City Council Meeting
Monday, October 4, 2021, 6:00pm

Meeting Minutes

Council Members Present:
Mayor Kostik
Council Members: Novak, Lawrence, Schommer
Members Absent: Council Member Stevens
Others Present: Attorney Ruppe, Engineer Nelson, Planner Nash, Treasurer Hill, Clerk Donovan

Broadcast via Credit River YouTube Channel

Mayor Kostik called the October 4, 2021, Credit River City Council Meeting to Order at 6:00pm, Pledge of Allegiance

1. Approve or Amend Agenda

Mayor Kostik asked for any Amendments to the Agenda- hearing none a motion was requested to approve the Agenda.

Motion to approve the Agenda as presented: Council Member Lawrence
Second: Council Member Novak
Motion Passed: 4-0

2. Sheriff Update

Introduction of the new Sheriff Deputy Jeff Strack dedicated to Credit River.

Deputy Strack reviewed September Sheriff Report and mentioned no major issues. Cleary Lake Park has had car break ins and cautioned about leaving valuables in cars.

3. Consent Agenda Those items on the City Council Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a Council Member specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the agenda under Old Business.

   1) August 2, 2021, Meeting Minutes
   2) September 8, 2021, Meeting Minutes
   3) September 20, 2021, Meeting Minutes
   4) Adopt Resolution 2021-42 Adopting Assessment Roll for Towering Oaks Curve and Towering Oaks Trail
   5) Adopt Resolution 2021-43 Adopting Assessment Roll for 2021 Overlay Project
   6) TR Reports

Motion to approve the Consent Agenda: Council Member Lawrence
4. Open Forum The public forum is intended to afford the public an opportunity to address concerns to the City Council. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The City Council may discuss but will not take formal action on public forum presentations.

Mayor Kostik read the Open Forum requirements and asked for anyone interested in speaking to approach the podium and sign in. Hearing none, Mayor Kostik closed Open Forum.

5. Public Hearings

No Public Hearings scheduled.

6. General Business

1) Scott County Solid Waste Advisory Committee (SWAC) (CK)

Scott County contacted City to see if a representative from Credit River would like to be added to the SWAC. Council discussed and at this time a representative will not be designated to attend. Mayor Kostik will respond.

2) Parks (CK)

Mayor Kostik discussed receiving multiple requests for park improvements from residents such as Scottview and Casey Park areas. He recommended a need for long term plan for parks rather than just repairing adding when calls are received. He asked Planner Nash to discuss what other cities do for park planning.

Planner Nash discussed cities generally do a Park Dedication Fee Study. This will determine goals and what funds would be required. Also, similar to what Engineer Nelson does for road projects, a Capital Improvement Plan for Parks should be created.

Council Member Lawrence advised the lifespan for park equipment can be 15 years. The League of Cities can do park evaluations. He will research what other communities offer for parks.

As agreed by the council, Mayor Kostik asked Planner Nash to prepare a Park Dedication Study and review the current fees. Fees are updated yearly.

3) Resolution 2021-41: Approving a Preliminary Plat for The Ranch at Credit River

Planner Nash introduced Resolution 2021-41 Approving a Preliminary Plat for The Ranch of Credit River. The developer, Bill Feldman, was in attendance if the Council had any questions. The next step is the Final Plat which is in process. Currently grading is in process which is under the Grading Agreement.
Planning Commission recommended approval at the August 16th Planning Commission meeting.

**Motion to approve Resolution 2021-41 Approving a Preliminary Plat for a Development known as The Ranch of Credit River: Council Member Novak**
**Second: Council Member Schommer**
**Motion Passed: 4-0**

4) **Resolution 2021-40: Transferring 2012A Bond Funds**

Treasurer Hill explained that the Board had approved the payoff of 2012A Bond. Funds in the 2012A Bond Fund will need to be closed as recommended by the CPA firm and transferred to the 401 Fund and any future payments received will be transferred to the 401 Fund. Resolution 2021-40 approves the transfer of the remaining 2012A Bond Funds to the 401 Fund. Transfer $23,521.43 from the 2012 Bond Fund (Fund 320) the Capital Improvement Fund (Fund 401) and close out the 2012 GO Fund.

**Motion to approve Resolution 2021-40 Transferring 2012A Bond Funds to the 401 Fund.**
**Council Member Schommer**
**Second: Council Member Novak**
**Motion Passed: 4-0**

7. **Council Member Liaison Updates/Council Member Reports**

- Prior Lake Fire Department Presentation- Mayor Kostik received an email from Prior Lake regarding a Fire Department Update presentation by the Fire Chief and City Manager. A date is requested as both cities have council meetings on the same date. Mayor Kostik will respond with alternate date availability

8. **Approval of Claims Listing**

Treasurer Hill advised there are claims to be paid in the amount of $102,164.71. Request approval to pay claims as listed in the Claims Check Summary.

(Council Member Stevens arrived at meeting at 6:30)

**Motion to approve the payment of claims as listed in the Claims Check Summary in the amount of $102,164.71: Council Member Novak**
**Second: Council Member Lawrence**
**Motion Passed: 5-0**
### Check Summary Oct 4, 2021

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Vendor</th>
<th>Date</th>
<th>Amt</th>
<th>Comments</th>
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<tr>
<td>11102</td>
<td>Novak, Alan J</td>
<td>05-Oct-21</td>
<td>$704.47</td>
<td>September Service paid in October</td>
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<td>11103</td>
<td>BLUE NET INC</td>
<td>04-Oct-21</td>
<td>$225.35</td>
<td>365 Business Subscription</td>
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<td>11104</td>
<td>CAROLINE TORNTORE</td>
<td>04-Oct-21</td>
<td>$1,456.00</td>
<td>Escrow Return: NPDES Pool 7321 165th St E B21</td>
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<td>11105</td>
<td>CHORES AND MORE BY HEIDI INC</td>
<td>04-Oct-21</td>
<td>$80.00</td>
<td>Town Hall Cleaning</td>
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<td>CINTAS</td>
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<td>$152.91</td>
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<td>$7,000.00</td>
<td>Permit Software API - development</td>
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<td>11108</td>
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<td>04-Oct-21</td>
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<td>Judicial shared Boulevard mowing</td>
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<td>11109</td>
<td>COLLINS TREE CARE, INC</td>
<td>04-Oct-21</td>
<td>$4,071.00</td>
<td>Remove storm damaged trees from Murphy Park, W</td>
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<td>COURI &amp; RUPPE, P.L.L.P.</td>
<td>04-Oct-21</td>
<td>$8,845.00</td>
<td>Legal</td>
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<td>GALLAGHERS</td>
<td>04-Oct-21</td>
<td>$2,394.00</td>
<td>Blade Gravel Roads - Murphy, Sunset, 167th, 175th</td>
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<td>11112</td>
<td>GOPHER STATE ONE CALL</td>
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<td>Billable Tickets - Township - July 21</td>
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<td>SCOTT SOIL &amp; WATER CONSV DIST</td>
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<td>500233e</td>
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### 9. Adjourn

There being no further business before the City Council, a motion to adjourn was heard.

**Motion to Adjourn the October 4, 2021, City Council Meeting: Council Member Novak**
**Second: Council Member Stevens**
**Motion Passed: 5-0**

The October 4, 2021, City Council Meeting was adjourned at 6:32pm.

Recorded by: [Signature]
Karen Donovan
City Clerk-Credit River

Approved-by: [Signature]
Chris Kostik
Mayor- Credit River