe

**Roll Call:**

Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye  
Motion Passed: 4-0

3) **Incorporation Update (CK)**

Chairman Kostik advised Credit River received the order granting the incorporation of Credit River on January 29, 2021.

The Election of a Mayor and four council seats will be held on May 11, 2021 and Credit River will officially become a city at that point.

5. **New Business**  
1) **Agreement to Move Home – 6127 170th St E (CN)**

Planner Nash advised an existing home at 6127 170th St E will be removed per the proposed Home Removal Agreement and a home from Lakeville property will be moved to property. Supervisor Lawrence asked Planner Nash if all ordinances were met, Planner Nash confirmed all ordinances were met and is recommending approval of Home Removal Agreement.

**Motion to approve the Home Removal Agreement for 6127 170th St. E.:** Supervisor Howe  
Second: Vice Chairman Novak

**Roll Call:**

Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye  
Motion Passed: 4-0
2) **Ordinance # 2021-03 — Amendment to Fee Ordinance (CN).** Consider amendment related to pass-through fee for address markers.

Planner Nash advised the fee for address markers for new homes was not included in the Fee Ordinance. Address Markers were handled by Scott County in the past and will continue to manage this for the county. This fee will be collected with the building permits and will go through Scott County and will invoice Credit River.

**Motion to approve Ordinance # 2021-03 Amendment to the Fee Ordinance to add the fee for the address markers:** Vice Chairman Novak  
**Second:** Supervisor Howe

**Roll Call:**

Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Howe – Aye  
Supervisor Lawrence – Aye  
**Motion Passed: 4-0**

3) **Credit River Logo Development (CK)**

Chairman Kostik will do some research on ideas for a new Credit River Logo for a city.

6. **Road Report**
   1) **Road Weight Limits (ph)**

Supervisor Howe asked Engineer Andrew Vistad to make a map of the weight limits of the roads within Credit River. The map has been posted on website. There will be a correction to 170th as 5 ton.

7. **Engineer’s Report**

8. **Treasurer Report**
   1) **Auditors will present in March.**

   Treasurer Hill advised the auditor from Abdo will present the audit results at the March 1, 2021 Board Meeting.

9. **Clerk’s Report**
   1)  

10. **Town Hall**
    1)
11. Review and Pay Bills

1) Transfer

Treasurer Hill requested a transfer of $90,000 from savings to checking in the amount of $90,000 for the payment of claims.

Motion to approve the transfer of $90,000 from savings to checking. Vice Chairman Novak
Second: Supervisor Howe

Roll Call:

Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Howe – Aye
Supervisor Lawrence – Aye
Motion Passed: 4-0

Motion to Approve Claims as listed in the Check summary for February 1, 2021: Vice
Chairman Novak
Supervisor Lawrence

Roll Call:

Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Howe – Aye
Supervisor Lawrence – Aye
Motion Passed: 4-0

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Vendor</th>
<th>Date</th>
<th>Amount</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paid Chk#</td>
<td>010868 Novak, Alan J</td>
<td>2/2/2021</td>
<td>$703.11</td>
<td>January Service paid in Feb</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010869 ABD0 EICK &amp; MEYERS LLP</td>
<td>2/1/2021</td>
<td>$14,000.00</td>
<td>FYE 2 020 Audit – Progress Pay</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010870 BANYON DATA SYSTEMS</td>
<td>2/1/2021</td>
<td>$960.00</td>
<td>Payroll and Direct Deposit Support</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010871 BLUE NET INC</td>
<td>2/1/2021</td>
<td>$72.58</td>
<td>365 Business Subscription</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010872 BRYAN ROCK PRODUCTS INC</td>
<td>2/1/2021</td>
<td>$343.82</td>
<td>Winter Road Maintenance Dec</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010873 CHORES AND MORE BY HEIDI INC</td>
<td>2/1/2021</td>
<td>$170.00</td>
<td>Town Hall Cleaning</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010874 CINTAS</td>
<td>2/1/2021</td>
<td>$133.80</td>
<td>Township Rugs</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010875 CITY OF LAKEVILLE</td>
<td>2/1/2021</td>
<td>$2,303.27</td>
<td>Judicial Road Shared Expenses</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010876 COURI &amp; RUPPE, P.L.L.P.</td>
<td>2/1/2021</td>
<td>$9,612.50</td>
<td>Attorney fees</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010877 ECM PUBLISHERS INC</td>
<td>2/1/2021</td>
<td>$310.25</td>
<td>Publishing</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010878 GALLAGHERS</td>
<td>2/1/2021</td>
<td>$17,546.25</td>
<td>Snow Removal</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010879 GOPHER STATE ONE CALL</td>
<td>2/1/2021</td>
<td>$67.55</td>
<td>Tickets</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010880 HAKANSON ANDERSON ASSOC INC</td>
<td>2/1/2021</td>
<td>$24,484.71</td>
<td>Engineer</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010881 MARKS BOBCAT SERVICE, INC.</td>
<td>2/1/2021</td>
<td>$13,757.19</td>
<td>Snow Removal and Project work</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010882 MIKES SEPTIC SERVICE</td>
<td>2/1/2021</td>
<td>$375.00</td>
<td>Territory CSTS Sites Pumping</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010883 NATURAL SYSTEMS UTILITIES MN</td>
<td>2/1/2021</td>
<td>$11,850.00</td>
<td>Operator</td>
</tr>
<tr>
<td>Paid Chk#</td>
<td>010884 NORTHWEST ASPHALT, INC</td>
<td>2/1/2021</td>
<td>$29,619.00</td>
<td>Hampshire Avenue Bituminous P</td>
</tr>
</tbody>
</table>
12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn the February 1, 2021, Credit River Township Meeting: Supervisor Howe
Second: Vice Chairman Novak

Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Howe – Aye
Supervisor Lawrence – Aye
Motion Passed: 4-0

The February 1, 2021 Credit River Township Board Meeting was adjourned at 6:50 pm.

Recorded by: [Signature]
Clerk-Credit River Township

Approved by: [Signature]
Chairman-Credit River Township