Credit River Township Board Meeting

Monday, April 5, 2021 6:00pm

Minutes – Final

6:00PM: Call April 5, 2021 Board Meeting to Order, Pledge of Allegiance

Board Members Credit River Townhall:
Chairman Kostik
Supervisor Schommer
Vice Chairman Novak

Board Members Present via remote:
Supervisor Lawrence
Supervisor Howe

Others Present via remote:
Engineer Nelson, Attorney Ruppe, Planner Nash

Others Present at Townhall
Treasurer Hill
Deputy Treasurer LeVoir

Residents attending online:
Residents attending at town hall:

Roll Call
Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Lawrence – Aye
Supervisor Schommer – Aye
Supervisor Howe - Aye

1. Approve or Amend Agenda

Chairman Kostik asked for any additions to the Agenda or a motion to approve as written
Supervisor Schommer added Hauling Rock as Item 7.1 & Patching as Item 7.2 under Road Report.

Motion to approve Agenda as amended: Supervisor Lawrence
Second: Vice Chairman Novak
Motion Passed: 5-0

Roll Call
Chairman Kostik – Aye
Vice Chairman Novak – Aye
2. **Sheriff Report**

Deputy Muelken from the Scott County Sheriff Department advised March had 129 calls –
Requested residents watch for fires during dry period and windy days.

3. **Consent Agenda** Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Board member specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the agenda under Old Business.

1) February 16, 2021 Meeting Minutes
2) March 1, 2021 Meeting Minutes

**Motion to approve the Consent Agenda: Supervisor Lawrence**
Second: Supervisor Howe

**Roll Call**
Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Lawrence – Aye
Supervisor Schommer – Aye
Supervisor Howe - Aye

**Motion Passed: 5-0**

4. **Open Forum** The public forum is intended to afford the public an opportunity to address concerns to the Board. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Board may discuss but will not take formal action on public forum presentations.

**Commissioner Wolf:**
- ½ cent will expire and will be going thru the renewal process.
- Political Signs were removed if in ROW by Scott County
- Vaccine process going well – Canterbury is a location and information can be found online
- Reminded residents that HOA’s are not handled by the county.

- Tom Briandt – Email on American Rescue Plan sent to board and stated Credit River will $640K. Mr. Briandt was requesting information how the board will use these funds. Chairman Kostik advised the Federal fund information has not been received yet and with the last COVID fund amount there were guidelines as to how the funds could be spent.
• **Bill Markert** – Cress View – Read letter regarding Housing availability and decision making to state level. (SF915 Bill)

  Request Board to write letter to representative (Pratt and Albright)

**Steve Wolf** Towering Oaks Tr- Is there a way to find out how many meetings the candidates have attended. Can a candidate forum be held to meet the candidates?

**Ron Sac**- Scottview Estates

  • Can the residents see candidate profiles? Chairman Kostik advised this is something that should be separate from the township business online. There has been interest from local papers to publish information about the candidates.
  • Reminded board about the gravel on Scottview Estates shoulders & Ponds – Board advised this is on the list and will be reviewed later in Spring.

**Paul Burke** – Candidates should be promoting and reaching out to residents.

**Richard Rogozinski**- Would prefer information on the candidates.

**Matt Prettyman** – Cty 27 rebuild – What can be expected this summer for the expansion Chairman Kostik advised that this is a county project – expansion to a four lane. Will start later in summer. Plan is available on the Scott Cty website.

Hearing no additional comments, the Open Forum was closed.

5. **Old Business**

   1) **NetWave Update (BL)**

Perry Mulcrone not in attendance. Presentation received and reviewed
Continue to refine the testing sites. Sign up on website to get into que. Recommend that residents review the FAQ prepared by Supervisor Howe which is on the Credit River website. Board should pass on information of any residents who contacts then regarding issues. Leadtime is now approx. three weeks. Credit will be given if service in not able to be received.

FAQ available on the Credit River website.

2) **Credit River Logo**

Contract written Crop Factor for design of the Credit River Logo not to exceed $5,000.

**Motion to approve the Crop Factor Contract for design of the Credit River Logo: Vice Chairman Novak**
Second: Supervisor Howe

Roll Call
Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Lawrence – Aye  
Supervisor Schommer – Aye  
Supervisor Howe - Aye

**Motion Passed: 5-0**

6. **New Business**

1) **Mark's Bobcat Mowing Quote (BL)**

Supervisor Lawrence advised the Mark's Bobcat quote received for mowing of the parks and townhall and foreclosed home. Supervisor Lawrence recommended the approval of the contract for 2021.

**Motion to approve the contract from Mark's Bobcat for 2021 Mowing of Parks, townhall and foreclosed homes: Supervisor Schommer**

Second: Vice Chairman Novak

**Roll Call**

Chairman Kostik – Aye  
Vice Chairman Novak – Aye  
Supervisor Lawrence – Aye  
Supervisor Schommer – Aye  
Supervisor Howe - Aye

**Motion Passed: 5-0**

2) **Website Redesign (PH)**

Supervisor Howe advised the website needs an update. Redesign is recommended and is recommending a study. Requesting board recommendation to do continued research for redesign and cost studies.

Request for RFP to be given to Attorney Ruppe. Supervisor Howe will work with Attorney Ruppe.

3) **Casey Park (BL)**

Supervisor Lawrence & Supervisor Schommer were looking at Casey Park and concerns with the overgrowth of trees. Recommend getting getting quotes to see how many dead trees would need to be cut down. Supervisor Lawrence will work with contractor. No developed trails but have been made. Residents use park and there are no additional plans for park currently. Look at meeting with residents of area to get input about the park future.

7. **Road Report**
1) **Rock Hauling**
Supervisor Schommer advised Klingberg will haul in rock, dust coating will be done after. Dust coating should be done the last week of May per Supervisor Lawrence.

2) **Patching**
Supervisor Schommer advised blacktop plants expected open next week. Franciscan area will be done.

8. **Engineer’s Report**
1) **SD Consulting Proposal for Wastewater Treatment Assessment**

Engineer Nelson reviewed Stonebridge wastewater facility requirement. Recommend approval of the SD Consulting proposal for the Stonebridge Wastewater Assessment of $6,720.

**Motion to approve the SD Consulting proposal for the Stonebridge wastewater assessment. Vice Chairman Novak**
**Second: Supervisor Howe**

Roll Call
- Chairman Kostik – Aye
- Vice Chairman Novak – Aye
- Supervisor Lawrence – Aye
- Supervisor Schommer – Aye
- Supervisor Howe - Aye

**Motion passed: 5-0**

2) **MS4 Permit Application Submittal**

Engineer Nelson Reviewed the requirement of MPCA. New permit material has been received. New educational training requirements are required. Memo done by EN with the changes and requirements. Ordinance will be needed for Pet Waste.

Engineer Nelson is asking for the board to approve him submitting the permit application to MPCA.

**Motion to approve Engineer Nelson to submit required MS4 permit application to MPCA:**
**Supervisor Schommer**
**Second: Vice Chairman Novak**

Roll Call
- Chairman Kostik – Aye
- Vice Chairman Novak – Aye
- Supervisor Lawrence – Aye
Supervisor Schommer – Aye
Supervisor Howe - Aye

Motion passed: 5-0

9. Treasurer Report

10. Clerk’s Report

1) Resolution Appointing Election Judges

Clerk Donovan requested the board approve Resolution 2021-17 appointing election judges for 2021.

Motion to approve Resolution 2021-17 Appointing election judges for 2021.
Supervisor Lawrence
Supervisor Novak

Roll Call
Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Lawrence – Aye
Supervisor Schommer – Aye
Supervisor Howe - Aye

Motion Passed: 5-0

11. Town Hall

12. Review and Pay Bills

1) Transfer

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<th>Check Number</th>
<th>Vendor</th>
<th>Date</th>
<th>Amount</th>
<th>Comments</th>
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<tr>
<td>Paid Chk# 010910</td>
<td>Novak, Alan J</td>
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<td>March Service Paid in April</td>
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<td>FYE 2020 Audit - Final Payment</td>
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<td>Territory Drainage Ponds - Bea</td>
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<td>Paid Chk# 010923</td>
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Paid Chk# 010924  SW NEWSMEDIA  4/5/2021  $456.01  Ordinance 2021-03
Paid Chk# 010925  U.S. BANK EQUIPMENT FINANCE  4/5/2021  $102.36  Acct#1388554; Lease Payment Co
Paid Chk# 010926  WH SECURITY  4/5/2021  $33.55  Monitoring Service thru 03/31/
Paid Chk# 1000966E  EFTPS  4/5/2021  $2,670.09  FICA 6.2 - Employee Amt
Paid Chk# 1000966E  MINNESOTA REVENUE MW5  4/5/2021  $412.12  State WH
Paid Chk# 1000967E  PERA  4/5/2021  $1,098.67  PERA - Employee Amt
Paid Chk# 1000966E  VISA COMMUNITY CARD  4/5/2021  $415.50  iContact - Mer, postage
Paid Chk# 5001886E  Monthly Pay ACH  4/6/2021  $9,034.02  March Service Paid in April

$43,436.16

Motion to approve the claims and payments as stated: Vice Chairman Novak
Second: Supervisor Schommer

Roll Call
Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Lawrence – Aye
Supervisor Schommer – Aye
Supervisor Howe - Aye

Motion Passed: 5-0

13. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to Adjourn the April 5, 2021 Planning Commission and Board Meeting: Supervisor Lawrence
Second: Supervisor Howe

Roll Call
Chairman Kostik – Aye
Vice Chairman Novak – Aye
Supervisor Lawrence – Aye
Supervisor Schommer – Aye
Supervisor Howe – Aye
Motion Passed: 5-0

The April 5, 2021 Credit River Planning Commission and Township Board Meeting was adjourned at 7:25 pm.

Recorded by: Approved by:
Karen Donovan
Clerk-Credit River Township

Chris Kostik
Chairman- Credit River Township