City of Credit River

Council Meeting Minutes

Credit River Government Center

Monday, August 2, 2021, at 6:00pm

6:00PM: Mayor Kostik Called the August 2, 2021, Credit River Council Meeting to Order, Pledge of Allegiance

Members Present: Mayor Kostik, Council Members Lawrence, Schommer, Novak, Stevens
Others Present: Treasurer Hill, Clerk Donovan
Others Present via remote: Attorney Ruppe, Engineer Nelson

1. Approve or Amend Agenda

Council Member Schommer added “Dust Coating” as Item 6 under General Business.

Motion to Approve the Agenda as Amended: Council Member Novak
Second: Council Member Lawrence
Motion Passed: 5-0

2. Sheriff Report

Deputy Muelken reviewed the July calls. Noted 150 general calls general. 0 Fire calls in July
Night to Unite on Aug 3, 2021 and will be going to around six areas in Credit River.

3. Consent Agenda Those items on the Council Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Councilmember specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed at the end of General Business.

1) June 7, 2021, Council Meeting Minutes
2) June 21, 2021, Planning Commission & Council Meeting Minutes
3) July 6, 2021, Council Meeting Minutes
4) South Passage Electrical Design Proposal
5) Memorandum of Understanding with Scott County for the Use and Maintenance of County GIS Address Database
6) Crescent Curve Letter of Credit Reduction

Motion to approve the Consent Agenda: Council Member Novak
Second: Council Member Stevens
Motion Passed: 5-0

4. Open Forum The public forum is intended to afford the public an opportunity to address concerns to the Board. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local
governmental topics rather than private or political agendas. The Council may discuss but will not take formal action on public forum presentations.

- Commission Wolf: CR 27 will be flagged for the next week, Scott County preliminary levy 3.99%.
- Mike Long: Spoke to Council about archery hunting on Credit River Property which he has been hunting for the last 2 years. Landowner near public property has been putting trails on Credit River property. Notifying board about the continued construction.

5. Public Hearings
   1) No Public Hearings Scheduled

6. General Business
   1) Planning Commission Applications (CK)

Seventeen applications were received for the Planning Commission positions and were reviewed by the Council members. A ranking was done by each Council Member and submitted as followed for the top five applicants.

Steve Wolf
Bill Markert
Amy Olson
Abe Zanto
Mark Siemers

Comments regarding the process:

- Mayor Kostik noted that the northern area of Credit River was not represented from the rankings as noted & majority of new development will occur in this area.

- Council Member Novak- Although the process was not set strictly by the ranking this can be adjusted and may adjust itself naturally.

- Council Member Stevens- Cautioned dividing the area. The Planning Commission would be looking at the best for the city and not their area.

- Council Member Lawrence – The seventeen applicants were all very qualified. The top choices would all be very good as Planning Commission members.

- Council Member Schommer- All choices are good. Believes the issue with area representation may work itself out through the years.

Motion to appoint Planning Commission members as stated by the top 5 ranking as Steve Wolf, Bill Markert, Amy Olson, Abe Zanto & Mark Siemers: Council Member Novak
Second: Council Member Lawrence

Emails for each Planning Commissioner will be assigned by the city. (Paul Howe)
Compensation for the Planning Commission proposed at $80 per meeting.

Motion to set compensation at $80/meeting: Council Member Novak
Second: Council Member Stevens
Motion Passed: 5-0
Liaison to Planning Commission will be Mayor Kostik and Council Member Schommer

Mayor Kostik asked for the newly appointed members to attend the August 16th Planning Commission Meeting as some of these areas may transfer to future meetings.

Training will be held by Planner Nash date TBD.

2) 2022 CIP (SN)

Engineer Nelson spoke on the proposed Capital Improvement Projects for 2022.
- Broadview Dr & Bernard Ave
- Turn lane Cty Rd 27 & 210th

- Overlays:
  o Natchez area will need to be discussed
  o Longview Ln

Seal Coating was paused due to issues with delamination. A process of micro-surfacing is being proposed (described as an ultra-thin overlay). Cost is 1.5 times the cost of a seal coat. Usually done on high traffic roads and not neighborhood local roads.

Estimates are based on best guess and will be dependent on cost factors such as oil.

Motion to approve the 2022 CIP as proposed. Council Member Schommer
Second: Council Member Novak
Motion Passed: 5-0

3) Schedule Country Court Neighborhood Meeting (SN)

Engineer Nelson requested to set a potential date for a neighborhood meeting to discuss the road conditions, future sewer, and water. Mostly an informational meeting so an Open House is suggested as a formal presentation will not be done.

Planning for at least 3-5 years out.

Open House: Country Court. Wednesday, September 22, 2021, from 6-8pm

Engineer Nelson to provide letter and addresses for property owners to Clerk Donovan for mailing

4) Logo Development Update (CK)

Logo will be done in black & white for the next meeting on August 16, 2021.

5) Staffing (CK)

Moving portion of permit duties from Planner Nash to Clerk Donovan. This is not a levy issue as this is done through the permit costs.

Administrator position to be budgeted for 2022.
Treasurer Hill has been in contact with the League of Minnesota for job descriptions.

6) Dust Coating (LS)

Major areas for dust coating to be done again. An additional 1,000 gallons is projected.

Motion to approve the additional dust coating: Council Member Novak
Second: Council Member Schommer
Motion Passed: 5-0

7. Councilmember Liaison Updates/Councilmember Reports

- Council Member Schommer updated that trees were cut on Natchez & Huntington Way.
- Mayor Kostik will be asking Scott County for an update on the home located on Normandale Road with trash/cars.
- Council Member Schommer updated that the gas utility work on Huntington Way is covered with utility permit. Project work will continue to be monitored for any road damage.
- Mayor Kostik advised radar signs to be added Thursday on 170th. There is an option to get data out of signs such as speed, number of of cars. Mayor Kostik will be looking at price for this functionality.

8. Approval of Claims Listing

Treasurer Hill advised there were claims of $303,376.81 and requested approval to pay claims.

Motion to approve claims as listed on Check Summary in the amount of $303,376.81: Council Member Novak
Second: Council Member Schommer
Motion Passed: 5-0
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<tr>
<th>Check</th>
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<th>Amount</th>
<th>Comments</th>
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<td>Paid Chk# 011040</td>
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<td>Territory HOA Credit River Tow</td>
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<td>Misc Escrow 7757 Prairie Grass</td>
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<td>COLLINS TREE CARE, INC</td>
<td>8/2/2021</td>
<td>$3,150.00</td>
<td>St. Francis Lanes remove trees</td>
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<td>Blade Gravel Roads</td>
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<td>Engineer</td>
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<td>$303,376.81</td>
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9. Adjourn

There being no further business before the City Council, a motion to adjourn was heard.

Motion to Adjourn the August 2, 2021, City Council Meeting: Council Member Novak
Second: Council Member Stevens
Motion Passed: 5-0

The August 2, 2021, City Council Meeting was adjourned at 7:18pm.

Recorded by: [Signature]
Karen Donovan
City Clerk-Credit River

Approved by: [Signature]
Chris Kostik
Mayor- Credit River

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